

**EKLAVYA MODEL RESIDENTIAL SCHOOL, HIRLI, NABARANGPUR (ODISHA)**

**National Education Society for Tribal Students  
Minister of Tribal Affairs, Government of India**

**AMC of Computer & AMC of CCTV for financial year 2026-27**

1. Name & address of the party/firm: \_\_\_\_\_
2. Registration No. of the Firm: \_\_\_\_\_ Valid up to \_\_\_\_\_
3. GST No. of the firm \_\_\_\_\_
4. Earnest Money Deposited Rs. \_\_\_\_\_ Vide Bank DD No: \_\_\_\_\_ Dt. \_\_\_\_\_
5. Money receipt No: and date of tender form purchase: \_\_\_\_\_

| <b>S. N.</b> | <b>Description</b>                                    | <b>Unit</b> | <b>New Original Cartridge Rate</b> | <b>Compatible Cartridge Rate</b> | <b>Refilling of cartridge rate</b> |
|--------------|---|-------------|------------------------------------|----------------------------------|------------------------------------|
| 01           | Printer HP Laser MPF 1188a with refiling of cartridge | 01 Nos.     |                                    |                                  |                                    |
| 02           | Printer Canon LB 2900 with refiling of cartridge      | 01 Nos.     |                                    |                                  |                                    |
|              | <b>TOTAL</b>  |             |                                    |                                  |                                    |

**AMC OF COMPUTERS & OTHER IT PERIPHERALS**

| <b>S.N.</b> | <b>Description</b> | <b>Unit</b> | <b>Rates</b> | <b>Remark</b>           |
|-------------|--------------------|-------------|--------------|-------------------------|
| 01          | Desktop Computers  | 01 Nos.     |              | Quoted only<br>Annually |
| 02          | Laptop             | 01 No.      |              |                         |
| 03          | Samsung Tab        | 01Nos.      |              |                         |
|             | <b>TOTAL</b>       |             |              |                         |

**AMC FOR CCTV**

| <b>S.N.</b> | <b>Description</b>  | <b>Unit</b>                | <b>Rates</b> | <b>Remark</b>           |
|-------------|---------------------|----------------------------|--------------|-------------------------|
| 01          | CCTV (All services) | Approximately<br>(50 CCTV) |              | Quoted only<br>Annually |

1. The Annual Maintenance contract (AMC) for computers and CCTV systems shall commence with effect from 1<sup>st</sup> December 2026 to 30<sup>th</sup> November 2026.
2. The selection of items will be based on the approval of Purchase Advisory Committee and the quality of the items may be taken into consideration.
3. Sample must be submitted at the time of tender otherwise tender will be rejected.
4. The rates should be wholesale and not to be exceed from the market rates and will be inclusive of all taxes and FOR to School. Income tax and GST rules will be applicable as per GST No. and PAN No. etc. Current tax clearance paper certificates of the competent authority must be accompanied.
5. Brand name or specifications should not be changed in the above format.
6. The Selected bidders will be ordered the above items on the need basis till the current tender tenure or till the next new tender.
7. There will be an agreement between the principal & selected bidder for AMC
8. **Sum of total AMC price of both Computer and CCTV for the described items will be taken into consideration.**
9. **The lower average price party will be negotiated to supply other items.**

**TERMS & CONDITIONS FOR NON COMPREHENSIVE ANNUAL MAINTAINANCE**  
**CONTRACT OF COMPUTERS & OTHER IT PERIPHERALS and AMC FOR CCTV**  
**CAMERAS AND CONNECTED HARDWARE**

1. The firm must be a 'registered' firm in the trade of maintaining of hardware & software and network systems. Expertise in preventive on-site maintenance and repair of Desktop computers, Laptops, laser printers, Scanners, Projectors, associated peripherals, network components and other hardware parts and accessories.
2. Authorized service provider certificate from OEM's, If any may be provided.
3. The AMC for the computers and peripherals shall be for a period of one year. The total AMC chargers will be paid in 4 quarterly installments after completion of each quarter.
4. The bidder must pay visit once in a week and whenever his service is required.
5. If he fails to visit as per agreement his AMC order will be automatically cancelled and next will be ordered for AMC.
6. The firm shall maintain log book and record therein each indent of equipment malfunction, date and time of reporting of fault and of commencement and successful completion of repair work performed on the equipment
7. Premature closure of AMC:
8. If the AMC services provided by the contractual service provider are not found to be satisfactory, one month advance notice shall be provided before the termination of the contract.
9. CCTV camera maintenance charges including under AMC, only spare part required payment will be done by AMC.

Signature of owner\_\_\_\_\_

Address\_\_\_\_\_

Seal of firm\_\_\_\_\_

**Mobile NO.**\_\_\_\_\_