

CORRIGENDUM

UTKAL BALASHRAM, AT/PO-SINDHIGUDA, DIST-NABARANGPUR
(Child Care Institution)

CONTRACTUAL APPOINTMENT

Corrigendum No: 42/UB/2024

Date: 23/02/2024

In reference to the Recruitment notification published in Nabarangpur nic portal Vide Letter No 19/UB/2024 dated 15.02.2024 and Advertisement Published on 16th February 2024 in newspaper the "Sambad" with Advertisement No 21/UB/2024 dated 15.02.2024 of Utkal Balashram, Sindhiguda, Nabarangpur informed all the applicants who have already submitted their application through offline should submit their application once again through online mode (Mandatory) via Google form <https://forms.gle/uAGHQTnes9hH6hs68> by 6.00 p.m. on 29.02.2024. Beyond this time period no further application will be received/accepted. The details revised notification can be viewed in the district official NIC website www.nabarangpur.nic.in till 29.02.2024.

Pastor
23.2.2024
DSWO-cum-Secretary

Utkal Balashram, Sindhiguda
Nabarangpur

UTKAL BALASHRAM, SINDHIGUDA, NABARANGPUR
(Child Care Institution)

Letter No. 44/UB/2024

Date 23/02/2024

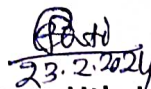
CONTRACTUAL APPOINTMENT

A Contractual engagement will be given to selected candidates for filling up the vacancy positions in Utkal Balashram (Govt run Children home), Sindhiguda, Block - Nandahandi, Dist - Nabarangpur.

The eligible candidates may submit their applications completely in every respect through online mode via Google Form link- <https://forms.gle/uAGHQTnes9hH6hs68> by 6 Pm on 29.02.2024 along with all their self attested copy of original certificates, Mark Sheets, Experience Certificates and an attested photo copy of recent Pass Photo size photograph along with the application form. Separate application has to be submitted for each post. Any application received after this time & date shall be rejected. The details along with the application form is available in the District Website www.nabarangpur.nic.in. No TA/DA would be provided to the shortlisted candidates for attending interview/Certificate verification. The candidates not fulfilling criteria could not be consider for selection process.

SL No	Name of the Posts	No. of Vacancies	Remunerat ion as per Mission Vatsalya (Per Month)	Required Qualification	Age
1	House Mother	1	14,564/-	Graduate in Science/ Social Science/ Home Science. (preferable 3 years' experience in Child Care Institution)	(25-45) Lower Age Limit 25 years Upper Age Limit 45 years as on dtd 01-01-2024
2	Part Time Teacher	1	10,000/-	Bachelor Degree in any discipline. (Trained Science graduate preferably Math, Science with 2 years' experience in teaching line)	
3	Art & Craft-cum-Music Teacher	1	10,000/-	Bachelor or Diploma in Art & Craft (Preferable 3 years' experience). Retired Trained professional can also applied)	
4	PET Instructor-cum- Yoga Teacher	1	10,000/-	Bachelor or Diploma in Yoga Training/PET teacher (Preferable 3 years' experience). Age relaxation up to 60 years.	
5	Cook	1	9,930/-	Under Matric (8 th to 10 th) (preferable 2 years' experience)	
6	Helper-cum-Night Watchman	1	7,944/-	Under Matric (8 th to 10 th) (preferable 2 years' experience)	
7	Data Entry Operator (Out of Contingency)	1	5,100/-	Graduate with PGDCA (preferable 2 years' experience)	

For the posts from serial no. 1 to 7 applicants must not be below 25 years or above 45 years age as on 01.01.2024 and must have passed Odia up to M.E. Standard. Authority reserves the right to terminate the contractual recruitment /engagement process at any time without assigning any reason thereof.


23.2.2024
Secretary, Utkal Balashram
Sindhiguda, Nabarangpur

TERMS & CONDITIONS:


- A. The above posts will be filled up on contractual basis for a term of 11 months with monthly remuneration as noted against each and subject to renewal as per the Society norms basing on the performance and subject to continuance of the programme. The selection will be made on merit basis. The selected candidates shall prepare him/her to stay in the Ashram for 24 hours in a day for caring of orphan/abandoned/surrendered/ rescued children. Their usual Official Holidays and Casual leave /Medical leave/Maternity leave may be provided as per the norms. They will perform their duties as assigned them by the higher officials from time to time.
- B. The shortlisted candidates will be invited for interview-cum-verification of certificates/written or Computer test & personal Interview. The candidates should submit the following documents have to be attached with the application forms:
1. Self - Attested Photocopy of Secondary, HSC, Graduation, Post-Graduation, Computer Course or any other professional qualification certificate and Mark sheets.
 2. One recent self-attested Colour Photograph (3.5 x 4.5 Size) should be affixed to the application form.
 3. Self Attested Certificate of experience issued from previous employer if any.
 4. Self attested Police verification certificate. *(If any)*
 5. One Self attested recent Character Certificate from a gazetted Officer.
 6. Self Declaration regarding non-involvement in any criminal activities especially child related offence.
 7. For the post of House Mother and Helper-cum-Watchman, the candidates should submit an undertaking that she/he is willing to stay in Ashram with children for all the time during her/his job tenure except emergency leaves. There is less scope to go home.
 8. Applications shall reach online mode via Google Form link- <https://forms.gle/uAGHOTnes9hH6hs68>
 9. The recruitment shall be on the basis of Career marking as per weightage and followed with one personal interview as assigned below:
- C. The Merit list shall be drawn up on the basis of weighted percentage of marks obtained in all categories mentioned in the table above. In case more than one candidate has equal weightage of marks, the candidate with past experience of working with children will be given preference. The decision of the selection Committee in this regard shall be final.

Sl. No.	Qualification	Weightage
1	Secondary	10
2	Higher Secondary	15
3	Graduation	25
4	Post-Graduation	30
5	Experience in any other sector/ Other Professional Course/Training related to child Rights and its Protection	10
6	Work Experience	10
	Total	100

- D. The above positions are purely temporary and also co-terminus at any time with the sanction of funds. Canvassing in any form will render the candidate disqualified for the position. Candidates who are already working in Child Welfare/Child Development/CCI/ Civil Society or Govt. Sector either on regular or on contractual basis have to submit **No Objection Certificate** from concerned employer during their joining.
- E. If any candidate is found to have suppressed any material information or furnished false information/ documents, his/her case shall not be considered for the post applied for and in case already engaged on the basis of the said information/ documents, he/her service shall be terminated from the Job at any time forthwith.
- F. The candidates who have been disengaged from any Society/ Organisation on administrative grounds such as disobedience/poor performances/misbehaviour/criminal activity/misconduct/consuming alcohol or Tobacco or cigarettes etc. are not eligible for this interview.

G. No personal correspondences/ enquiry/putting pressure/recommendations will be entertained in this matter. Number of vacancies under this advertisement is provisional which may increase or decrease depending up requirement or otherwise at the time of actual engagement. The panel under the above posts shall also remain valid for one year for filling up consequential future vacancies. All the selection of the posts will be by the selection committee and decision of the selection committee will be the final.

The undersigned reserves all the rights to cancel the interview process with or without assigning any reason thereof.


23.2.2024
Secretary, Utkal Balashram
Sindhiguda, Nabarangpur

Employment Details (Previous) attach self – Attested photocopies of Experience Certificate

Name of the Organization	Designation	Key responsibilities Handled	Period	
			From	To

Current Employment- Attach proof of current Employment

Name of the Organization	Designation	Responsibilities Handled	Working From(Date)	Monthly Remuneration

Computer Literacy

Package/Applications	Details of Exposure Proficiency

Language Proficiency

Language	Ability to converse	Ability to read	Ability to write
English			
Hindi			
Odia			
Other (Specify)			

Referees two persons to whom you have reported professionally in the recent past whom we immediately approach forreference.

	Referee 1	Referee 2
Name		
Address		
Organization		
Designation		
Phone/Mobile		
e-mail ID		
Your professional Relationshipwith the Referee		

DECLARATION

I _____ son/daughter of _____
address _____ do hereby declare
that the foregoing information is genuine and correct to the best of my knowledge and belief and nothing has
been concealed or distorted in it.

Further, I declare that, I have never been involved in any criminal activities especially in child
related offences and no police case has been lodged against me in the past. If anything found contrary to
above declaration, my candidature will be rejected and I will be liable for disciplinary action.

Date:

Place:

Signature of the applicant

**Declaration for the post of House
Mother/Helper-cum-Watchman**

I _____ son/daughter of _____
address _____ do hereby declare
that I am willing to stay in Ashram with children for all the time during my job tenure except emergency
leaves.

Date:

Place:

Signature of the applicant