

OFFICE OF THE PROJECT DIRECTOR, ATMA, NABARANGPUR

No. 2992/2025

Date 10/6/2025

Quotation / Tender Call Notice

Sealed quotations are invited for one no of four wheeler vehicle (Bolero(All Models)/Tiago/Bolt/Celerio) from registered Travel Agency/Owner of the vehicle for use in the office of the Project Director, ATMA, Nabarangpur on monthly rental basis. The quotation should reach in the office of the undersigned by 01.00 PM on or before date **17.06.2025** by **Speed Post / Registered Post/ in Hand** and will be opened in presence of the members of the committee at 04.00 PM on **18.06.2025** in the conference hall of CDAO-Cum-Project Director, ATMA, Nabarangpur. The quotationers or their representatives may remain present at the time of opening of the quotation failing which no complain/disputes in future shall be entertained. A sum of Rs. 5000/- should be deposited as security deposit by the intending bidders in shape of Account Payee Bank Draft drawn in favor of the Project Director, ATMA, Nabarangpur and be submitted along with the quotation . After completion of tender process, the amount will be refunded to unsuccessful bidders. The quotationers are required to quote the monthly hire charges of vehicle as per the following terms & conditions.

TERMS & CONDITIONS FOR HIRING OF VEHICLES

1. The vehicle should be preferably new one or should not be more than three year old and should register as TAXI (Commercial One)
2. Quotationer should submit the attested Xerox copy of RC Book of the vehicle and paper showing up-to-date insurance coverage.
3. Except monthly hire charges, no other charges like maintenance and repair, road tax, insurance premium, salary of driver will be paid by the office.
4. The vehicle shall report for duty twenty four hours round the year along with driver , except for routine maintenance
5. The Travel Agency/Owner of the vehicle has to execute an agreement before the vehicle is engaged on hire.
6. The Travel Agency/Owner of the vehicle cannot demand any advance during the period of engagement of vehicle.
7. The quotationer should clearly mention the monthly hire charges, per liter HSD running in KMs and per liter Lubricant running in KMs.
8. The vehicle should move within the district and outside district in Odisha as and when required.
9. The vehicle will be engaged initially for 1 (Year) year and can be extended or renewed from time to time if runs smoothly to the satisfaction of the undersigned.
10. The tender papers should be submitted in a sealed cover super-scribed at the top "QUOTATION FOR HIRING OF VEHICLE FOR PROJECT DIRECTOR, ATMA, NABARANGPUR".


Project Director, ATMA
Nabarangpur

PTO

Memo No. 3994.....

Date 10/6/22

Copy to the Office Notice Board / Copy to the Chief District Agriculture Officer, Nabarangpur/ Project Director, DRDA Nabarangpur/ Project Administrator, ITDA, Nabarangpur/ Deputy Director of Horticulture, Nabarangpur/ Chief District Veterinary Officer, Nabarangpur/ Dist Fishery Officer, Nabarangpur/ Sub-Collector, Nabarangpur/ Project Director, Watershed, Nabarangpur/ Tahasildars (All Blocks of the Dist.) /Dist Information & Public Relation Officer, Nabarangpur/ Agriculture District Officer (All)/Sr. Scientist & Head, KVK, Umerkote/ Block Development Officer(All) with a request for its

[Handwritten signature]

**Project Director, ATMA
Nabarangpur**

Memo No. 3994.....

Date 10/6/22

Copy submitted to the Collector- cum- Chairman, ATMA, Nabarangpur for favour of kind information.

[Handwritten signature]

**Project Director, ATMA
Nabarangpur**

GENERAL INFORMATION FOR HIRING VEHICLES

1. Registration No. of Vehicle :-
2. Type of Vehicle (AC/ Non-AC) :-
3. Year of Manufacture :-
4. Model :-
5. Date of Registration :-
6. Name & complete address of
The owner of vehicle :-
7. Fitness Certificate validity :-
8. Permit validity :-
9. Insurance validity :-
10. Name / address of the Driver :-
11. D.L No. & Validity of the D.L of the driver :-
12. Proposed hire Charges of the vehicle per month
Excluding fuel cost. :-
13. Rate of fuel consumption / Mileage per liter :-
14. Contact Number of the (Tenderer / Quotationer)
Mobile.....

“ Certified that the information submitted above is true to the best of my knowledge and belief.”



Signature of the
Quotationer / Tenderer

Project Director, ATMA
Nabarangpur