



O/o SUPERINTENDENT, COMMUNITY HEALTH CENTRE  
BLOCK PROGRAMME MANAGEMENT UNIT  
NATIONAL HEALTH MISSION  
NABARANGPUR

e-mail- bpo.papadahandi@gmail.com

NO. 2314

Date 26.11.24



Sealed tenders are invited from registered, reputed and experienced Agencies /Firms/ Individuals for providing the following requirements under four (04) categories. **A. Engagement of Vehicles on hiring basis, B. Supply of Food. C. Diet for indoor patients (Preference shall be given to SHGs).** Interested bidders may send their complete bid in double cover system (Technical & Financial). Bidders may apply for all or any of the above categories in separate envelopes only. Combined bids will not be considered. Category of supply must be superscribed in the top of the Bid envelop and addressing clearly to the Superintendent, C.H.C. Papadahandi, Nabarangpur. Detailed tender requirements may be downloaded from the District website <https://nabarangpur.odisha.gov.in>. Last date of for receipt of Tender Paper is **14.12.2024 latest by 5.00 PM only through Speed post/Regd Post only and the bids so received will be opened on 16.12.2024 at 11.30 AM. in the official chamber of the SUPERINTENDENT, C.H.C. Papadahandi Nabarangpur.** Incomplete and late receipt bids will be summarily rejected. The undersigned reserves the right to cancel all or any of the bids without assigning any reason thereof.

-Sd-

Superintendent  
C.H.C. Papadahandi  
Nabarangpur

# TENDER FOR HIRING OF VEHICLES for BPMU,RBSK “A”

## PRICE BID FORMAT ECHNICAL BID)

1. Name of the Travel Agency /firm/individual-.....
2. Address & Contact Number: - .....
3. Write the name and place of the Unit for which applied: .....
4. Copy of Vehicle registration certificate. (Taxi Registration only):.....
5. Model/year of Manufacture.....
6. Date of purchase of vehicle.....
7. Driving license of the Driver and Name of the driver.....
8. Copy of up-to-date Road Tax payment receipt.....
9. Copy of up-to-date Vehicle Insurance certificate.....
10. Copy of PAN Card.....
11. Copy of registration certificate in case of travel agency.....
12. Copy of vehicle fitness certificate.....
13. Copy of pollution certificate.....
14. Demand Draft of Rs. 2000/- (Rupees Two thousand) only towards Tender paper cost which is not refundable and deposited into the account as mentioned below.

Name of the Bank ..... DD Number .....Date  
.....

NB: Certified that I/we were not blacklisted by any of the government organization and facts submitted by me are true to the best of my knowledge and belief.

I /we certify that the terms and conditions, specifications etc. given with the tender notice have been read carefully and acceptable to me /us and that the information furnished above is full and correct to the best of my /our knowledge. I/ we understand that in case of the deviation in the above statement at any state the firm/agency will be blacklisted will not have any dealing with the future.

Signature of the bidder

**TENDER FOR HIRING OF VEHICLES for BPMU,RBSK**

**PRICE BID FORMAT(FINANCIAL BID)**

Name of the Travel Agency /firm/individual-

Address & Contact Number -

Write the name and place of the Unit for which applied: \_\_\_\_\_

Sl No	Type of Vehicle (To be mentioned with Make and Model	Rent month per	DOL Consumption per Lt. (not less than 12 km per 1 ltr of D.Oil)
1	Scorpio		
2	Bolero		

**N.B.:-** If applied for more than one Programme, then Separate applications should be submitted for each unit and mentioned on the top of the envelope for which activity the hiring of the vehicle applied.

Signature of the Authorized person with designation

Name of the **Agency / Firm / Individual**

Date:

Place:

## ENCLOSURE (Required Documents) for Technical Bid

1. Copy of Vehicle registration certificate. (Taxi Registration only)
2. Copy of up-to-date Road Tax payment receipt.
3. Copy of up-to-date Vehicle Insurance certificate.
4. Copy of PAN Card.
5. Copy of registration certificate in case of travel agency.
6. Copy of vehicle fitness certificate.
7. Demand Draft of Rs. 2000/- (Rupees Two thousand) only towards Tender paper cost which is not refundable and deposited into the account as mentioned below.

If the tender application is not attached with the above-mentioned documents, then the authority reserves the right to reject the tender application.

Sl. No.	Name of the Organization	No. of Vehicle	Address for Tender Application	Tender cost will be issue in favour of
1	C.H.C. Papadahandi	1(BPMU) 1(RBSK)	Superintendent CHC Papadahandi Pin-764071	Miscellaneous CHC Papadahandi
2	PHC AAM Maidalpur	1 (RBSK)	Superintendent CHC Papadahandi Pin- 764071	Miscellaneous CHC Papadahandi

### Terms and Condition

1. The contract of engagement must be entered into with the travel agency/individual/firm and the concerned authority.
2. All major and minor repairs, maintenances of vehicle and payment of road tax will be borne by the owner.
3. Salary of the driver will be paid by the owner.
4. The vehicle quoted should be less than 2 (Two) years old on the date of advertisement for BPMU, RBSK and mileage should not be less than 12 kms per ltr.
5. The vehicle will remain with the respective Official H.Q. on all working days for 24 hrs. and on holidays as desired by the Office for Office purpose only and it should not be spared for private use of any Officials / agency.
6. The Dept. / Office hiring the vehicle shall not be responsible for any damage / loss cause to hired vehicles or loss of life / injury made to any person or damages to any property on account of use of hired vehicle any manner whatsoever. The supplier of the vehicle shall be responsible for all such litigation.
7. The Contract shall be initially for period of one year which may be extended every year up to three years subject to satisfaction performance assessed by appropriate authority.
8. Any Transport Agency can participate in the tender process.

9. The agency, firm, individual interested will quote the financial bid keeping in account the road tax, insurance premium, GST etc.
10. Parking and toll taxes will be paid by the hirer on production of bills on a monthly basis.
11. In case of breakdown for reasons whatsoever, the replacement of vehicle of the same or better model shall be provided by the owner of the vehicle / bidder.
12. In case of emergency, the driver will have to report for duty as per the requirement of hire. No extra payment shall be demanded.
13. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.
14. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement. The contract will also be terminated in case of following reasons.
  - a. If the behaviour of the driver is not proper.
  - b. In case of the vehicle do not report regularly.
  - c. In case the driver of the vehicle is found to be convicted.
  - d. If the vehicle is not maintained properly.
15. In case the service provider intends to withdraw the services of his vehicle and terminated the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and terminate of agreement.
16. A log book has to be maintained on daily basis by the agency / individual and to be signed by the concerned touring Officer whoever uses the vehicle on a particular day.
17. The travel agency must have its contact address office at the district.
18. The vehicle should not belong to any employee of NHM, CDM & PHO / Superintendent, any health department or the close relative of the employee of NHM / Health Department.
19. The rate will be fixed for all vehicles as per L1 rate subject to good condition of the vehicle.
20. Technical bid and financial bid will be applied in the separate envelope. On the top of the envelope the vehicle owner will clearly mention the purpose for bid for technical and financial applied. After qualified in the technical bid, financial bid will be opened.
21. Maximum hiring charges per month amount quoted by the vehicle owner as mentioned in the Annexure.

#### Annexure (1)

##### Maximum amount quoted for hiring of vehicle

1. For RBSK Rs 24,000/- per month
2. For BPMU Rs 20,000/- per month


## TENDER NOTICE- "B"

Sealed Tenders in a Two Bid System is invited by the Superintendent, C.H.C. Papadahandi, Nabarangpur from Registered & Authorized Firms/Suppliers for "FOOD SUPPLY".

Technical & Financial Evaluation of the Tender Documents would be evaluated by Block Purchase Committee duly constituted by the SUPERINTENDENT, C.H.C. Papadahandi, Nabarangpur.

1	Cost of the Tender document	Rs. 2000/- (non-refundable) in the form of Demand Draft in favor of "MISCELLANEOUS CHC PAPADAHANDI". To be submitted along with the Tender document.
3	Tender Requirements (Term of Reference)	It can be downloaded from Nabarangpur District website <a href="https://nabarangpur.odisha.gov.in">https://nabarangpur.odisha.gov.in</a>
4	Last date of submission of sealed tender document	14.12.2024, 5.00 PM
6	Date of opening of tender	16.12.2024. at 11.30 A.M. at office of the Superintendent, C.H.C. Papadahandi, Nabarangpur
7	Eligibility of the bidder	a. Must have a valid GST Number b. Tender paper cost of DD must be attached c. A self declaration has to be submitted as per format attached. d. Valid Food License. e. Local established food supplier will be given preference. f. Having prior experience of 3 years catering services provided to Govt. Agency.

All tenders must be duly sealed and addressed to the undersigned, having clearly super scribed "BID For Supply of Food." on the front top of the cover.

  
SUPERINTENDENT  
C.H.C. PAPADAHANDI  
NABARANGPUR

## TERMS of REFERENCE (TOR)

1. Single Big Size Envelope containing two envelopes (i) one for "Technical Bid" (ii) another for "Financial Bid". Envelope for Technical and Financial bid should be separately sealed.
2. The Single Big Size Envelope should be duly sealed and super-scribed as Tender for "SUPPLY OF FOOD".
3. The Single Big Size Envelope should be addressed to The SUPERINTENDENT, C.H.C. PAPADAHANDI AT/PO PAPADAHANDI, DIST:- Nabarangpur, PIN 764071, Odisha.
4. The Sealed Tenders should be sent only through registered post / Speed Post / Courier Services to the aforementioned address. Sent by hand is not allowed.
5. Sealed Tenders received after the due date and time shall not be entertained. Postal delays shall not be the responsibility of the Department.
6. Tender without Tender cost shall be rejected.
7. Local established food supplier will be given preference having own establishment.
8. The successful bidder shall deposit an amount of Rs.5000/- (Rupees Five thousand) only in the Account of Superintendent (Miscellaneous CHC Papadahandi), Nabarangpur as Performance security deposit. This will be retained as a Performance security deposit until the period of work / contract maybe found satisfactorily complete. The Performance Security Deposit may be refunded on receipt of a written application addressed to the Superintendent, CHC Papadahandi on completion of contract.
9. The Block Purchase Committee, in view of unsatisfactory Services / Poor Quality of food/items provided or Noncompliance with the T&C of the tender, may be at liberty to terminate the bid without assigning any reasons to the bidder either wholly or in part. The bidder will not be entitled to any compensation whatsoever in respect of such termination.
10. If found that the Successful Bidder is incompetent to provide the Service requested, in such a situation, the proposal may be reviewed for award of the contract to the next qualifying bidder or go for a fresh bid depending on the circumstance. No form of compensation shall be payable in any form whatsoever to the forfeited firm. In case it is decided to go for the next qualifying bidder, negotiation maybe considered to bring down their price nearer to the originally Evaluated or Lowest bidder in consideration to the orders to be supplied.
1. As the said tender is related to food supply, the supplies must be ensured without compromising the quality. The lowest cost of the supplies must not be a deciding factor for selecting the L (1) bidder.

2. Food items are required to be served or supplied in packets will be communicated at the time of order for the supply.
3. Drinking water if required can be asked for to supply with the supplies of food for which extra charges may be claimed as per the existing local market cost.
4. The contract shall be governed by the laws in force in India. In the event of any dispute arising out of the Tender, such dispute would be subjected to the **Jurisdiction of Nabarangpur District only.**
5. Minimum price to be quoted Rs 100/- per plate including GST.

**TECHNICAL BID FOR SUPPLY OF FOOD**

1	Name of the Bidder/Firm/Unit (in capital Letters)	
2	Name of the Proprietor/Partner	
3	Office Address	
4	Mobile Number & e-mail ID	
5	GSTN	
6	Valid FOOD Licence	
7	PAN of the Firm/Proprietor/Company etc.	
8	Bank Account No with IFSC	
9	Experience in the same business	
10	Demand Draft details of Tender paper cost of Rs. 2000/-	In favour of MISCELLANEOUS CHC PAPADAHANDI

Note. Self attested photocopy of supported documents of all above information, Declaration along with DDs for Tender paper cost should be attached in the technical bid.

**Signature of the Bidder**

**FINANCIAL BID for FOOD SUPPLY**

SI No	Category of Meals		
1	Rice, Dal, Chips, Mixed Veg Curry, & salad/Papad & Sweets,		
2	Rice, Dal, Chips, Mixed Veg & Mutton/Desi Chicken Curry, salad/Papad & Sweets		
3	Rice, Dal, Chips & Chicken Curry, salad, Mixed Veg Curry, salad/Papad		
4	Rice, Dal, Chips & Fish Curry(2Pcs), salad		
5	Vegetarian Biryani with Salad, Sweets		
6	Chicken Biryani with Salad, Sweets		
7	Mutton/Desi Chicken Biryani with Salad, Sweets		
	<b>Price to be quoted per plate basis including all taxes.</b>		

**Price to be quoted including all the transportation /packaging and serving charges.  
(Minimum price to be quoted Rs 100/-) per plate including GST.**

**Signature of the Bidder**

## TENDER NOTICE- "C"

Sealed Tenders in a Two Bid System is invited by the Superintendent, C.H.C. Papadahandi, Nabarangpur from SHGs/Registered & Authorized Firms/Suppliers for "FOOD SUPPLY" to the patients of Indoor of CHC Papadahandi

Technical & Financial Evaluation of the Tender Documents would be evaluated by Block Purchase Committee duly constituted by the SUPERINTENDENT, C.H.C. Papadahandi, Nabarangpur.

1	Cost of the Tender document	Rs. 2000/- (non-refundable) in the form of Demand Draft in Favor of "MISCELLANEOUS CHC PAPADAHANDI". To be submitted along with the Tender document.
3	Tender Requirements (Term of Reference)	It can be downloaded from Nabarangpur District website <a href="https://nabarangpur.odisha.gov.in">https://nabarangpur.odisha.gov.in</a>
4	Last date of submission of sealed tender document	14.12.2024, 5.00 PM
6	Date of opening of tender	16.12.2024. at 11.30 A.M. at office of the Superintendent, C.H.C. Papadahandi, Nabarangpur
7	Eligibility of the bidder	<ol style="list-style-type: none"><li>SHGs must have registered in Mission Shakti</li><li>Registered firms / suppliers must have a valid GST Number.</li><li>Tender paper cost of DD must be attached</li><li>A self-declaration has to be submitted as per format attached.</li><li>Valid Food License must be submitted.</li><li>Local established SHGs /food supplier will be given preference.</li><li>Having prior experience of catering services provided to Govt. Agency.</li></ol>

All tenders must be duly sealed and addressed to the undersigned, having clearly super scribed "BID For Supply of Food." on the front top of the cover.

**SUPERINTENDENT  
C.H.C. PAPADAHANDI  
NABARANGPUR**

## TERMS of REFERENCE (TOR)

1. Single Big Size Envelope containing two envelopes (i) one for "Technical Bid" (ii) another for "Financial Bid". Envelope for Technical and Financial bid should be separately sealed.
2. The Single Big Size Envelope should be duly sealed and super-scribed as Tender for "SUPPLY OF FOOD TO THE INDOOR PATIENTS".
3. The Single Big Size Envelope should be addressed to The SUPERINTENDENT, C.H.C. PAPADAHANDI AT/PO PAPADAHANDI, DIST:- Nabarangpur, PIN 764071, Odisha.
4. The Sealed Tenders should be sent only through registered post / Speed Post / Courier Services to the aforementioned address. Sent by hand is not allowed.
5. Sealed Tenders received after the due date and time shall not be entertained. Postal delays shall not be the responsibility of the Department.
6. Tender without Tender cost shall be rejected.
7. SHGs /Local established food supplier will be given preference having own establishment.
8. The successful bidder shall deposit an amount of Rs.5000/- (Rupees Five thousand) only in the Account of Superintendent (Miscellaneous CHC Papadahandi), Nabarangpur as Performance security deposit. This will be retained as a Performance security deposit until the period of work / contract maybe found satisfactorily complete. The Performance Security Deposit may be refunded on receipt of a written application addressed to the Superintendent, CHC Papadahandi on completion of contract.
9. The Block Purchase Committee, in view of unsatisfactory Services / Poor Quality of food/items provided or Noncompliance with the T&C of the tender, may be at liberty to terminate the bid without assigning any reasons to the bidder either wholly or in part. The bidder will not be entitled to any compensation whatsoever in respect of such termination.
10. If found that the Successful Bidder is incompetent to provide the Service requested, in such a situation, the proposal may be reviewed for award of the contract to the next qualifying bidder or go for a fresh bid depending on the circumstance. No form of compensation shall be payable in any form whatsoever to the forfeited firm. In case it is decided to go for the next qualifying bidder, negotiation maybe considered to bring down their price nearer to the originally Evaluated or Lowest bidder in consideration to the orders to be supplied.

6. As the said tender is related to food supply, the supplies must be ensured without compromising the quality. The lowest cost of the supplies must not be a deciding factor for selecting the L (1) bidder.
7. Food items are required to be served or supplied in packets will be communicated at the time of order for the supply.
8. Drinking water if required can be asked for to supply with the supplies of food for which extra charges may be claimed as per the existing local market cost.
9. The contract shall be governed by the laws in force in India. In the event of any dispute arising out of the Tender, such dispute would be subjected to the **Jurisdiction of Nabarangpur District only.**
10. Maximum price to be quoted Rs 95/- (Rupees Ninety five) only for dry foods and Rs.110/- (Rupees One hundred ten) only for cooked food including GST.
11. The indoor patients shall be provided diet three times a day within the amount aforesaid.

## TECHNICAL BID FOR SUPPLY OF FOOD FOR INDOOR PATIENTS

1	Name of the SHG/Bidder/Firm/Unit (in capital Letters)	
2	Name of the Proprietor/Partner	
3	Office Address	
4	Mobile Number & e-mail ID	
5	GSTN	
6	Valid FOOD Licence	
7	PAN of the Firm/Proprietor/Company etc.	
8	Bank Account No with IFSC	
9	Experience in the same business	
10	Demand Draft details of Tender paper cost of Rs. 2000/-	In favour of MISCELLANEOUS CHC PAPADAHANDI

Note. Self attested photocopy of supported documents of all above information, Declaration along with DDs for Tender paper cost should be attached in the technical bid.

**Signature of the Bidder**

**FINANCIAL BID for FOOD SUPPLY**

Sl No	Category of Food		
	<b>DRY FOOD @ Rs.95/- PER DAY</b>		
	<b>Breakfast Items</b>	<b>Lunch Items</b>	<b>Dinner Items</b>
1			
	Amount in Rs. For breakfast	Amount in Rs. For Lunch	Amount in Rs. For Dinner
<b>Maximum amount per day is Rs.95/-</b>			
	<b>COOKED FOOD @ Rs.110/- PER DAY</b>		
	<b>Breakfast Items</b>	<b>Lunch Items</b>	<b>Dinner Items</b>
2			
	Amount in Rs. For breakfast	Amount in Rs. For Lunch	Amount in Rs. For Dinner
	Price to be quoted is inclusive of all taxes.		

Price to be quoted including all the transportation /packaging and serving charges.  
(Maximum price to be quoted Rs 95/- for dry food and Rs.110/- for cooked food including GST.

Signature of the Bidder