

## EXPRESSION OF INTEREST NOTICE

EOI No: 606/2026

Dated: 19.02.2026

District Social Welfare Section, Nabarangpur intends to empanel eligible additional implementing agency to facilitate and execute the Mukhyamantri Kanya Bibaha Yojana (MKBY) across the Nabarangpur District.

Applicants fulfilling the prescribed eligibility criteria of the selection process and conditions of the empanelment can access and download the complete EOI Document from the and Nabarangpur District Administration websites. The tentative schedule under the selection process is:

Sl	Schedule	Timeline
1	Date of Issue of EOI	19.02.2026
2	Last date for receipt of Proposals	10.03.2026
3	Place of submission	Office of the DSWO Section Collectorate Nabarangpur District, the addresses of which has been provided in Annexure 1
4	Date and Time of opening of Proposal	Location, Date and Time will be notified at a later date to all bidders by DSWO Nabarangpur.
5	Presentation by qualified bidders	Location, Date and Time will be notified after opening of technical proposals to the Technically Qualified Bidders only. The presentations will be held at the Nabarangpur District.
6	Notification of Final List of selected implementing agency	Date and Time will be notified after completion of entire evaluation process

The complete proposal, in all respects, must reach the Office of the Collector Nabarangpur District by 10.03.2026 up to 5:00 PM in a sealed envelope clearly superscribed as "EXPRESSION OF INTEREST – SELECTION OF IMPLEMENTING AGENCIES FOR MUKHYAMANTRI KANYA BIBAHA YOJANA (MKBY)". The proposals shall be submitted through Speed Post / Registered Post /by hand and must be addressed to the Office of the Collector of the Nabarangpur District. Courier delivery shall not be accepted at the premises. Proposals received after the deadline will be summarily rejected.

DSWO Nabarangpur reserves the right to cancel the bid at any time or amend/withdraw any of the terms and conditions contained in the RFP Document without assigning any reason thereof.

By the order of collector



District Social Welfare Officer,  
Nabarangpur

SELECTION OF IMPLEMENTING AGENCIES FOR  
ADDITIONAL MUKHYAMANTRI KANYA BIBAHA YOJANA (MKBY)

Date of Publishing of EOI: 19.02.2026

Last date for submission of Bids: 10.03.2026

Department of Women and Child Development

Government of Odisha

District Social Welfare Section

Email id: dswonawrangapur@od.gov.in

EOI No: 606/2026

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The undersigned reserves the right to cancel the bid at any time or amend/ withdraw any of the terms and conditions contained in the RFP Document without assigning any reason thereof.

By the order of collector

  
19/02/26

District Social Welfare Officer,  
Nabarangpur

## DISCLAIMER

This Expression of Interest (EOI) is issued by the Collectorate Nabarangpur, DSWO Section. The information contained in this EOI is prepared in good faith for Selection of Implementing Agencies for Mukhyamantri Kanya Bibaha Yojana (MKBY). The Department of Women and Child Development, Government of Odisha, its officers, employees, advisors, or consultants accepts no liability for errors, omissions, misstatements, or for the accuracy or completeness of any information contained herein, except in cases of fraudulent misrepresentation where liability is not disclaimed by law.

All information in this EOI is subject to change, revision, or withdrawal at the discretion of the Collectorate Nabarangpur, DSWO section. This EOI does not purpose to provide all information a recipient may require to make decisions regarding participation in this selection process.

The Office of the Collector of the Nabarangpur district is the sole authority for finalization of the selection process and issuance of the final selection list of implementing agencies under this EOI at the district level.

## DATA SHEET

This Expression of Interest (EOI) is issued by Collectorate Nabarangpur, DSWO section. The EOI aims to empanel eligible additional Implementing Agencies (IAs) for district-level execution of the Mukhyamantri Kanya Bibaha Yojana (MKBY) for the period 2025–2026 to 2029–2030.

The following Applicant Data Sheet contains all critical administrative, financial, and procedural information that interested organizations must review prior to submission. The data sheet serves as the primary reference document for all communications and ensures that applicants understand the scope, timeline, and administrative requirements of the empanelment process.

This section also provides the essential reference information for organizations interested in applying as Implementing Agencies for the Mukhyamantri Kanya Bibaha Yojana (MKBY). The data sheet contains critical details that applicants must note before proceeding with their proposal submission.

1.	EOI Reference Number	
2.	Scheme Title	Mukhyamantri Kanya Bibaha Yojana (MKBY) Implementation
3.	Issuing Authority	Collectorate Nabarangpur, DSWO Section
4.	Implementation Period	2025–2026 to 2029–2030 (Five Financial Years)
5.	Geographical Coverage	Nabarngpur district covering both rural and urban areas, for which the additional Implementing Agency is being selected.
6.	Scheme Allocation per Eligible Couple	₹60,000 (Rupees Sixty Thousand only) per couple — comprising ₹35,000 (Rupees Thirty-Five Thousand only) to be transferred through Direct Benefit Transfer (DBT) to beneficiaries, ₹10,000 (Rupees Ten Thousand only) towards standardised gifts and household articles to be provided in kind at the time of the ceremony, and ₹15,000 (Rupees Fifteen Thousand only) payable to the Implementing Agency towards event management and logistics.

7	IA Support Amount	₹15,000 (Rupees Fifteen Thousand) per couple to the Implementing Agency towards event management and logistics.
8	Proposal Validity	90 days from submission deadline.
9	Selection Basis	District Level Pre-Proposal Query & Clarification
10	Date of Issue of EOI	19.02.2026
11	Due Date for Submission of Pre-Proposal Query	To be decided by the office of the District Collector
12	Pre-Proposal Clarification Date	To be decided by the office of the District Collector
13	Proposal Due Date	10.03.2026
14	Opening of Technical Proposal Location,	Location, Date and Time will be notified at a later date to all bidders by Nabarangpur DSWO
15	Presentation by qualified bidders Location, Date and Time will be notified after opening of technical proposals to the Technically Qualified Bidders only.	Location, Date and Time will be notified after opening of technical proposals to the Technically Qualified Bidders only. The presentations will be held at the Nabarangpur District.
16	7 Notification of Final Empanelment List Date and Time will be notified after completion of entire evaluation process 18 EOI Processing Fee Rs. 5,000/- (Rupees Five Thousand Only) via Demand Draft to the drawn on any scheduled commercial bank. The details of the concerned district have been provided in Annexure 1 and the bidders are expected to use the corresponding details as provided in Annexure 1. 19 Contact Details Email: wcdwwsec@gmail.com	Date and Time will be notified after completion of entire evaluation process.
17	EOI Processing Fee	Rs. 5,000/- (Rupees Five Thousand Only) via Demand Draft to the drawn on any scheduled commercial bank. The details of the concerned district have been provided in Annexure 1 and the bidders are expected to use the corresponding details as provided in Annexure 1.
18	Contact Details Email	dswonawrangapur@od.gov.in
19	Proposal Submission Address and Mode	Office of the Collector of the respective District, the addresses of which has been provided in Annexure-I.
20	Proposal Submission Address and Mode	Location: Office of the DSWO Section Collectorate Nabarangpur District, the addresses of which has been provided in Annexure-I. Mode: The proposals shall be submitted

	through Speed Post / Registered Post and by hand must be addressed to the Office of the Collector of the Nabarangpur District. Courier delivery shall not be accepted at the premises. Proposals received after the deadline will be summarily rejected.
Place of Opening of Proposal	Collectorate, Nabarangpur, District

District Social Welfare Officer, Nabarangpur

### SECTION 1: LETTER OF INVITATION

#### Name of the Assignment: SELECTION OF ADDITIONAL IMPLEMENTING AGENCIES FOR MUKHYAMANTRI KANYA BIBAHA YOJANA (MKBY)

1. The Collectorate Nabarangpur, DSWO Section, invites proposals from eligible and experienced agencies for SELECTION OF ADDITIONAL IMPLEMENTING AGENCIES FOR MUKHYAMANTRI KANYA BIBAHA YOJANA (MKBY). MKBY is a flagship initiative aimed at enabling dignified, legally compliant, group marriages for economically weaker families. The scheme promotes social inclusion, gender justice, and financial empowerment. Details of the selection process are provided in Section 3 (Terms of Reference).
2. The criteria for selection, the process for evaluation of the proposals, and the subsequent empanelment of organizations will be carried out in accordance with the modalities laid down in this EOI and the policies and procedures prescribed in the "Odisha General Financial Rules, 2023, Chapter-6: Procurement of Goods and Services", as amended from time to time.
3. This EOI contains the following sections:
  - a. Letter of invitation [ Section-1]
  - b. Information to the Applicant [SECTION-2]
  - c. Term of Reference [Section-3]
  - d. Technical proposal submission Forms [section-4]
4. While all information given in the EOI are accurate to the best of the Client's knowledge, the Client holds no responsibility for accuracy of information and it is the responsibility of the agencies to check the validity of information included in this EOI. The Client reserves the right to accept/reject any or all proposals/cancel the entire selection process at any stage without assigning-any reason thereof.

### SECTION-2: INFORMATION TO THE APPLICANTS

1. The Department of Women & Child Department undertakes implementation of various social welfare schemes aimed at women's empowerment and child department. The Mukhyamantri Kanya Bibaha Yojana is an initiative, built on three foundational principles: social justice, gender equality, and economic empowerment.
2. The scheme addresses multiple societal challenges simultaneously including:
  1. Prevention of child marriages

2. Elimination of dowry practices
3. Promotion of widow remarriage
4. Providing dignified marriage ceremonies for economically disadvantaged families
5. In pursuance of successful implementation, the Department of Women & Child Development is inviting proposals from reputed and established organizations with proven track record in community mobilization, social welfare. And women's empowerment programs.

#### 4. Cost of Bid

1. The bidder shall bear all its costs associated with all relating to the preparation and submission of its bid including but not limited to the preparation, delivery fees, expenses associated with any demonstration or presentation or any other costs incurred in connection with or relating to its bid.
2. All such costs and expenses will remain with the bidder and neither Department of Women & Child Development, Government of Odisha nor the Office of the District Collector of the respective district shall be liable in any manner whatsoever for the same or for any other costs or other expenses incurred by a bidder in preparation or submission of the bid, regardless of the conduct or outcome of the bidding process.

#### 5. Bid Preparation

1. The bidder is expected to examine all instructions, forms, terms and conditions in the RFP document. Failure to furnish all information required by the RFP document or submission of a tender not substantially responsive to the RFP document in every respect will be at the bidder's risk and may result in rejection of the bid.
2. The bidder shall not make or cause to be made by any alteration, erasure, or obliteration to the text of the RFP document.
3. The bid documents shall be shared with the agency via the Nabarangpur portal. There shall be no sale of hard copies of the bid documents. The EOI Processing Fee shall have to be paid at the time of bid submission, unless exempted to be paid by the competent authority.
4. Bids and all accompanying documents shall be in the English language. In case any accompanying materials are in other languages, an English Translation shall accompany it. The English version shall prevail in matters of interpretation.
5. The documents comprising the bid shall be completed in all respects and duly signed and
6. The proposal shall be properly bound, indexed, and serially numbered.

#### 6. EOI Processing Fee (Non-Refundable)

The applicant must furnish as part of technical proposal, the required EOI Processing Fee amounting to Rs. 5,000/- (Rupees Five Thousand Only) in shape of Demand Draft from any scheduled commercial bank. The details of Payee of the concerned district has been provided in Annexure-1 and the bidders are expected to use corresponding details as provided in Annexure.

#### 7. Right to accept any Bid and to reject any or all bids

Collectorate Nabarangpur, DSWO Section is not bound to accept any or all bids and may at any time by giving notice in writing terminate the tendering process.

#### 8. Conditions of Eligibility

a	Legal Requirement	The applicant must be a philanthropic and	* Certificate of Incorporation /
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		charitable registered under an appropriate authority such as the Societies Registration Act, 1860, the Indian Trusts Act, 1882, or other relevant legislations governing non-profit organizations (e.g., Indian Partnership Act, 1932 or the Limited Liability Partnership Act, 2008, as applicable).	legally entity Registration / Trust Deed * Memorandum of Association (MoA) / Articles of Association (AoA) Rules / Bye-Laws * List of Governing Body members / Trustees * Any valid legal document in support of formation of the entity
b	Number of years in Community Service	Must have completed 5 years in social welfare/community development philanthropic	Certificate of incorporation/ registration.
c	Undertaking	Applicants must submit a self-declaration certifying non-involvement in corruption, criminal offences affecting public procurement, or debarment by any government body.	Self-Declaration from the Applicant on its letter head.
D	Geographical Presence	The applicant must have operational presence in Odisha with experience of working for last 12 months (1 year) in Odisha.	Documentary evidence of local presence or prior work experience in Odisha.

**9. Documents / Formats needs to be submitted along with Technical Proposal:**

1. Covering letter (TECH-1) on applicant's letterhead
2. Original Demand Draft for the submission of non-refundable EOI Processing Fee of Rs. 5,000
3. Certificate of Incorporation / Registration / Trust Deed
4. Memorandum of Association (MoA) / Articles of Association (AoA) / Rules / Bye-Laws
5. List of Governing Body members / Trustees
6. Any other valid legal document in support of formation of the entity
7. General details of the Applicant (TECH-2)
8. Power of Attorney in favor of the authorized representative (TECH-3)
9. Self-declaration certifying non

10. Documentary evidence of operational presence in Odisha with experience of working for last 12 months (1 year) in Odisha

11. The respective District may ask for additional documents based on their discretion.

**10. Validity of the Proposal**

1. Proposal shall remain valid for a period of 90 days from the date of opening of the technical proposal.

**11. Evaluation Criteria:** The process of evaluation and empanelment shall be conducted in two sequential stages: document-based technical qualification followed by a presentation before the Evaluation Committee. No financial bid shall be invited or considered at any stage. The detailed criteria are as follows:

**1. Document-Based Technical Qualification**

- a. All bids will first undergo scrutiny of documents submitted in support of prescribed eligibility condition and complaint requirements
- b. The evaluation will be strictly on a pass/fail basis. No marks, weights, or rating scales will be applied at this stage.
- c. Only those bidders who satisfactorily meet all documentary requirements shall be declared technically qualified and admitted to the next stage.

**2. Presentation before the Evaluation Committee**

- a. All technically qualified bidders will be invited to make a presentation before the District Level Scrutiny Committee headed by the District Collector.
- b. The presentation shall serve as the sole basis for selection and empanelment.
- c. The purpose of the presentation is to assess the bidder's suitability and readiness to undertake the assignment.
- d. The District Level Scrutiny Committee will evaluate the presentation with reference to (i) approach and methodology
- c. The purpose of the presentation is to assess the bidder's suitability and readiness to undertake the assignment.
- d. The District Level Scrutiny Committee will evaluate the presentation with reference to (a) Approach and Methodology: soundness, clarity, and relevance of the proposed approach to the objectives of the assignment; (b) Organizational Capacity: adequacy of staffing, technical expertise, infrastructure availability for timely execution; (c) Demonstrated Understanding: depth of insight into the scope of work, challenges likely to be encountered, and strategies to address them; and (d) Innovation and Value Addition: any additional features, strategies, or practices proposed by the bidder that may strengthen implementation quality.

**Technical Evaluation Framework**

e. Proposed Scoring matrix for Technical evaluation

Sl No	Evaluation Criteria	Weightage	Sub Criteria	Marks Allocation
1	Organizational experience in community/women welfare	35	Years of Experience	15
			Experience of implementing Government funded projects	10
			Evidence of interventions undertaken (e.g., beneficiaries, coverage area)	10
2	Experience in	30	Number and scale of events	15

	conducting group/community events		conducted in last 3 years	
			Documentation/evidence/reports/photos of activities undertaken	10
			Experience in similar awareness/advocacy campaigns	5
3	Presence and availability of manpower in Odisha/Local Area	25	Registered office in Odisha	15
			Availability of trained manpower(staff/volunteers) in Odisha/ proposed districts	5
			Network/linkages with local institutions or CBOs	5
4	Approach & methodology for implementation of MKBY	10	Understanding of scheme objectives and context, Clarity on implementation strategy	5
			Monitoring, reporting and feedback mechanisms	5

#### 4. Final Empanelment & Award of Contract

- The District Level Scrutiny Committee will be selecting the Implementing Agency basis satisfactory presentation and relevance to the Scope of Work as deemed fit by the District Level Scrutiny Committee.
- The number of implementing agencies to be selected shall be determined at the discretion of the District Level Scrutiny Committee, based on programmatic requirements and quality of responses.
- The selected Implementing Agencies will be required to commence the assignment at the earliest as per the instructions of District
- The decision of the District Level Scrutiny Committee shall be final and binding.

#### 5. Performance Security

- To ensure due performance of the contract, Performance Security shall be obtained from the successful Implementing Agency (IA) awarded with the contract. Performance security should be for an amount of three per cent of the value of the contract.
- The value of contract implies the amount of contract awarded to the successful IA. In case of award of contract to more than one IAs, the Performance Security to be paid by each shall be calculated on the proportionate value of the contract awarded to each such IA.
- Performance security may be accepted in the form of Insurance Surety Bond, account payee demand draft, fixed deposit receipt, bank guarantee including e-Bank Guarantee from any of the scheduled commercial banks or payment online in an acceptable form, safeguarding the purchaser's interest in all respects. The Model Bank Guarantee Format for Performance Security is at Annexure-II.
- Performance security shall remain valid for a period of sixty days beyond the date of completion of all contractual obligations of the Implementation Agency.

#### 6. Dispute Resolution:

- In case of any dispute arises in regards to the tender, the decision of Department of Women & Child Development, Government of Odisha will be final and binding.
- In case of litigation, the courts at Bhubaneswar only will have the jurisdiction for deciding the case according to Indian law.

## SECTION 3: TERMS OF REFERENCE

### 1. Background & Strategic Context

The Mukhyamantri Kanya Bibaha Yojana (MKBKY) addresses key socio-economic challenges by facilitating dignified, inclusive, and legally valid group marriages for vulnerable communities. The scheme integrates social welfare, gender equality, and cultural respect in a unified framework. It also recognizes Odisha's diverse traditions while ensuring legal safeguards and women's rights.

### 2. Comprehensive Scheme Architecture

The Scheme architecture reflects a carefully calibrated approach to empowerment. The ₹35,000 direct transfer ensures immediate financial independence for the bride, while the ₹10,000 gift package preserves cultural traditions. The ₹6,000 allocation for implementing agencies acknowledges the critical role of professional event management in ensuring dignified ceremonies.

Component	Amount	Sub-Details	Remarks
Total Support Package	₹60,000		Total benefit per eligible couple
1. Direct Benefit Transfer (DBT)	₹35,000	Transferred to bride's individual bank account	Within 7 working days post marriage registration
2. Wedding Gift Package	₹10,000	Traditional saree, bangles, anklets, toe rings, etc.	Culturally relevant gift items to be handed over during the marriage ceremony
3. Event Management	₹15,000	Venue selection and decoration	₹15,000 support provided per couple to the IA
		Refreshment, seating arrangement, logistic	
		Official coordination for ceremony	

### 3. Scope of Work for Implementing Agencies

Selected Implementing Agencies will act as lead facilitators for the end-to-end execution of group marriage events under MKBKY, ensuring effective community mobilization, lawful solemnization, execution of group marriage (minimum 10 marriages per function) events and transparent reporting. Their scope spans the following functional areas:

#### Community Mobilization & Awareness Generation

- a. Mobilize communities through SHGs, PRI members and field workers.
  - b. Organize awareness drives on MKBKY benefits and eligibility norms.
  - c. Use IEC tools to encourage participation from marginalized communities.
- Expected Output: Verified and published list of eligible couples.

## **2. Application Support**

- a. Assist beneficiaries in form filling, affidavit preparation, and gathering all required documents.
  - b. Undertake field verification in coordination with AWWs and other field-level functionaries to prevent duplication and ensure that recently married couples are not selected.
  - c. Ensure submission of the list of beneficiaries to DSWOs and support DSWO-level compilation.
- Expected Output: Submission of complete and eligible application dossiers.

## **3. Administrative Coordination**

- a. Work with CDPOs, DSWOs, and Registrars for event scheduling.
- b. Plan event logistics and alignment with local governance structures.

**Expected Output:** Administrative readiness and coordination clarity.

## **4. Event Management & Logistics**

- a. Venue Preparation: Ensure venues are equipped with basic amenities including safety arrangements, sanitation facilities, potable water, electricity, and sufficient seating capacity.
- b. Logistics & Setup: Arrange tent age, stage/platform, decoration, refreshments, and other necessary logistical elements to create a culturally respectful and inclusive environment.
- c. Ambience & Dignity: Integrate elements of local cultural identity and festive decor to uphold the dignity and celebratory nature of the occasion, ensuring sensitivity to traditions and gender inclusivity.

**Expected Output:** A well-managed, safe, inclusive, and culturally vibrant event site that respects the spirit and social significance of the Mukhyamantri Kanya Bibaha Yojana.

## **5. Legal Marriage Registration**

- a. Assist the couples in the submission of marriage registration documents to the concerned Authority and ensure resolution of issues, if any, towards successful registration of their marriages.
- b. Ensure on-site presence of marriage registrar and full legal compliance.
- c. Ensure that all couples receive official certificates on the day of marriage.

**Expected Output:** 100% lawful solemnization with proper documentation.

### 6. Distribution of Bridal Kits

- Ensure coordination with suppliers to guarantee timely delivery of all items to the designated venue.
- Organize and oversee distribution in a clean, orderly, and respectful manner.
- Obtain proper acknowledgments/receipts from recipients and maintain records for verification and audit purposes.

**Expected Output:** All kits distributed transparently and respectfully during the event, with complete documentation and zero pendency.

### 7. Documentation, Reporting & Audit Preparedness

- Maintain high-quality photo/video records, documents, UCs, and feedback forms
- Submit final reports with success stories, complete financial records and receipts.

**Expected Output:** Fully auditable records and impact documentation.

### 8. Beneficiary Identification & Application Management

- Establish and apply robust protocols to validate eligibility against scheme guidelines. Implement checks to prevent duplication, misrepresentation, or ineligible inclusion.
- Collect and authenticate all mandatory documents (application forms, affidavits, identity proofs, etc.) from beneficiaries.
- Maintain digitized repositories and physical files for all collected documents.

**Expected Output:** A fully verified, transparent, and auditable database of eligible couples with complete and secure application dossiers.

The step-by-step process of application processing workflow under MKBY.

Step	Activity	Description	Responsible Entity
A	Community Outreach	Mobilization of community and awareness creation	IA
B	Eligible Couple Identification	Identify potential beneficiaries as per scheme criteria	IA
C	Document Collection & Field Verification	Collect Aadhaar, age, bank passbook, etc.	IA + Applicant
D	Application Form Completion	Fill Annexure-I and II with complete document	IA + Applicant

Step	Activity	Description	Responsible Entity
E	Initial Screening by IA	Internal check by IA before formal processing	IA
F	Eligibility Check	Assess if all eligibility norms are met	IA
F-G	Passed → Submit to DSWO	Forward application for meeting	IA
F-H	ailed → Provide Guidance for Correction	Return to couple for document correction or	IA

		clarification	
G-I	DSWO Review	DSWO consolidates and reviews applications	DSWO
I-J	District Committee Approval	Final approval by District Committee chaired by Collector	District Committee
J-K	Beneficiary Notification	Approved couples informed formally	DSWO / IA
K-L	Event Scheduling	Group marriage date and logistics planning	DSWO / IA / Registrar / CDPO
H-C	Loop back to Document Verification	Corrections made and resubmitted into process	IA + Applicant

### 3. Legal Registration Process

Stage	Activities
Pre-Event	<ul style="list-style-type: none"> <li>• Coordinate with Registrar of Marriages</li> <li>• Share beneficiary list and verified documentation</li> <li>• Confirm attendance and requirements</li> <li>• Arrange necessary legal form and IDs</li> </ul>
Event Day	<ul style="list-style-type: none"> <li>• Ensure Registrar's presence at the venue</li> <li>• Verify each couple individually</li> <li>• Conduct legal solemnization under applicable law by the Registrar</li> <li>• Prepare and sign marriage certificates by the Registrar</li> <li>• Distribute certificates immediately to couples</li> </ul>
Post-Event (Within 7 days):	<ul style="list-style-type: none"> <li>• Maintain digital records of all registered marriages</li> <li>• Submit certificate copies to the CDPO/DSWO/Registrar office</li> <li>• Follow up for any errors or reissuance if needed</li> </ul>

### 5. Engagement Period:

a. The initial selection is valid for 2 years from the date of finalization. This can be extended for an additional 1 year based on a performance evaluation by the District Level Scrutiny Committee.

### 6. Payment to implementation Agencies(IAs) :

- Each IA receives ₹15,000 per couple for organizing the group marriage ceremony under MKBY.
- A minimum of 10 couples is mandatory for any scheduled mass marriage event.

### 7. Disbursement Schedule

a. 40% advance of the total eligible amount will be released 15 days prior to the event, upon formal confirmation of the scheduled ceremony.

b. 60% balance will be released within 10 days after the event, subject to submission of:

i. Completion Report

ii. Utilization Certificate (UC) in prescribed format

c. The District Level Scrutiny Committee may revise the disbursement schedule.

#### 8. Compliance with Additional Requirements

i. Authority of the District Collector

The IA shall, throughout the period of engagement, comply with any instructions, directions, or additional requirements issued by the Office of the District Collector, of the respective District. Such requirements shall have binding effect and are intended to ensure the effective, accountable, and transparent implementation of the scheme the Mukhyamantri Kanya Bibaha Yojana (MKBY), in accordance with the terms specified under the Request for Proposal issued by the Department of Women & Child Development, Government of Odisha.

I/We, have thoroughly reviewed the EOI Document and understand our responsibilities related to community mobilization, eligibility verification, organizing lawful and culturally inclusive group marriages, facilitating legal registration, and ensuring all documentation and reporting protocols are met.

I/We, undertake that documents submitted are genuine/authentic and nothing material has been concealed. I/We understand that the contract is liable to be cancelled, if it is found to be having obtained, through fraudulent means/concealment of information.

I/We, confirm our eligibility and compliance with all the conditions as per the EOI. We also confirm that all information provided is true and verifiable. We agree to abide by the terms and conditions of the EOI and assure timely and quality implementation of the scheme, if empanelled.

I/We, understand that Department of Women & Child Development, Government of Odisha is not bound to accept any bid.

Yours faithfully,

[Authorized Signatory Name]

[Designation]

[Agency Name]

[Contact Details with Seal]

Note: On the Letterhead of the Bidder

#### TECH-2: Applicant's Organization General Details

SI No	Description	Full Details
1	Name of the Bidder	
2	Legal Status	
3	Registration No. & Date	

4	Registered Office Address	
5	Local Office in Odisha	Yes/No [If Yes, mention address]
6	Name and Designation of the contact person to whom all references shall be made regarding this Bid (including contact details)	
7	Agree to Implement MKBY	YES
8	Agree to Terms of EOI	YES

Yours faithfully,

[Authorized Signatory Name]

[Designation]

[Agency Name]

[Contact Details with Seal]

Note: On the Letterhead of the Bidder

TECH-3: Power of Attorney (on Stamp Paper)

#### POWER OF ATTORNEY

Know all men by these presents, we [Name of Organization], a registered [Trust/Society/NGO] with its registered office at [Address], do hereby nominate and authorize [Name, Designation], residing at [Address], who is presently employed with us, as our true and lawful attorney to act on our behalf in all matters relating to the submission of the proposal for empanelment under MKBY.

This authority includes signing all documents, attending meetings, and providing necessary clarifications on our behalf.

In witness whereof, this Power of Attorney is executed on this \_ day of \_\_\_, 2025

Thanking you,

Name of the Bidder:

Authorized Signatory: \_\_\_\_\_ Verified Signature: \_\_\_\_\_

Seal of the Organization:

Date: -

Place: -

Witness-1: \_\_\_\_\_ Witness 2: \_\_\_\_\_

(Notarized)

TECH-4: Declaration of Not Being Blacklisted

#### UNDERTAKING FOR NOT BEING BLACKLISTED

((on non-judicial stamp paper of Rs. 100/-))

In response to the EOI for empanelment under Mukhyamantri Kanya Bibaha Yojana (MKBY), we declare that our organization has not been blacklisted, debarred, or banned and there has not been any work cancelled against our organisation \_\_\_\_\_ registered address \_\_\_\_\_ for poor performance in the last ten years reckoned from the date of invitation of Bid by any Government Department, Public Sector Undertaking, or any statutory authority.

**Declaration of Not Being Blacklisted  
UNDERTAKING FOR NOT BEING BLACKLISTED**

(On non-judicial stamp paper of Rs. 100/-)

In response to the EOI for empanelment under Mukhyamantri Kanya Bibaha Yojana (MKBV/MKBY), we declare that our organization has not been blacklisted, debarred, or banned and there has not been any work cancelled against our organization..... at our registered address..... for poor performance in the last ten years reckoned from the date of invitation of Bid by any Government Department, Public Sector Undertaking, or any statutory authority.

We further undertake that if any such information is found false at any stage, our proposal shall be summarily rejected and legal action may be initiated.

Name of the Bidder: \_\_\_\_\_

Signature of the Authorized Signatory: \_\_\_\_\_

Name of the Authorized Signatory: \_\_\_\_\_

Place: \_\_\_\_\_

Date: \_\_\_\_\_

### Annexure 1

Sl. No	District	Address for the Submission of Proposals	Details for Demand Draft Payee and Payable at
1.	Nabarangpur	District Social Welfare Officer, Collectorate Campus, At/Po- Nabarangpur, Pin Code-764059	District Social Welfare Officer, Nabarangpur