

ELECTION URGENT



**OFFICE OF THE DISTRICT ELECTION OFFICER &
COLLECTOR, NABARANGPUR.
(ELECTION SECTION)
Email ID: dcelecna.or@nic.in**



No 1113 / II- 51/2024

Dated 31.01.2024

TENDER CALL NOTICE


In pursuance of letter No 12749/Elections dated 21.12.2023 & No 20/ Elections dated 01.01.2024 of the Home (Elections) Department, Odisha, Bhubaneswar, sealed tender on plain paper are invited from the intending suppliers / firms to supply the election materials (sample materials supplied by Home (Elections) Department) as in (Annexure- A) for use in ensuing Simultaneous General Elections , 2024.

The sealed tender should be submitted though Speed Post / Registered Post by 3.00 PM on 12.02.2024, which will be opened on 3.00 PM on 13.02.2024 in the office chamber of A.D.M.(General), Nabarangpur in presence of the members of District Level Purchase Committee and the Tenderers or their authorized agents . Tenders received after the stipulated time shall not be accepted.

Term & Conditions

01. The selected firms have to deposit security money amounting to Rs 25,000.00 (Rupees twenty five thousand) only in shape of Bank Draft drawn in favour of District Election Officer & Collector, Nabarangpur.
02. The security money will be released only after satisfactory performance of supply of all election materials.
03. The Tenderer has to submit the Xerox copy of the valid certificate of clearance of IT & GST , without which the quotation will no be taken into consideration.

04. The Tenderer should produce samples of the articles to be supplied which should be furnished in separate packets super scribed " Sample of the article and name of the vendor and to be produced before the purchase Committee on 13.02.2024.
05. The intending bidder may visit District Election Section, Collectorate, Nabarangpur for ascertaining the specifications of the articles.
06. In case of failure to supply of the election materials of required quantity in full with specification within the stipulated period, the security money of the successful bidder shall be forfeited.
07. The price quoted should include all taxes & transportation charges. The materials shall be delivered in the office of the ERO & Sub-Collector, Nabarangpur within 3 days of receipt of order.
08. The undersigned reserves the right to approve or cancel any or part / full of the quotations without assigning any reason thereof.



District Election Officer
& Collector, Nabarangpur
District Election Officer &
Collector, Nabarangpur

Memo No 1114 /2024

Date. 31 .01.2024

Copy to the Notice Board of Collectorate, Nabarangpur

Copy to the Sub-Collector, Nabarangpur /All Tahasildars/All Block Development Officers/All Executive Officers, ULBs of Nabarangpur district/ GM,DIC,Nabarangpur / DI & PRO, Nabarangpur for information and request to display the tender notice in their office Notice Board.


District Election Officer
& Collector, Nabarangpur
District Election Officer &
Collector, Nabarangpur

Memo No 1115/2024

Date. .01.2024

Copy to the Deputy Director (IT) and DIO,NIC,Nabarangpur for information with a request to publish the Tender Notice in the district website www.nabarangpur.nic.in.

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31/1
Kirita 31.01.24
District Election Officer & Collector, Nabarangpur

Memo No 1116 /2024

Date. 31 .01.2024

Copy to the ERO & Sub-Collector, Nabarangpur & Nodal Officer, Materials Management for information and necessary action.

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Kirita 31.01.24
District Election Officer & Collector, Nabarangpur

Memo No 1117 /2024

Date. 31 .01.2024

Copy submitted to the Joint CEO-cum- Joint Secretary to Government, Home (Elections) Department Odisha, Bhubaneswar for information with reference to his letter No 12749 dated 21.12.2024 & No 20 dated 01.01.2024.

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Kirita 31.01.24
District Election Officer & Collector, Nabarangpur

ANNEXURE- A

LIST OF THE STATIONERY ITEMS TO BE PROCURED FOR SIMULTANEOUS
GENERAL ELECTION- 2024.

Sl.No	Name of the items / materials	Quoted price for per piece / packet (in Rs)
01	Stamp pad (purple)	
02	Match Box	
03	Ordinary Pencil	
04	Ball pen (three blue, one red and one silver white) 5 pens in a packet	
05	Blank paper (A4) 8 sheet in a packet	
06	Pins (25 nos in a packet)	
07	Sealing wax (6 sticks in a packet)	
08	Gum paste	
09	Blade	
10	Candle Stick (4 sticks in a packet)	
11	Thin twine thread (20 meters in packet)	
12	Metal rule (Steel scale)	
13	Carbon paper (3 nos in a packet)	
14	Cloth or rages for removing oil etc (small quantity)	
15	Packing paper sheet (3 nos in packet)	
16	Cup / empty tin / plastic box for holding indelible ink bottle	
17	Drawing pins (24 pieces)	
18	Rubber bands (20 pieces)	
19	Transparent adhesive tape	
20	Transparent plastic Box with Lock lid (12 X 19 X 5 cm)	
21	Transparent plastic Box with Lock lid (19 X 28 X 7 cm)	
22	Battery based LED Lamp (not more than Rs 500/- per piece)	
23	Metal seal for presiding officer	
24	Arrow cross mark rubber stamp	
25	Mock poll Slip Stamp	
26	Distinguishing mark rubber stamp	
27	Metal Trunk	
28	Lock	

SIGN BOARDS with ECI logo (200 GSM glossy Yellow Colour paper Size- 26.5 x 15 CM)

29	Presiding Officer	
30	Polling Officer -1	
31	Polling Officer-2	
32	Polling Officer-3	
33	Entry	
34	Exit	
35	Male	
36	Female	
37	Polling Agent	
38	You are under WEB CASTING / CCTV surveillance	
39	Misc. notice specify area etc as required by under Rule 31(1) (a) of the Conduct of Elections Rules, 1061	
40	List of materials paste in Transparent plastic Big box (Stationery items)	
41	List of materials paste in Transparent plastic small box (Seal, Tags & Marks)	

Kim
21/01/24
District Election Officer
& Collector, Nabarangpur
22/1/24
District Election Officer &
Collector, Nabarangpur