



ZILLA PARISHAD: NABARANGPUR
nabarangpur.missionshakti@gmail.com

Letter No. 753 /MS/2026

Dt. 31 / 01/2026

To

The DeGM
Collectorate, Nabarangpur.

Sub:- Uploading of Corrigendum & Tender Call Notice.

Sir,

With reference to the subject cited above you are requested to upload the Corrigendum along with the Tender Call Notice bearing No- 751 & 752 //Dated- 31.01 .2026 in our official website of Nabarangpur district i.e <https://nabarangpur.odisha.gov.in> for wide publicity.

Yours faithfully


CDO-Cum-EO 31.1.26
Zilla Parishad, Nabarangpur



ZILLAPARISHAD:NABARANGPUR
Mission Shakti Department, Govt. of Odisha
Zilla Parishad Campus, Nabarangpur, Odisha-764059.
E.mail: nabarangpur.missionshakti@gmail.com / dsmsnabarangpur@gmail.com

Letter No: 752

Date: 31.01.2026

QUOTATION CALL NOTICE WITH NORMS & CONDITION
FOR STAGE, STALLS LIGHT & SOUND POWER BACK UP AND ALLIED WORKS FOR Subhadra
Shakti Mela-2026

Sealed quotation are to be invited from potential Tent houses, Suppliers and electrical decorators, to take up the below works (Package) for conducting of **Subhadra Shakti Mela-2026** at Police Grund, Nabarangpur, from 22th February to 28th February, 2026

Tender Value

Estimated Tender Value	Rs 8,00,000/- (Eight Lakhs) only (Including GST)
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The details of the quotation call notice with norms & conditions are

1.For Stage Light, & Sound and power back up etc.

Sealed quotation are to be invited from potential Tent houses, Suppliers and electrical decorators, to take up the below works (Package) for conducting of **Subhadra Shakti Mela -2026** at Police Ground, Nabarangpur, from 22st to 28th February, 2026

The Details and SCOPE OF DIFFERENT WORKs

Light and Sound for Stage

The light and sound for the stage will be done as per the requirement of the artist. A tentative specification of the light and sound arrangement for the stage is given below:-

Specification for light:

i) PAR-64-1000 wt (OSRAM, Sylvania or GE Bulb only) CP-60,61,62	50 nos.
ii) Galileo Scanner-1200 wt(SGM)	4 nos.
iii) Multi twenty- 2K	6 nos.
iv) Multi ten- 1K	4 nos.
v) Jumbo Smoke Machine	2 nos.
vi) Jumbo Strobe Light	2 nos.
vii) 1 Colour Laser	2 nos.
viii) Moving Head(SGM)	2 nos.
ix) Led Par	10 nos.
x) Halogen 1kw	10 nos.

Specification For Sound:

i) Bass Bin	2 nos.
ii) High range top box (pee-vay/JBL, 400wt.)	4 nos.
iii) High range frequency box (Pee-vay/JBL)	4 nos.
iv) HF box	4 nos.
v) Cordless Micro Phone	2 nos.
vi) Cord Micro Phone	6 nos.
vii) 24 channel Mixture	1 nos.
viii) High wattage amplifier	4 nos.
ix) Effect processor	1 no.
x) 3 kw stabilizer	3 nos.
xi) DVD Player	1 no.
xii) Stereo Deck	1 no.
xiii) Meeting Microphone (Anti feedback microphone)	2 nos.
xiv) Standing Box Audience capturing	4 nos.
xv) Stage Monitor Box	4 nos.
xvi) Singer Micro Phone	2 nos.

Besides the agency will be responsible to provide additional requirements (sound & Light) of the artists/musicians. A Generator set of 62KVA with fuel will be provided by the agency for the stage.

**SD/-
CDO-cum-EO
Zilla Parishad, Nabarangpur**



TERMS & CONDITIONS

The bid to be submitted by the Bidder shall consist of 2 (two) parts :-

Part - I :- “Technical Bid” (1st Envelope) shall contain:-

The Tenderer/Supplier participating in Tendering process should submit the details as per the format “Format of Technical Bid”. in separate envelop and should write clearly on the top of envelop i.e., “**Quotation for Technical Bid for Light, Sound & allied work for Subhdra Shakti Mela-2026**”.

Part – II :- “Financial Bid “ (2nd Envelope) shall contain:-

The Tenderer/Supplier participating in Tendering process should submit the details as per the “**Quotation for Financial Bid Stage Light, Sound & allied work for Subhdra Shakti Mela-2026**” i.e., Schedule of Rates

The Tender should be submitted following the terms and conditions specified here under,

The bidder shall seal the two envelopes (both technical & financial bids in two separate envelopes) and put in one outer cover and submit.

The envelope containing the above mentioned two documents as mentioned in the Complete Bidding Document shall be opened in front of all intending bidders. The Technical Bid shall be opened and evaluated by the Tender Committee constituted for the purpose.

1. The Main envelope containing the tenders should be duly superscripted as “**Quotation for Light, Sound & allied work of Subhdra Shakti Mela-2026**”.
2. The sealed quotations shall be accepted as per the prescribed Performa only, otherwise the quotation shall be rejected automatically.
3. **Place, date and time of receiving Tender** -The sealed tender papers should reach the **CDO-cum-EO , Zilla Parishad , Nabarangpur - 764059 through Registered post / Speed Post/Courier only** during official hours on or before **7.02.2026** ~~25~~ by **3:00 PM** . The authority will not be responsible for any postal delay.
 - a. Other means of receipt of quotation will be rejected.
 - b. Quotations received after the stipulated date and time shall be liable for rejection.
4. **Place date and time of opening of Tender**- The quotation shall be opened on i.e. **7.02.2026 at 04:30 P.M** in presence of the Bidders or their authorized representatives at **ZP Mini Conference Hall, Nabarangpur**.
5. **EMD**- The Bidders are required to deposit **Rs.8,000/- (Eight thousand)** only as an EMD in shape of Demand Draft in favour of **CDO-cum-EO,ZP, Nabarangpur** drawn on any bank payable at Nabarangpur. Bidders may not required to deposit EMD who comes under exempted category.
6. **Cost of Tender Papers**- **A non-fundable amount of Rs-4,000/- (Four Thousand) only** is to be deposited along with the Tender in shape of Demand Draft in favor of **CDO-cum-EO , Zilla Parishad , Nabarangpur** drawn on any bank payable at Nabarangpur towards the cost of tender paper. The authority will not be responsible if any portion of downloaded Tender paper differ from the approved Tender paper available in the office of the Mission Shakti, Nabarangpur.
7. **Security Deposit**-The successful bidder has required to deposit **5% of the total value as Security Deposit** (refundable without interest) in shape of Demand Draft in favour of **CDO-cum-EO , Zilla Parishad , Nabarangpur** drawn on any bank payable at Nabarangpur at the time of execution of agreement before issuing work order. The Security Deposit shall be forfeited in case any terms and conditions of the



- contract are infringed or the bidder fails to make complete supply satisfactorily or complete the work in time.
8. For ensuring quality of the work, any bid below 19.99% less than the tender value will be rejected. All financial bid up to 2(Two) decimal points without rounding off will only be considered. All bidders should quote their financial bid in both numerical and Alphabetical. In case of any confusion alphabetical bid will be prevailed. In case of the quoted price is same then lottery system will be followed.
 9. The firm should start should start the erection work within 3(Three) days of getting work order or else the work order will be cancelled and awarded to the L.2 bidder.
 10. The work should be completed within the time frame latest 20th February, 2026.
 11. The Price offered by the firm should include all taxes, other charges etc., (As Applicable)
 12. The rates offered by the firms should be valid till completion of the Subhadra Shakti Mela-2025.
 13. The **Subhadra Shakti Mela-2026** will be held from 22nd February, 2026 to 28th February, 2026 and the firm will be required to hand over in all respects on 20th February, 2026 .
 14. Payment will be made within a period of 45 Days after successful completion of the work as per the specification, otherwise proportion amount will be deducted at the time of the sanction of the Bill as per the assessment of this tender committee members .
 15. **During release of payment TDS will be deducted as per Law.**
 16. 20% payment will be deducted from the proportionate amount of as submitted by the party if the work is not handed over on or before 20th February, 2026 at 10:00 P.M. The remaining work will be done by engaging 3rd party and the amount as claimed and agreed by the tender committee will also be deducted from this proportionate bill of the first executant.
 17. The duration of the exhibition will be for 7 days. In case of any extension of Mela period, no extra payment will be entertained for the additional days. The venue shall be made available to the contractor by District Administration before 15 days of commencement of the exhibition. All the desired works should be completed at least one day before the scheduled date and time of the inauguration of exhibition and should be handed over all the works as per specification, to the in-charge of exhibition.
 18. The Agency will be responsible for upkeep and maintenance of the entire work done' by them till the closing the event.
 19. It shall be responsibility of the successful bidder to obtained requisite permission for electricity connection / fire services for the event period from statutory bodies. The agency / event management unit have to supply fire protection equipments like fire extinguishers through 20 nos (3kg capacity)and adhere to the fire safety norms & fire repellent liquid spray over flammable materials use for stalls.
 20. In regard to electrical fittings etc. agency shall have to engage qualified licensed electrician/contractor entitled erect, handle and maintain supply line and its upkeep.
 21. **The rate offered by the agency shall be inclusive of GST and Other eligible Taxes & Charges**
 22. The selected Agency/ firm should open its own office having the technical man power & manager throughout the Mela period to handle any work to be assigned by the authority.
 23. The bidder shall quote their price for all the items without leaving column/Item in the technical and financial bid lying blank. If found so, the bid will be treated as non responsive and rejected.
 24. The final payment will be made on the basis of the actual work done and work assessment report in the specified format by the **CDO-cum-EO , Zilla Parishad , Nabarangpur**. The contractor shall not use any additional materials other than the work specified in the work order without the prior permission of the undersigned. In case of any additional requirement, the contractor has to take the prior written permission from the under signed.
 25. The contractor should be prepared to provide additional materials in case of requirement at the market price for the items not mentioned in the tender.
 26. On completion of the exhibition, the contractor shall have to take away all the materials within seven days & vacate the place with the same condition while occupying the ground.
 27. Bidder will be responsible for up keep and maintenance of the entire work done by him till the closing of the exhibition. District Administration will not be responsible for any breakage, damage, fire, theft etc. of his materials and insurance if any.

28. For convenience and effective delivery, the tender is to be treated as a package of services. Evaluation of the competitive bidding price will be made taking into account the total amount calculated on the entire items.
29. The bidder has to treat the materials to be used in tentage & allied works (like clothes & other inflammable materials), with fire repellent chemical. The entire tentage works has to be certified by the Fire Officer of the concerned area. Any objections shall be raised by the fire Department in course of giving fire clearance certificate shall be addressed by the tenderer immediately.
30. In regard to electrical fittings etc. the contractor shall have to engage qualified licensed electrician/contractor entitled to erect, handle and maintain high tension supply line and its up keep and maintenance.
31. The bidder or the authorized representative of the bidder should attend the opening event of the tender with all original documents /papers for verification.
32. Non submission of any document required indicated in the ToR will render the Bid to be rejected.
33. **The authority is not bound to accept the lowest and reserve the right to reject any or all quotations and tenders without assigning any reasons thereof.**
34. The Successful Vender/Tenderer should execute an agreement with the **CDO-cum-EO , Zilla Parishad , Nabarangpur**, Nabarangpur after payment of 5% Security Deposit.

The above-described works may be modified during the mela if felt necessary and the firm should be accommodative to these minor changes. The quotation finalization authority will have the right to bifurcate and give the work to one or more firms if felt necessary and can cancel the tender without giving any reason thereof and the firm will be black listed.

The Collector-cum-Chairperson, District Level coordination Committee, Subhdra Shakti Mela, Nabarangpur reserves the right to accept or reject any or all Tenders, full or part of the tenders without assigning any reasons what-so-ever and no intimation will be given to the bidders. In this account no disputes will be entertained. Any dispute arises subject to Nabarangpur Jurisdiction only.

SD/-
CDO-cum-EO
Zilla Parishad, Nabarangpur



SECTION: 4
TECHNICAL BID SUBMISSION FORMS

TECH -1
COVERING LETTER
(ON BIDDERS LETTER HEAD)

[Location, Date]

To:

**The Chief Development Officer – cum- Executive Officer
ZillaParishad, Nabarangpur, 764059**

Sub: Light, Sound & allied work for Subhdra Shakti Mels- 2026. [TECHNICAL BID]

Dear Sir,

I, the undersigned, offer to participate in the selection process for _____
in accordance with your Short Tender Call Notice No.: _____,
dated _____. We are hereby submitting our Bid, which includes Technical Bid and
Financial Bid (separately).

I hereby declare that all the information and statements made in this Technical Bid and Financial Bid are true and correct and I accept that any misinterpretation contained in it may lead to disqualification of our Bid. I confirm that this Bid will remain binding upon us and may be accepted by you at any time before the validity of the bid.

I hereby unconditionally undertake to accept all the terms and conditions as stipulated in the SHORT TENDER CALL NOTICE document. In case any provision of this SHORT TENDER CALL NOTICE are found violated, then your department shall without prejudice to any other right or remedy be at liberty to reject our Bid including forfeiture of the full said earnest money deposit absolutely.

I remain,

Yours faithfully,

Authorized Signatory with Date and Seal:

Name and Designation: _____

Address of the Bidder: _____



TECH -2
Bidder's Organisation (General Details)

Sl No.	Description	Full Details
1	Name of the Bidder	
2	Address for communication: Tel : Fax: Email id :	
3	Name of the authorized person signing & submitting the bid on behalf of the Bidder: Mobile No. : Email id :	
4	Registration / Incorporation Details Registration No: Date & Year. :	
5	Local office in Nabarangpur If Yes, Please furnish contact details	Yes / No
6	Bid Processing Fee Details Amount : BC/DD No. : Date: Name of the Bank:	
7	EMD Details Amount : BC/DD No.: Date: Name of the Bank:	
8	PAN Number	
9	Goods and Services Tax Identification Number (GSTIN)	
10	Willing to carry out the assignment as per the scope of work of the TENDER CALL NOTICE	YES/No
11	Accept all the terms and conditions as specified in the TENDER CALL NOTICE	YES/No

Authorized Signatory [In full and initials]: _____

Name and Designation with Date and Seal: _____



TECH -3
Bidder Organisation (Financial Details)

Financial Information in INR			
Details	FY 2022-23	FY 2023-24	FY 2024-25
Turnover			
<p><i>Supporting Documents:</i></p> <p>Audited certified financial statements for the last three FYs (2022-23, 2023-24 & 2024-25) (Submission of copies of Income & Expenditure Statement and Balance Sheet for the respective financial years is mandatory along with this form). Provisional Audit report for any of the FYs is not acceptable.</p> <p><i>Filled in information in this format must have to be jointly certified and sealed by the CA and the authorized representative of the bidder and to be furnished in original along with the technical Bid failing which the Bid will be out rightly rejected. No scanned copy will be entertained.</i></p>			

Signature and Seal of the Chartered Accountant with Date in original (with Membership No. on his seal)

Authorized Signatory [In full initials with Date and Seal]: _____

Communication Address of the Bidder: _____

[NB: No Scanned Signature will be entertained]



TECH - 4

(BIDDER'S PAST EXPERIENCE DETAILS)

Table -1 (List of 5 completed assignments only of similar nature during last 3 years)

(FY 2022-23,2023-24, 2024-25, 2025-26)

Sl. no.	Period	Name of the Assignment with details there of	Name of the Client with complete address	*Contract Value (in INR) and Duration in Month	Date of Award / Commencement of assignment	Date of Completion of assignment	Remarks if any
A	B	C	D	E	F	G	H
1							
2							
3							
4							
5							

Note: Bidders are requested to furnish the list of the assignments undertaken during the last 3 Financial Years (22-23, 23-24, 202-25 & 2025-26) as per the above prescribed format only. Information not conforming to the above format will be treated as non-responsive. Copies of the Work order / Contract Document / Completion Certificate from the previous Clients need to be furnished along with the above information. Bidders are requested to attach at least 5 best photographs of their creative from each assignment. Minimum one number of completed assignments required during above to qualify technical bid.

Authorized Signatory [In full initials with Date and Seal]: _____

Communication Address of the Bidder: _____



TECH - 5

FORMAT FOR AFFIDAVIT CERTIFYING THAT BIDDER IS NOT BLACKLISTED

Affidavit

I M/s. , (the name of the Bidder and addresses of the registered office) hereby certify and confirm that we or any of our promoter/s/ chief executive officer/ directors/managers are not barred or blacklisted by any government or government instrumentality or public sector in India or in any other jurisdiction to which we or our Affiliates belong or in which we or our Affiliates conduct business from participating in any project or being awarded any contract, either individually or as member of a consortium and no such bar or blacklisting subsists as on the Proposal Due Date.

We further confirm that we are aware our interest for the work of ORMAS would be liable for rejection in case any material misrepresentation is made or discovered with regard to the requirements of this tender at any stage of selection and/or thereafter during the term of the Contract.

Dated this Day of, 2026

Authorized Signatory [In full and initials]: _____

Name and Designation with Date and Seal: _____

Signature: _____



SECTION: 5
FINANCIAL BID SUBMISSION FORMS
FIN-1 COVERING LETTER (In Bidders Letter Head)

[Location, Date]

To,

The Chief Development Officer – cum- Executive Officer
Zilla Parishad, Nabarangpur, 764059

Sub: Submission of Financial Bid for Light, Sound & allied work for Subhadra Shakti Mela .
Sir,

I, the undersigned, offer to provide the consulting services for [Insert title of assignment] in accordance with your Tender Call Notice No. _____, Dated: _____. Our attached Financial Bid is for the sum of [Insert amount(s) in words and figures*]. This amount is inclusive of the taxes applicable as per GST Act. I do hereby undertake that, in the event of acceptance of our bid, the services shall be provided in respect to the terms and conditions as stipulated in the TENDER CALL NOTICE document. Items wise rate as per format given in the TENDER CALL NOTICE documents are given below:

Sr.	Item	Category	Unit	Cost per unit	Required Qty. in units	Total Amount [in Rs.] Excluding GST
E	STAGE	Single package	Per package		1	-
F	SOUND SYSTEM	Single package	Per package		1	
Add :-GST (CGST + SGST) – 18%						
Grand Total Quoted Amount including GST						
Rupees in words _____						_____ only including GST.

I have carefully read and understood the terms and conditions of the TENDER CALL NOTICE and do hereby undertake to provide the service accordingly. I understand that you are not bound to accept any Bid you receive.

Yours faithfully,

Authorized Signatory [In full and initials]:

Name and Designation of Signatory with Date and Seal:

Address of the Bidder:

SECTION - 6
ANNEXURE-A
BID SUBMISSION CHECK LIST

S/no	Description	Submitted (Yes/No)	Page No.
TECHNICAL BID			
(PART - A)(ORIGINAL)			
1	Filled in Bid Submission Check List (ANNEXURE-I)		
2	Covering Letter (TECH A -1)		
3	Tender Paper cost of Rs. 4,000/- (date of deposit/transfer)		
4	EMD of Rs. 8,000/- (date of deposit/transfer)		
5	Copy of Certificate of Incorporation / Registration of the Bidder		
6	Copy of PAN		
7	Copy of Goods and Services Tax Identification Number (GSTIN)		
8	GST clearance in GST 3B Form		
9	General Details of the Bidder (TECH - 2)		
10	Financial details of the bidder (TECH - 3) along with all the supportive documents such as copies of Income-Expenditure Statement and Balance Sheet for the concerned period		
11	List of completed assignments of similar nature (Past Experience Details) (TECH - 4) along with the copies of work orders for the respective assignments		
12	Undertaking for not have been black-listed by any Central / State Government/any Autonomous bodies during its business career. (Tech-5)		
13	Copy of the Electrical License / Contractor hired by the bidder		
FINANCIAL BID			
1	Covering Letter (FIN-1)		

Undertaking:

- All the information have been submitted as per the prescribed format and procedure.
- All pages of the Bid have been sealed and signed by the authorized representative.

Authorized Signatory [In full and initials]: _____

Name and Designation with Date and Seal: _____

Signature: _____

