



OFFICE OF THE PANCHAYAT SAMITI: TENTULIKHUNTI

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District: Nabarangpur, Ph. No. 06858-228601

No. 3222 /2025

Date. 04 / 04 /2025

TENDER CALL NOTICE

Sealed Tenders are invited from interested reputed Travel Agencies/Tour Operators / Private Individuals for providing one (1 No.) of AC Commercial Petrol/ Diesel driven vehicles i.e. TUV300/ Bolero/ Ertiga white in colour vehicle for official use in Panchayat Samiti, Tentulikhunti on monthly rent basis initially for a period of 2 years. The period of the contract can be extended subsequently if the service rendered by the vehicle and the driver would be found satisfactory.

The interested Travel Agencies/Tour Operators / Private Individuals may submit the sealed tender papers in the prescribed format to the office of the “**Block Development Officer, Tentulikhunti, Dist-Nabarangpur, PIN-764070**” only through Speed Post / Regd. Post on or before dt. **24/04/2025 till 5.00 P.M.**. The Tender Paper can be downloaded from the District NIC website www.nabarangpur.odisha.gov.in and the bidder must submit Bank Draft of Rs. 1000/- towards the cost of Tender Paper in shape of SBI Bank Draft drawn in favour of **Block Development Officer, Tentulikhunti, Payable at SBI, UIDP, Khatiguda** along with the Tender Paper. The Sealed Tender Paper should be super scribed with “**BID FOR ENGAGEMENT OF HIRE VEHICLE IN THE OFFICE OF THE BLOCK DEVELOPMENT OFFICER, TENTULIKHUNTI**”. The tender papers duly filled in all respect should reach the office of the undersigned on or before **24/04/2025 by 05.00 P.M** and shall be opened on **25/04/2025 at 11.00 A.M** in presence of the bidders or their authorized representatives in the Office Chamber of the Block Development Officer, Tentulikhunti.

The bidders must fulfill the following terms and conditions:-

1. The bidder must have a valid OGST registration to participate in the Tender.
2. The vehicle should be in good condition and should not be more than three (3) years old from the date of initial registration of the vehicle. It must have valid **Registration Certificate, Insurance Certificate, Fitness Certificate, Pollution Certificate, Valid Permit**, which are mandatory for plying of vehicle.
3. The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving such vehicle.
4. The Driver should be well behaved, gentle and obedient in nature.

5. The vehicle must have fuel efficiency/ minimum average Mileage of 10 KMS per liter.
6. A sum of **Rs.7000/-** shall be deposited by the intending bidders towards security deposit in shape of SBI Bank Draft drawn in favour of **Block Development Officer, Tentulikhunti, Payable at SBI, UIDP, Khatiguda** which should be submitted along with Tender Paper. After completion of tender process, the amount will be refunded to unsuccessful bidders.
7. The Department/Office hiring the vehicle shall not be responsible for any damage/loss caused to hired vehicle or loss of life/injury caused to any person or damage to any property on account of use of hired vehicle in any manner. The owner shall be responsible for any such loss or damage caused.
8. In the event of break-down, servicing & repairs of the assigned vehicle, the owner at his own cost shall make arrangement by providing similar or higher class of vehicle.
9. Necessary details indicating make, model and year of **Manufacture of the vehicle, Registration Number**, Mileage (KMS covered per Litre) and name of the Driver with Driving License Number and period of validity should be specifically provided in the general bid information to be furnished in the Tender Paper (**Annexure-I**).
10. The monthly rate of hire charge must be quoted separately in the prescribed form (excluding cost of fuel) as given in **Annexure-II**. This annexure shall be price bid.
11. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
12. The eligible bidders shall commence the services from the date of placement of order & shall continue to provide the services initially for a period of 2 years & it may further be extended as per satisfaction of the authority.
13. Monthly hiring charges will be paid as due and admissible on submission of bills by the service provider and no advance payment will be made.
14. In case of the service provider intends to withdraw the service of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
15. The application form must be signed by the vehicle owner or bidder & properly sealed & also attach all relevant documents including demand drafts as per the terms & conditions.

16. The price bid in Annexure-II must be sealed in a separate cover and other documents in support of the terms and conditions as fixed above must be sealed in another separate cover. The cover containing the Annexure – II should be superscribed as "Price Bid" and the second sealed cover should be superscribed as "Technical Bid". Both these sealed covers should be put in a large cover and it should be superscribed as "Bid for engagement of hire vehicle in the Office of the Panchayat Samiti, Tentulikhunti".

hes 04.04.25
**Block Development Officer,
Tentulikhunti**

GENERAL INFORMATION FOR HIRING VEHICLES

1)	Registration No. of Vehicle :-	
2)	Type of Vehicle (AC/Non-AC):-	
3)	Year of manufacturer :-	
4)	Make & Model:-	
5)	Date of Registration:-	
6)	Name of the Owner of vehicle :-	
7)	Complete Address of the Owner of vehicle	
8)	OGST Number	
9)	Fitness Certificate validity:-	
10)	Pollution Certificate validity:	
11)	Permit validity :-	
12)	Insurance validity:-	
13)	Bank Account No. and IFSC Code:	
14)	Name/Address of the Driver :-	
15)	D.L No.& Validity of the D-L of the driver:-	
16)	Contact Number of the Service Provided (Renderer/Quotationer)	Mobile _____ Telephone _____

"Certified that the information submitted above are true to the best of my knowledge and belief".

**Seal & Signature of the
Tenderer**

FORMAT FOR PRICE BID

SI No	Name of the Office	Monthly hiring charges of the vehicle (excluding cost of Fuel)	The distance (in KMs) which the owner is offering to cover per liter of diesel.
01	<u>Panchayat Samiti</u> <u>Tentulikhunti</u>		

N.B: The hire charges of the vehicle include the service charges of driver as well.

**Seal & Signature of the
Tenderer**

Memo No. 3223 /2025

Dated. 04.04.2025

All the Members of Block Level Tender Committee concerned for information and necessary action.

Copy to this office Notice Board to display.


Block Development Officer,
Tentulikhunti

Dated. 04.04.2025

Memo No. 3224 /2025

Copy to the RTO/ MVI, Nabarangpur/ Sub Treasury Officer, Khatiguda for information and necessary action.


Block Development Officer,
Tentulikhunti

Dated. 04.04.2025

Memo No. 3225 /2025

Copy submitted to the D.I.O., N.I.C., Nabarangpur/ DEGM, Nabarangpur along with hard and soft copy for information and necessary action. He is requested to host this notice in the District portal for wide publicity.


Block Development Officer,
Tentulikhunti

Dated. 04.04.2025

Memo No. 3226 /2025

Copy submitted to the Deputy Director & Deputy Secretary, Govt. of Odisha, I & PR Deptt., Odisha with a request to get it published into leading Odia Newspaper (One Jeypore Edition & One State Edition) at an early date for wide circulation of the tender call notice and send a copy of the published newspaper to this office for reference and payment of bill.


Block Development Officer,
Tentulikhunti

Dated. 04.04.2025

Memo No. 3227 /2025

Copy submitted to the PA, ITDA, Nabarangpur, D.I.P.R.O., Nabarangpur/ all BDOs / all Tahasildars / all CDPOs in the District/ EO, NAC, Umorkote/ Municipality, Nabarangpur with a request to display in their Office Notice Board for its wide publication.


Block Development Officer,
Tentulikhunti

Dated. 04.04.2025

Memo No. 3228 /2025

Copy submitted to the CDO-cum-EO, Zilla Parishad, Nabarangpur / Collector-cum-C.E.O., Zilla Parishad, Nabarangpur for favour of kind information.


Block Development Officer,
Tentulikhunti