



Gmail-bdoumerkote@gmail.com

## OFFICE OF THE PANCHAYAT SAMITI: UMERKOTE

No: 5018 /2025

Date: 12-12-25

### WILLINGNESS CALL NOTICE

Sealed willingness is hereby invited from any intending EPM rate contract holders for supply of Dual Desks on EPM rate contract as detailed below alongwith requisite documents for the following three nos. of Schools. approved under PMSHRI 2024-25.

1. Govt. UGHS Swami Vivekananda, Umerkote
2. Govt. UGHS, Kurshi
3. Govt. UGHS, Bakoda

SPECIFICATION DETAILS		
Sl No	Item	Specification
1	Dual Desk	Group: Circular Shape, 4ft diameter, 10" height
		Single: 20"×16"×10" (L×W×H)
		Materials: BWR Plywood with sun mica pasted (Red, Yellow, Green)

The willingness shall be submitted by the eligible local EPM rate contract holders on all working days till Dt: 22.12.2025 up to 4.00 PM in the office of the Panchayat Samiti, Umerkote through Registered/ Speed Post only and the same will be opened on 23.12.2025 at 11:00 AM.

### Terms & Conditions

1. Only bidders who have been duly approved under the EPM prior to the issuance of this notice are invited to submitted their willingness to supply.
2. TDS (Tax Deducted at Source) will be deducted from the bill as per applicable Govt. norms.
3. The quoted price must be inclusive of all applicable taxes, handling fees, incidental charges and any other official levies.
4. Materials must confirm strictly to the specifications approved by School & Mass Education Department, Govt. of Odisha and should be of good quality and durable finish.
5. Any deviation from approved design, dimension or quality will result in rejection of the supplies items at the supplier's own cost and Risk.
6. Incomplete applications or those not accompanied by the required documents (Valid EPM approval Letter with Annual Production Certificate, Valid GST Regn. Certificate, Valid PAN Card, Copies of Income Tax Returns (ITR) for previous financial year) will be summarily rejected.
7. The authority reserves the right to accept or reject any willingness/all willingness without assigning any reason thereof.

  
Block Development officer  
Umerkote



Gmail-bdoumerkote@gmail.com

Memo no: 5019

Date: 12.12.25

Copy to all Block Development Officers/ All Tahasildars/All CDPOs of this district for information with a request to publish the same in their Notice Board for wide publicity.

Copy submitted to DeGM Collectorate, Nabarangpur with a request to display the willingness Call Notice in the district website from dt: 12.12.2025 to 22.12.2025 upto 4.00 PM

Copy submitted to the DEO-cum-DPC, Samagra Siksha, Nabarangpur for kind information.

  
Block Development officer  
Umerkote

Memo no: 5020

Date: 12.12.25

Copy submitted to the CDO-cum-EO, Zilla Parishad, Nabarangpur for favour of kind information.

Copy submitted to the Collector-cum-Chairperson, Samagra Siksha, Nabarangpur for favour of kind information.

  
Block Development officer  
Umerkote

  
**ODISHA SCHOOL EDUCATION PROGRAMME AUTHORITY**  
"SHIKSHA SOUDHA", UNIT-V, BHUBANESWAR-751001

SMT. ANANYA DAS, IAS  
STATE PROJECT DIRECTOR

Ph No: 0674 2395325(O)  
Fax: 0674 2392721  
Email: opeoaeou@yahoo.co.in

No. 6593/CW/RS  
M (PMSHRI) - 718/24

Date: 21.06.25

To  
All the DEO-cum-DPCs  
Samagra Shiksha, Odisha.

Sub: Guidelines for Dual desk & bench, Furniture (Library in Secondary School),  
Furniture & Equipment (Laboratory in Secondary School) approved in  
PMSHRI 2024-25.

Ref: This office letter nos. 6182 dtd.09.06.2025 and 6352 dtd.12.06.2025.

Madam/Sir,

In inviting a reference to the subject cited above and in continuation to the aforesaid letters, it is to state that under PMSHRI 2024-25, an amount of Rs.2772.50 lakhs has been fixed as limit for different components vide letter no. 6182 dtd.09.06.2025. It is to mention here that the said amount is meant for different components which include Rs.1062.50 lakhs for furniture (Library in 425 no. of Secondary Schools @ Rs.2.50 lakhs) and Rs.734.00 lakhs for furniture & equipment (Laboratory in 367 no. of Secondary Schools @ Rs.2.00 lakhs). Further, the limit fixation for an amount of Rs.2144.155 lakhs has also been made vide letter no. 6352 dtd.12.06.2025 with a request to transfer the amount to the BDOs towards purchase and procurement of dual desk benches.

For proper implementation of these activities, following procedures / guidelines to be adhered scrupulously;

- In case of furniture for Library & furniture and equipment for Laboratory, the school wise actual requirement is to be accessed specifically as per the approval.
- The assessment will be made by a team of Planning Coordinator, Pedagogy Coordinator, SS and District Science Supervisor in consultation with the HM of the concerned school headed by ADEO (Scheme).
- In case of Dual desk bench, the norms and guidelines communicated vide letter no. 8112 dtd.18.03.2025 of S & ME Department, Govt. of Odisha should be followed conscientiously (Copy enclosed).
- The assessment with aforesaid guidelines will be placed before District Level Committee (DLC) under the Chairmanship of Collector to finalize the procurement procedure including specification.

- After finalization, the Planning Coordinator, SS will propose for placement of funds for furniture for Library & furniture and equipment for Laboratory along with requirement and guidelines to BDOs

Therefore, you are requested to issue suitable instructions to the concerned field functionaries towards transfer of the amount as well as sharing of the guidelines to the implementing agencies for early execution and in time completion of the above said activities

Yours Faithfully,

Encl. Guideline of S & ME Department  
for procurement of Dual desk & Bench



State Project Director

Memo No 6594/CW/25 /Dt. 21.06.25

Copy to the Joint Director (Planning), OSEPA for information and necessary action.



State Project Director

Memo No 6595/CW/25 /Dt. 21.06.25

Copy to concerned Collector-cum-Chairperson, SS for information and necessary action.



State Project Director

Memo No 6596/CW/25 /Dt. 21.06.25

Copy to Sr. PS to the Commissioner-cum-Secretary to Govt., S & ME Department for kind information of Commissioner-cum-Secretary.



State Project Director

GOVERNMENT OF ODISHA  
DEPARTMENT OF SCHOOL & MASS EDUCATION

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S&ME-MSSA-MSSA1-0056-2024. 8112/SME, Dt. 18.3.2025

From:

Sh Manoj Kumar Padhy, OAS(SAG),  
Additional Secretary to Govt.

To:

The State Project Director, OSEPA

Sub: Approval of guideline for the procurement of Dual Desk & Bench for the Upper Primary School from Class VI to VIII

Madam,

Inviting a reference to your Letter No.2863/CW/25 Dt.4.3.2025 on the subject cited above I am directed to say that, Govt in S&ME Deptt have been pleased to approve the guideline for procurement of Dual Desk and Bench for the students of Govt & Govt Aided schools having Upper Primary Section (Class VI to VIII). The approved guideline is enclosed herewith.

Yours faithfully,

  
Additional Secretary to Govt. 18/3/2025



**Guideline for Procurement of Dual Desk & Bench for the student of Upper Primary Section (Class-VI to VIII)**

1. The funds allotted for each districts are mentioned in Annexure-'A' as per the student strength from Class VI to VIII of upper primary school/section Class I to VIII / Class VI-VIII and Class I to X / Class I to XII / Class VI to X / Class VI to XII
2. Accordingly equal number of Dual Desk & Bench to be provided to the schools in a block.
3. The schools with highest enrolment in elementary section (VI-VIII) have to be given priority.
4. As per the views of MSME department, the above-mentioned furniture may be procured as per rules of Rate Contract with MSEs-2014 and Odisha Procurement Preferences Policy-2023, procurement of Dual Desk and Bench by any State Government Department or Organization shall be mandatorily done from the valid rate contract holding MSEs of Odisha. If the validity of rate contract of this item has expired and not renewed by DEPM, then Procurement of such item may be done on the basis of competitive bidding through intra-state tender amongst Odisha Small Manufacturing Enterprises (OSMEs) only. Procurement of goods not covered under Rate Contract and Exclusive List shall be made through open tender procedure. Since Dual Desk & Bench is a rate contract and enlisted in *exclusive list* item, this item should not be procured through open tender by any State Government Organization.
5. Design & specification for compact desk-cum-bench (Dual Desk & Bench) will be as per the statement-B enclosed in the Directorate of EPM, Odisha letter cited above size-A-42"x33"x36" (LxWxH)
6. The quality certificate from the competent authority may be obtained by the agency at the time of supply.
7. The funds will be transferred by the SPD, OPEPA after getting requisition from concerned DEO-cum-DPC.

- 8 After getting funds from OSEPA, concerned DEO-cum-DPC will take necessary step for the procurements by following due procedure.
- 9 After the procurement of the dual desk & bench, school wise list along with the cost may be intimated to OSEPA.
- \*10 After procurement of the furniture, Utilization Certificate have to be submitted to SPD, OSEPA by DEO -cum-DPC for taking further necessary action.

## Detailed Guideline for Developing FLN Compliant Classrooms

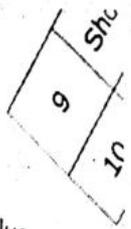
(Under STARS Project for the year 2024-25)

### General Guidelines

1. Students of class I, II & III will be facilitated in the FLN compliant classroom.
2. Depending on the student enrolment of class I, II & III as well as PTR of the school, the number of classrooms will be finalised to be developed as FLN compliant classroom. In case the roll strength of Class I, II & III students are more than 35, two classrooms will be developed, provided there will be separate classrooms for grade IV & V.
3. Minor repair works like roof grading, plastering, structural repair, Door/ Window, flooring, colouring etc. of above said classrooms may be done if required within the allotted expenditure limit.
4. White colour distemper paint will be applied inside walls of the classroom.
5. Regarding exterior wall, weather coat paint will be applied. The colour of the weather coat paint will be communicated later.
6. Provision of two set of Daris per classroom for sitting purpose for all students of class I, II & III to be made. The size of the dari should be as per room size.
7. Similarly desk suitable for Class- I to III of circular shape of size 4 ft dia and 10" height for group sitting and to be child friendly made out of BWR / plywood to be provided for all students.
8. Coloured mica like Red, Green, Yellow, Blue to be used for the desk to make the desks more attractive and colourful.
9. On an average of 8 students per one circular desk to be considered for calculating no. of desk per class. However minimum one desk separately for each class i.e. at least one for each Class I, II & III to be provided.
10. To avoid sharpness of edges, teak wood / PVC beading to be used at edge of desk.
11. For circular desk the leg to be cross designed for better strength.
12. The inner side of the desk should be painted with white enamel paint for better durability.
13. Existing Almira / rack/shelves finished with multicolour mica for storage and display of FLN materials to be provided.
14. Wherever required masonry Almira of size (3ft x 5ft) to be done. The Almira should be finished with multi-coloured mica to make attractive for students. Minimum one Almira for each class to be provided.
15. Provision of LED bulb in the classroom (Minimum one bulb at four walls) for better lighting and enhancing brightness.

16. Good quality green chalkboard made out of the mica pasted on plywood of 6 ft, (H X V) to be ensured. One Green board for each class to be provisioned.
17. Soft board (pin up board) for display purpose of size 3 ft x 4 ft. (H X V) finish with blue coloured velvet cloth.
18. Rack of size 5' 6" x 16" x 2'6" (L X W X H) for keeping of school bags. The size of rack may be customised considering the students strength. The rack may be placed in the classroom to make the room separation among the classes. One bag rack per classroom will be provided.
19. Fixing of wooden baton (1½") at two different level at 3 ft and 5 ft with hook (SS) Smooth edge inside the classroom for hanging/display of different charts/fixture materials for both side of the wall.
20. Shoe Rack- Rack of size 4'x8"x2'6" (LxWxH) for keeping shoes. Rack should be finished with multi-coloured mica. The size of rack may be customised considering the students strength but keeping the height constant and one rack per classroom to be provided. The rack may be placed outside the classroom to keep students' shoes.
21. Branding/Logo of STARS & NIPUN ODISHA logo.- Logo on Sun Board, 12"x30" for STARS & 24" Dia for NIPUN ODISHA to be displayed at the top of main door entrance.
22. Item wise specification details in tabular form is as given below.

ITEM WISE SPECIFICATION DETAILS		
Sl. No.	Item	Specification
1	Desk	Group: Circular shape, 4 ft diameter, 10"height
		Single: 20"x16"x10" (L x W x H),
		Materials : BWR Plywood with sun mica pasted (Red, Yellow, Blue, Green)
2	Almirah/Rack/Shelves	Size: 3 ft x 5 ft, multicolour mica pasting for storage of FLN materials.
3	Chalk Board	Green board , Mica pasted on ply wood
		Size : (6 ft x 4ft)
4	Soft Board	Pin up board for display ( 3 ft x 4 ft)
5	Rack Size	Size : 5'6" x 16 "x2'6"( L x W x H) finished with multicolour mica pasting.
6	Wooden Baton with Hooks	Both side wall, 1 ½" at two level 3 ft and 5 ft for hanging materials . Stainless steel hooks to be fixed.
7	Dari	As per Room Size
8	Colour	Interior and Exterior wall colouring and painting as per the guideline.



9	Shoe Rack	4'x8"x2'6" (LxWxH), BWR plywood (12mm) with 1mm multicolour mica pasting.
10	Branding of STARS & NIPUN ODISHA	Sun Board 12"x30" for STARS & 24" Dia for NIPUN Odisha.

### Modalities of Implementation /Execution

1. Funds will be placed to DEO-cum-DPC from OSEPA.
2. The work to be executed by concerned Technical Consultant Departmentally under direct supervision of Sr. Technical Consultant.
3. The Technical consultant will make visit of assigned school for assessment of number of classroom to be developed. Any Engineering correction (repair work) required to be estimated. Considering the roll strength, the number of desks needs to be calculated school wise.
4. Individual case record to be maintained by Technical Consultant. The estimate prepared by Technical Consultant shall be technically sanctioned by Sr. Technical Consultant which will administratively approved by DPC. As per need base School wise fund sanction to be communicated to SPO.
5. Item wise indicative budget for developing one classroom of Rs.1,39,000/- and for two classrooms of Rs.2,00,000/-.
6. A sum of Rs.1.70 lakh / per school has been sanctioned. However fund to be utilized as per need base. According to the requirement Max Rs.2,20,000/- may be utilized in a school keeping the total budget approved against the list.
7. All schools in the approved list for FLN Compliant to be covered in phased manner.
8. The Sr. Technical Consultant, Technical Consultant of concerned block and Pedagogy Coordinator will monitor for proper implementation of the program.
9. As a whole ADEO scheme will be in charge of the program for proper and timely implementation.