

**COLLECTORATE: NABARANGPUR  
(District Child Protection Unit)**

Letter No. 3843/Vehicle/2025

Date. 29/05/2025

**Quotation Call Notice for Hiring a Jeep (Bolero)**

Sealed quotation /tenders are invited from interested reputed Travel Agencies/ Tour Operators of private for providing 01 one numbers of diesel driven jeep (Bolero A/c ) NEO/TUV/Maruti Ertiga vehicle having sitting capacity 10(Ten)/7 ( Seven) including driver, which shall conform to the terms and condition (Annexure-II) for official use in District Child Protection Unit, Collectorate, Nabarangpur on monthly rent basis.

1. The Vehicle must be in Road worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration certificate, insurance Certificate, fitness Certificate, valid contract Carriage permit, proof of up to date tax payment etc. Which are mandatory for plying of vehicle.
2. The driver of the vehicle must have valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
3. The Driver should be well behaved, gentle and obedient in nature.
4. A sum of Rs.5000/- shall be deposited by the intending bidders in shape of Account payee Bank Draft drawn in favour of the DCPU , Nabarangpur and submitted along with the tenders as security deposit . After completion of tender process the amount will be refunded to unsuccessful bidders.
5. The monthly rate of hire charge be quoted separately in the general bid information(Excluding fuel Charge)
6. The Vehicle must achieve a fuel efficiency of 10 to 12kms per litre.
7. The details of the make and year of manufacture of vehicle, registration no. Mileage (Kms covered per litre) and name of the driver with driving license No. And period of validity should be specifically provided in the general bid information to be furnished with the quotation / tender(Annexure-III)
8. The Quotation completed in all respect should reach to the District Child Protection Unit, Nabarangpur on or before by 2.00 p.m. of 12.06.2025 and shall be opened on 13.06.2025 at 10.00 AM in presence of their authorized representatives.
9. The application form of quotation /tender containing general bid information and terms and conditions for hiring vehicle etc. Will be available with the District Child Protection Unit, Collectorate, Nabarangpur on payment of Rs.300/- from DCPO, Nabarangpur or can be downloaded from District Website, in case of application shall furnish a Demand Draft for amount Rs.300/- towards the cost of application along with the application .
10. The Quotation Calling Authority /Selection Committee reserve all the rights to accept or reject any quotation or cancel the quotation/tender process with or without notice.

  
District Child Protection Officer ,  
NABARANGPUR

Memo No. 3844/2025

dated 29/5/2025

Copy to the Additional District Magistrate, Chairman for favour of kind in formation and necessary action.

  
District Child Protection Officer,  
NABARANGPUR

Memo No. 3845/2025

dated 29/5/2025

Copy to District Coordinator, D & EGS, Collectorate, Nabarangpur for information. He is requested to hoist the above quotation call notice in District website [www.nabaarangpur.nic.in](http://www.nabaarangpur.nic.in) information till 1 PM of 12.06.2025.

  
District Child Protection Officer,  
NABARANGPUR

Memo. No. 3846/2025

dated 29/5/2025

Copy to the Notice Board /Copy to the CDO & EO, Zilla Parishad, Nabarangpur/ PA,ITDA, Nabarangpur/Sub-Collector, Nabarangpur/ Deputy Collector, Estt. Collectorate, Nabarangpur/D.W.O Nabarangpur/DPO, Nabarangpur/DSSO, Nabarangpur/Tahasildar , Nabarangpur/ D.I & PRO, Nabarangpur/Chief District Agriculture Officer, Nabarangpur / District Veterinary Officer, Nabarangpur/All BDO s/CDPOs in this District for wide publication.

  
District Child Protection Officer,  
NABARANGPUR

Memo No. 3847/2025

date. 29/5 2025

Copy to the Collector-cum-Chairperson for kind in formation and necessary action.

  
District Child Protection Officer,  
NABARANGPUR

**TERMS & CONDITIONS FOR HIRING OF VEHICLES**

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles during period of contract , shall have all necessary valid MV documents such as valid contact , carriage permit, proof of up to date tax payment etc,. and D.L of the driver available all the times. The department / office hiring the vehicle shall not be responsible for any damage to any property on account of use of hired vehicle any manner what so ever. The hirer shall be responsible for all such litigation.
2. The charges to be paid for monthly is final but does not include cost of diesel, which is to be paid separately basis on actual consumption and lubricants as per adjusting Govt. Norms. All the expenditure of the vehicle towards repair, replacement of spare parts, lubricating oil of engine, gear box and different coolants, tyres and tubes, batteries etc will be borne by the bidders.
3. It shall be the responsibilities for the bidders to provide a good driver and salary of the driver shall be borne by the owner.
4. In case of break down for reasons whatsoever the replacement of vehicle of the same or better models shall be provided by the owner of the vehicle or bidder.
5. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
6. The vehicle shall report for duty from minimum of 25 days in a month.
7. In case of emergency the driver will have to report for duty as per the requirement of hirer & the hirer may engage another driver. No extra payment shall demand.
8. Monthly hire charges and reimbursement towards cost of diesel as per actual and lubricant s/ ass Govt norms of selected bidders will be paid in every succeeding month , as per possible within seven days of the submission of bills by the service and no advance payment will be made.
9. The Vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.
10. If the service found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
11. In case service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdraw of service and termination of agreement.
12. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.

**Agreed**

**Owner of the Vehicle**

**Signature of Quotation/tender Calling  
Authority.**

**GENERAL INFORMATION FOR HIRING VEHICLES:-**

- 1) Registration No. Of Vehicle:
- 2) Type of Vehicle (AC/Non-AC):
- 3) Year of Manufacture:
- 4) Model:
- 5) Date of Registration:
- 6) Name & Complete address of the owner of vehicle:
- 7) Fitness Certificate:
- 8) Permit Validity :
- 9) Insurance Validity :
- 10) Name /Address of the driver:
- 11) D.L No. & validity of the D.L of the Driver:
- 12) Proposed hire charges of the vehicle per month excluding fuel cost:
- 13) Rate of fuel consumption / Mileage per Litre:
- 14) Contact Number of the service Provider(Tenderer/Quotationer):
- 15) EMD deposited or not If Yes DD No. :

"Certified that the information submitted above is true to the best of my knowledge and belief".

**Seal & Signature of the Quotationer/Tenderer**