

OFFICE OF THE DISTRICT MAGISTRATE AND COLLECTOR, NABARANGPUR

(Social Welfare Section)

No 821 / SW Dt. 01.03.2024

TENDER NOTICE

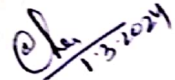
Sealed Tenders in prescribed formats are invited from intending firms for printing and installation of MAMATA Tin Board at Panchayat Offices of Nabarangpur District.

The Tender paper containing detailed Terms and Conditions, EMD, required Certificate and other statutory requirements etc. can be downloaded from the District Website: www.nabarangpur.nic.in. The tender fees of Rs. 2000/- (Rupees two thousand) only which is non refundable shall be submitted along with the tender papers. The tender papers complete in all respect along with other required documents should reach in sealed cover to the DSWO, Nabarangpur on or before 11.03.2024 by Registered post/ Speed Post only. The Authority shall not be responsible for any kind of postal delay. The Tender paper shall be opened on 12.03.2024 at 4.00 PM by the Collector, Nabarangpur/ the officer authorised by the Collector in presence of the members of Tender Committee and Tenders or their authorised representatives. The Tender received beyond the scheduled date and time and incomplete tenders shall not be taken into considerations.

The undersigned reserves the right to reject or cancel any or all the tender without assigning any reasons thereof.

Memo No 822 / SW Dt 01.03.2024

Copy to the Office Notice Board/ the DIO, Nabarangpur with a request to upload the notice in the District Website for information of all concerned.


13.3.2024

District Social Welfare Officer
for Nabarangpur

Memo No 823 / SW Dt 01.03.2024

Copy to PD-DRDA, Nabarangpur/ All PA-ITDA/ Sub-Collector-Nabarangpur, All BDO/ All CDPOs of Nabarangpur District/ DIPRO-Nabarangpur / GM-DIC, Nabarangpur/ CSO, Nabarangpur/ CDMO, Nabarangpur for information with a request to place the notice in their notice board.


13.3.2024

District Social Welfare Officer
for Nabarangpur

**DETAILED TENDER NOTICE & TERMS AND CONDITIONS FOR PRINTING OF MAMATA TIN BOARD
FOR NABARANGPUR DISTRICT DURING THE YEAR 2023-24**

Sealed Tenders in prescribed formats are hereby invited from intending firms for printing and installation of Tin Board under MAMATA Scheme at Panchayat Offices of Nabarangpur District.

The Tender shall be received by the DSWO, Nabarangpur on behalf of the Collector, Nabarangpur till 11.03.2024 and will be opened on dated 12.03.2024 in Collectorate Nabarangpur.

The Tender paper should be submitted in sealed covered super scribed in block capital letters such as "TENDER FOR PRINTING AND INSTALLATION OF MAMATA TIN BOARD FOR NABARANGPUR DISTRICT DURING THE YEAR 2023-24".

The detailed tender paper along with prescribed tender schedule can be obtained from office of the DSWO, Nabarangpur on payment of Rs. 2000/- (Rupees two thousand) only (Non refundable) on any working day during the office hour from date 02.03.2024 to 11.03.2024 and the money receipt obtained in token of purchase of tender paper in original shall be submitted along with tender paper. The tender without original Money receipt will be summarily be rejected. The detailed tender paper should be returned with the tender duly signed by the tenderer as token of acceptance of the terms and conditions. However firms downloading tender paper from District Website to submit the tender documents must enclose DD amounting to Rs 2000/- (Rupees two thousand) only in favour of DSWO, Nabarangpur payable at Nabarangpur. All tender paper documents are to be attested by the tenderer. The tender received beyond the scheduled date and time and incomplete tenders shall not be taken into consideration.

The undersigned reserve the right to reject/ cancel any or all the tenders without assigning any reasons thereof.

The detailed specification of MAMATA Tin Boards to be printed can be inspected in the office of the DSWO, Nabarangpur in any working day till 11.03.2024 by 1.00pm and softcopy of prototype may be taken by the tenderers before filling tenders. The Tenderer/ authorised representatives should present along with all originals documents at the time of opening of tender paper for verification.

TERMS AND CONDITIONS

MAMATA BOARD WITH FRAME SPECIFICATION



The angle used shall be of Tata/ Jindal make , the structure shall be installed with cement grouting for long life. The boards shall be riveted on the frame.

The specification of MAMATA Tin Board

1. Tin Board Size : 3ft. x 2.5 ft. (7.54 sq. ft.)
2. Made out of Tin Board of 0.20 mm thick as per I.S 1993/93
3. 5 Times pre-printing chemical treatment.
4. 4 times multi coloured printing.
5. Transparent coating and Heat treatment at 200⁰C after each operation.
6. Punching hole of diameter not more than 2 mm at each corner and at the midpoint of each size of Board of length 3 ft. are to be provided. All total of punching holes are to be provided in each board.
7. MS Angle Frame (as per drawing) including Fabrication, fixing of Signage of Frame, 2 coats of Colour on Frame
8. Installation at various Panchayat Office Locations by special concrete grounding up to 1.5 ft. underground surface (All 138 Panchayat + 12 other places)
9. Quantity to be prepared- 189 no.s

1. TECHNICAL BID

Technical bid should contain the following in Annexure-1

1. Name of the Firms/ Printing Press
2. Address/ Mobile / email ID
3. Registration certificate of firm
4. Copy of PAN Card of the firm
5. Original Money receipt
6. A Demand Draft of Rs. 5000/- (Rupees five thousand) only as EMD from any Nationalised Bank payable at Nabarangpur in favour of the District Social Welfare Officer, Nabarangpur
7. DIC Registration
8. Income Tax registration and update IT returns
9. Attested copy of GST/VAT valid registration clearance and up to date tax payment clearance
10. 1 Sample copy
11. Certificate of performance
12. Whether all documents submitted duly signed by the authorised signatory of the Organisation.

2. FINANCIAL BID

The financial bid should contain the price of the unit cost of MAMATA Tin Board in the prescribed format in Annexure-2 of the tender paper.

3. The tender has been invited under two bid system i.e Technical Bid and Financial Bid. The interested agency are advised to submit two separate sealed envelopes super scribing "Technical Bid" and "Financial Bid" FOR PRINTING AND INSTALLATION OF MAMATA TIN BOARD FOR NABARANGPUR DISTRICT DURING THE YEAR 2023-24. Both Sealed envelope should kept in a third sealed envelope Super Scribing "TENDER FOR PRINTING AND INSTALLATION OF MAMATA TIN BOARD FOR NABARANGPUR DISTRICT DURING THE YEAR 2023-24".
4. The successful tenderer shall be required to print, supply and has to install the Tin board at every Panchayat/ any other office of the District only as per the number of tin board to be suggested by this office.
5. The tender shall carefully go through all the terms and conditions of the tender documents and submit the tender paper correctly. The tender paper should be filled in properly and legibly without any correction/ overwriting and must be typed copy/ computer copy. No opportunity shall be given to the tenderer to rectify or amend any defect at the time of scrutiny. The rate should be written both in words and in figures in the tender schedule. The rate quoted should be final and the tenderer shall not be allowed to change the same under any circumstances and it should be valid for one year from the date of opening of the tender.
6. Earnest Money to the tune of Rs. 5000/- (Rupees five thousand) only in shape of Demand Draft in favour of District Social Welfare Officer, Nabarangpur shall be furnished along with tender. Tenders without Earnest Money will be liable for

rejection. EMD in the form of Cash/ Cheque shall not be accepted. No tenderer shall be allowed to withdraw his tender/ Earnest Money Deposit until the tender is finalised. In case successful tenderer refused to supply & printing the materials after acceptance of his tender, the Earnest Money deposited by him will be liable for forfeiture.

7. The price quoted should be inclusive of all taxes.
8. The cost of each unit shall valid for one year from the date of finalisation of the Bid.
9. In case of disputes about the quality, the Collector or his authorised representatives will cause an enquiry and take suitable action including debarment against the supplier.
10. The supplier shall have to submit the claim bills along with Geo tagged photographs directly to the DSWO, Nabarangpur for their payment.
11. Tender received after the stipulated date and time or without sample shall be liable for rejection.
12. The right of acceptance of tender rests with the Collector, Nabarangpur who does not bind himself to accept the lowest tender and also reserves the right to cancel or reject any or all the tender without assigning any reason thereof. In case of any dispute, the order/ decision of the Collector, Nabarangpur will be final and binding.
13. The performance security will be 5 % of the Contract value. If the firm fails to execute the contract, the security money will be forfeited. The security money will be refunded after successful execution of the contract within 28 days after completion of the contract.
14. The tenderer has to sign in each of the tender paper as acknowledgement of acceptance of the terms, conditions, specifications etc.


1.3.2024
District Social Welfare Officer
Nabarangpur

I do agree and abide by the above terms and conditions

Signature of the tenderer with seal

Date:

TECHNICAL BID AND FINANCIAL BID

ANNEXURE-1 (TECHNICAL BID)

After carefully examination of the tender specification referred therein, I do hereby supply the below information to execute the tender process for printing and installation of MAMATA Tin Board for Nabarangpur District during the year 2023-24 in accordance with the terms and conditions as mentioned in the tender paper.

Sl No	Unit	Submitted (Yes/No)	Page No
1	Name of the Firms/ Printing Press		
2	Address/ Mobile / email ID		
3	Registration certificate of firm/ Printing Press		
4	Copy of PAN Card of the firm/ Printing Press		
5	Original Money receipt		
6	A Demand Draft of Rs. 5000/- (Rupees five thousand) only as EMD from any Nationalised Bank payable at Nabarangpur in favour of the District Social Welfare Officer, Nabarangpur		
7	DIC Registration		
8	Income Tax registration and update IT returns		
9	Attested copy of GST/VAT valid registration clearance and up to date tax payment clearance		
10	Documents of any past experience of printing and supply of the material to Govt. organisation (copy to be submitted)		
11	Whether all documents submitted duly signed by the authorised signatory of the Organisation		
12	1 Sample copy of materials to be used		

I, Sri/Smt. proprietor of do hereby undertake that the above information are true and correct. I further undertake to abide by the terms and conditions laid down in the tender paper and any deviation of the terms and conditions shall be liable for initiation of action by the Authority as per law/ procedures against me.

Signature of Tenderer
With seal

ANNEXURE-2 (FINANCIAL BID)

After careful examination of the tender specification referred therein, I do hereby tender to execute the under mentioned printing and installation of MAMATA Tin Board at every Panchayats of Nabarangpur District for the year 2023-24 in accordance with the conditions as noted below in consideration of payment being made at the rate specified in the following schedule.

Sl No	Description of Tin Board to be install	No. of Tin Board to be install at Panchayat level	Quoted rate per Tin Board (in Rs.) including GST, transportation and installation
1	3ft. x 2.5 ft. Tin Signage as per EPM specification- Rs.265.125	189	
2	MS Angle Frame (as per drawing) including Fabrication, fixing of Signage of Frame 2 coats of Colour on Frame- Rs.2600.00		
3	Delivery at Block level (Single Point)- Rs.400.00		
4	Installation at various Panchayat Office Locations by special concrete grounding up to 1.5 ft. underground surface- Rs.1000.00		
5	Sum Total of Basic Cost- Rs.4265.00		
	Additional GST charges @18% extra- Rs. 768.00		
	Grand Total per Tin Board- Rs. 5033.00		

I, Sri/Smt. proprietor of do hereby undertake that the above information are true and correct. I further undertake to abide by the terms and conditions laid down in the tender paper and any deviation of the terms and conditions shall be liable for initiation of action by the Authority as per law/ procedures against me.

Signature of Tenderer with Seal