

OFFICE OF THE PANCHAYAT SAMITI , PAPADAHANDI
DISTRICT : NABARANGPUR , ODISHA

Bid Invitation No: 02 /2023

Letter No: 5318 /2023-Dev.

Dated: 29.12.2023

NOTICE INVITING TENDER

1. The Block Development Officer , Papadahandi District : Nabarangpur invites Single Cover item rate bids for execution of following works as underneath in the table from the Original equipment Manufacturers(OEM)/ Authorized Dealers on the production of definite proof from appropriate authority for use of 07 Nos. of Government High School coming under Panchayat Samiti , Papadahandi area to be procured under ST School Transformation Program (4th Phase) . The bidders may submit bids for any or all of the following works.

| Sl No | Name of work | Concerned TIA | Security Amount/ EMD | Cost of Bid documents | Period of Completion |
|-------|---|--|----------------------|-----------------------|----------------------|
| 1 | 2 | 3 | 4 | 5 | 6 |
| 1 | "Supply, installation & Commissioning of 70 Nos. of Computer system (Each System consists of 01 No. Monitor , 01 No. CPU , 01 No. UPS , 01 No.of Cord less Key board & 01 No. of Cord less Optical Mouse " | Block Development Officer , Papadahandi Dist : Nabarangpur , Odisha Pin : 764071 | Rs. 56000/- | Rs. 6000/- | 07 days |

1. The Bid documents will be available in the website: www.nabarangpur.nic.in from **10:00 Hours of 29th December ' 2023 to 16:00 Hours of 4th January ' 2024** for downloading.
2. No tender paper will be sold by the School or any other Offices. Interested bidders will download the bid documents from the website www.nabarangpur.nic.in
3. The bids shall be received only at Panchayat Samiti Office, Papadahandi through Regd. Post/Speed post only.
4. Bid shall only be received through Registered /Speed post only on or before **16:00 Hours of 4th January'2024**. The authority will not be responsible for any postal delay. The bids received during the said period will only be considered.
5. Tax deduction at source (TDS) shall be done as per the provision of the IT Act/Rules.
6. The tender cost and EMD amount should be submitted separately in two separate Demand Drafts only.
7. No bids shall be considered valid if not accompanied by **Tender cost(Non-refundable)** & EMD only in the shape of a Demand Draft in Favour of **Block Development Officer , Papadahandi** payable at State Bank of India , Papadahandi.
8. For **particulars work** a bidder can submit only one tender paper. Submission of more than one tender paper by a bidder for a particular bidder will be liable for the rejection of all such tender papers.
9. The bids received within the stipulated time through Registered /Speed post only shall be opened at **16:00 hours on 4th January'2024** in the **Conference Hall of Panchayat Samiti Office, Papadahandi** in presence of bidders Or their authorized representatives, who wish to

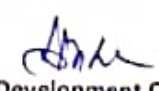


attend. In case of representative of the bidder will present on the tender opening day then the representative of the bidder should must bring the ink signed authorization from the original bidder.

10. The authority reserves the right to reject any or all bids without assigning any reason thereof.
11. In case the amount quoted in the bids by two or more bidders is equal, a transparent lottery system will be used to decide the successful bidders. The amount quoted will be considered up to an accuracy of two decimal points in all cases.
12. Subsequent corrigendum /Addendum if required shall only be available in web site indicated above.
13. All should go through the Notice Inviting Tender and Detailed Tender Call notice before submission of Tender papers.
14. In case of any clarification, responsibility lies with the bidder to collect the same from the Office of the undersigned before last date of submission of tender documents. The undersigned shall have no responsibility for any delay.


Memo No.: 5319 /2023-Dev

Copy submitted to the D I O, NIC, Nabarangpur for favour of kind information and He is requested to upload this notice and Tender documents in the District Portal for wide publication.


Block Development Officer
PAPADAHANDI
29/12/2023
Date : 29.12.2023


Memo No.: 5320 /2023-Dev

Copy submitted to all Block Development Officers/ all Tahasildar/ all CDPOs of Nabarangpur District for favour of kind information with a request to display it in their respective Office notice board for wide publicity.


Block Development Officer
PAPADAHANDI
29/12/2023
Date : 29.12.2023


Memo No.: 5321 /2023-Dev

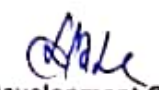
Copy submitted to the Collector-Cum-CEO, Zilla Parishad, Nabarangpur/ CDO-Cum-EO, Zilla Parishad, Nabarangpur / DEO, Nabarangpur for the favour of kind information & necessary action.


Block Development Officer
PAPADAHANDI
29/12/2023
Date : 29.12.2023

Memo No.: 5322 /2023-Dev

Copy forwarded to all the members of the Tender Committee of this P.S for information & necessary action. They are requested to remain present at the time of opening the sealed Covers of Tender papers and scrutinized the papers in the scheduled date fixed on 04.01.2024 at 16:00 P M in the Conference Hall of Panchayat Samiti Office, Papadahandi.


Block Development Officer
PAPADAHANDI
29/12/2023
Date : 29.12.2023


Block Development Officer
PAPADAHANDI
29/12/2023
Date : 29.12.2023



DETAILED TENDER CALL NOTICE

1. GENERAL CONDITIONS

- a. The Block Development Officer , Papadahandi invites single cover item rate bids for execution of "Supply, Installation & Commissioning of School Furniture" from the Original equipment Manufacturers (OEM)/ Authorized Distributors/ Authorized Dealers on the production of definite proof from appropriate authority.
- b. The Bid documents will be available in the website: www.Nabarangpur.nic.in from 10:00 Hours of 29th. December ' 2023 to 16:00 Hours on 4th , January ' 2024 for downloading.
- c. No Tender paper will be sold by the school or any other offices. Interested bidders will download the bid documents from the website www.Nabarangpur.nic.in
- d. The bids shall be received only at Block Development Officer ,Papadahandi. through Regd. Post/ Speed post only.
- e. Bid shall be received through Registered / Speed Post only on before 16:00 hours of 4th. January'2024 . The authority will not be responsible for any postal delay. The bids received during the said period will only be considered.
- f. The bidder must quote their price in INR only in the payment will be made in Indian Currency only.
- g. Tax deduction at source (TDS) shall be done as per the provision of IT Act/ Rules.
- h. The tender cost and EMD amount should be submitted separately in the shape of two separate Demand Drafts only.
- i. No bids shall be considered valid if not accompanied with Tender cost(Non- refundable) & EMD only in the shape of Demand Draft in favour of Block Development Officer , Papadahandi. payable at Union Bank Of India.
- j. The bids received within the stipulated time through Registered /Speed post only shall be opened at 16:00 hours on 4th. January '2024 in the Conference Hall of PanchayatSamiti office in presence of bidders/ their authorized representatives, who wish to attend.
- k. The authority reserves the right to reject any or all bids without assigning any reason thereof.
- l. In case the amount quoted in the bids by two or more bidders are equal, transparent lottery system will be used to decide the successful bidders. Amount quoted will be considered up to an accuracy of two decimal points in all cases.
- m. Subsequent corrigendum / Addendum if required shall only be available in web site indicated above.
- n. In case of any clarification, responsibility lies with the bidder to collect the same from the office of the undersigned before last date of submission of tender documents. The Block Development Officer , Papadahandi.shall have no responsibility for any delay.
- o. If any grievance will raised by any of he participated bidder,then he can submit his grievance only in written version . If any of bidder will try or force to submit their grievance other then written version then that will treated as violation of the procedure adopted by the under signed and that may lead to rejection of concerned bid .
- p. If any written grievance will received by the under signed during the Tender paper opening process regarding Tender then the grievance will disposed with in 24 hours and the result will be communicated to the bidder or to their authorised representatives.
- q. The bidders who qualify technical bids, for those bidders only financial bid will be opened.
- r. For a bid , only one representative will remain present in the Tender opening occasion.
- s. After evaluation of the financial bids , the lowest bidder will be declared on the Tender Opening day. But the lowest bidder will not got the right as well as cannot be claim to get the supply order for supply of the Goods on the basis of L-1 bidder .The same will be decide by the Tender Committee after Verification of Technical Specifications as well as physical verification and demonstration of the Goods . After satisfaction of the Tender Committee , it will decide for the Supply Order.
- t. The date for physical verification and demonstration will be 16.00 hours of 04th. January'2024 i.e the day of Opening of the Tender to the bidders. If any bidder fails to produce the Goods before the Tender Committee on the Scheduled date & time for physical verification then it is the descretion of the Tender Committee whether he will allowed for another day or the bid will cancelled.
- u. The batch No. / Sl. No. of the particular Goods should be intimated by the OEM/Supplier in written which specimen will produce by he bidder during the time of physical verification.
- v. Any documents/Certificate found forged or duplicate then that will treated as a disqualification and the respective bid will be rejected.
- w. There must be a authorised/Certified Service Station should available with in 40 Kms. Radius of the Panchayat Samiti, Papadahandi .The bid paper should accompany along with the authentic Certificate in support of availability of authorised Service Station .
- x. That the tender specification is of indicative in nature. The purchase committee has the sole discretion of tender finalisation in the larger public interest and as per their satisfaction as per the terms and conditions of the tender.

2. ELIGIBILITY CRITERIA

- i. The bidder shall be an Original Equipment Manufacturer (O.E.M)/ authorized distributor/ dealer dealing with Interactive Pannel.
- ii. The bidder must have work experience for similar nature of Supply order from last 2 years.
- li. The bidder must possess a valid Registration certificate of O.E.M or authorized distributor/ dealer certificate from the O.E.M.
- liii. The bidders who have been blacklisted by any State Govt. or Central Govt. organization cannot participate in the tender process during the blacklisting period. A declaration to this effect as per Annexure-I is to be submitted by the bidder. The successful bidder shall supply, install, configure and support all components of the proposed item and shall ensure the Smooth functioning of all quoted items.
- liiii. The selected bidder shall be responsible to provide on-site warranty and maintenance support for the supplied item for a period of 2 years.
- lv. The warranty & maintenance support start from the date of successful commissioning of all supplied items or from the Final Acceptance Test (FAT), whichever is later.
- lvi. At the time of equipment delivery, the selected bidder shall submit a certificate mentioning that the equipment supplied is covered under onsite warranty & support for a period of 2or more years.
- lvii. Successful bidder should replace the materials within one week, at his own cost if found defective or unsuitable.
- lviii. Sealed covers containing the bid in the prescribed form should be submitted in a single sealed cover, which should be super-scribed as " **Tender for the Supply, installation of 65 " size Interactive Panel "**
- lix. No conditional bids shall be entertained and the same will be out rightly rejected in the first instance.
- lx. Bids should be type-written or computerized and every correction/ overwriting in the tender should invariably be attested with the signature of the bidder before submission to the authorities concerned. No revision of price (upward/ downward) will be allowed once the tender is opened.
- lxii. No bidder shall be allowed at any time on any ground whatsoever to claim revision or modification of rate quoted by him due to clerical or typographical error. The price quoted by the bidder shall not in any case exceed the privileged market price. The approved rate will remain valid for 90days from the date of approval of the rate and it can be extended further by mutual consent.
- lxiii. All the documents submitted must be in English/ Odia. Otherwise its attested English version must be attached in the tender document.
- lxiiii. The Authority reserves the right to reject all bids/ terminate the tender process without assigning any reason thereof.
- lxv. The agency must have Service Centre in Odisha for warranty claim.
- lxvi. The supplier agency have a Registered Office in Odisha.
- lxvii. Block level Tender/Purchase Committee may require sample for technical evaluation to ensure the quality /Standard / feature of the product. without sample submission if asked , bidder will not be considered for next round evaluation.

3. DOCUMENTS TO BE SUBMITTED

The following certificates should be submitted by the bidder. All the submitted documents are to be self-attested.

1. Tender cost in the shape of Demand Draft drawn in favor of **Block Development Officer , Papadahandi payable at SBI,Papadahandi.**
2. Earnest Money Deposit in the shape of a Demand Draft drawn in favor of **Block Development Officer , Papadahandi payable at SBI,Papadahandi.**
3. Bid price Schedule in the prescribed format (Schedule-I) with Seal and Signature of the proprietor .
4. Affidavit with self-declaration for non-blacklisting by any State Govt. or Central Govt. organization.
(Annexure-I)
5. Self-attested copy of GST registration Certificate (3 pages) with recent GST return Certificate.
6. Self-attested copy of PAN Card.
7. Self-attested copy of valid Registration/ dealership certificate.
8. No Relation Certificate (Annexure-II)

9. Bidder's profile (Annexure-III)
10. Copy of brochure in support of Technical specification of equipment.
11. Proof towards experience of 2 years in the field of execution of supply of similar nature of order.
13. Self attested copy of IT return of last 01 year.
14. Service Centre details for warranty claim in Odisha.
15. A self declaration to be attached regarding their organization is not banned/debarred from any other buyer.
16. Checklist (Annexure-IV) .

IMPORTANT NOTES :

- The bidders should quote their price (both in figure and words) inclusive of excise duty, insurance, packing, forwarding, and freight (i.e door delivery) but exclusive of GST only.
- The GST should be quoted separately.
- The bids shall be opened in the Conference Hall of PanchayatSamiti Office, Papadahandi in presence of the bidders Or their authorized representatives, who may wish to be present on the spot at that time. The date and time of opening of the bids are mentioned in the NIT.
- The bidder with the lowest evaluated financial bid (L1) would be considered for the award of the contract. In case, the lowest bidder (L1) is disqualified after selection for any reason then negotiations will be made with the second lowest bidder (L2) for the award of the contract at (L1) price. However, the decision of the authority will be final during the finalization stage.
- A copy of the tender documents should be signed with the office seal duly affixed and Submitted in the cover along with other documents required, Tender cost & EMD, etc. the paging must be done on all documents submitted.

4. NON-RESPONSIVE/ REJECTION CRITERIA

The bid will be rejected if any of the following documents are not submitted with the tender paper.

- a. Tender Cost
- b. Earnest Money Deposit (EMD)
- c. Affidavit
- d. No relation Certificate with other aforesaid related certificates.
- e. Self-attested copy of GST registration certificate (3 pages)
- f. Financial bid/ quoted rate submitted without signature and seal of the bidder
- g. Any pre-condition mentioned in this document.

5. EARNEST MONEY DEPOSIT

The Earnest Money Deposit (EMD) will be Rs.56,000/- (Rupees Fifty Six Thousand) only in the shape of a Demand Draft drawn in favor of **Block Development Officer , Papadahandi**. payable at SBI, Papadahandi . EMD in any other shape will not be accepted.

The EMD will be forfeited by the authority if the bidder

1. Withdraws the bids in any respect within the submission or validity of the bid or does not accept the approved rate.
2. Fails to furnish the required performance security within the specified period.
3. On submission of false or fabricated documents/ information in bid documents.
The EMD of the unsuccessful bidders only will be returned back without interest after the finalization of the tender/ bid and the EMD of the successful bidders will be returned only after the deposit of the performance security/ security deposit according to terms & conditions stipulated in the bid document.



6. **SUPPLY CONDITIONS**

The approved bidder will supply, install and commission the equipment as per the technical specifications given in Annexure-V within 7 (Seven) days from the issue of the Purchase Order/ Supply Order. Necessary arrangements will be made by supplier for proper installation of equipment to ensure the functionality of the equipment. No separate transportation and service charges to this effect will be paid by the consignee. In all cases the responsibility of the purchaser will start only after delivery and due verification of the equipment.

7. **ISSUE OF PURCHASE ORDER/ SUPPLY ORDER**

The purchase order/ supply order will be placed to the responsive lowest bidder after qualified in Technical Specification and physical verification to be made by the Tender Committee .

8. **AGREEMENT**

The successful bidder shall execute an agreement (Annexure-VI) on a non-judicial stamp paper with the **Block Development Officer , Papadahandi**. within 7 (Seven) days from the date of receipt of the Purchase Order/ Supply Order and the **Supply Order shall be treated as cancelled** on 9th . day of receipt of the Purchase Order.

9. **TERMS OF PAYMENT**

No advance payments will be made to the supplier. The supplier has to submit the bill/ invoice in triplicate and a photocopy of the Purchase Order/ Supply Order at the time of supply for necessary stock entry. Payments will only be released as soon as possible after keeping the security deposit if any from the supplier, if they have not deposited same before. All payments will only be made online (Bank transfer).



1. GENERAL CONDITIONS

- a. The Block Development Officer, Papadahandi invites single cover item rate bids for execution of "Supply, installation & Commissioning of Computer system with antivirus" from the Original equipment's Manufacturers(OEM)/ Authorized Distributors/ Authorized Dealers on production of definite proof from appropriate authority.
- b. The Bid documents will be available in the website: www.nabarangpur.nic.in from 10:00 Hours of 29 December 2023 to 16:00 Hours of 4th January 2024 for downloading.
- c. No tender paper will be sold by this office or any other offices. Interested bidders will download the bid documents from the website www.nabarangpur.nic.in
- d. The bids shall be received only at B.D.O, Papadahandi through Regd. Post/Speed post only.
- e. Bid shall only be received through Registered /Speed post only on or before 16:00 Hours of 1st January 2024. The authority will not be responsible for any postal delay. The bids received during the said period will only be considered.
- f. The bidder must quote their price in INR only as the payment will be made in Indian Currency only. The rates quoted should be excluding GST as applicable.
- g. Tax deduction at source (TDS) shall be done as per the provision of I T Act/Rules.
- h. The tender cost and EMD amount should be submitted separately in shape of two separate Demand Drafts only.
- e. No bids shall be considered valid if not accompanied with Tender cost (Non-refundable) & EMD only in the shape of Demand Draft in favour of B.D.O, Papadahandi payable at Bank of Baroda, Papadahandi.
- f. The bids received within the stipulated time through Registered /Speed post only shall be opened at 11:00 hours on 2nd January '2024 in the Conference Hall of Panchayat Samiti, Papadahandi in presence of bidders/ their authorized representatives, who wish to attend.
- g. The authority reserves the right to reject any or all bids without assigning any reason thereof.
- h. In case the amount quoted in the bids by two or more bidders are equal, transparent lottery system will be used to decide the successful bidders. Amount quoted will be considered up to an accuracy of two decimal points in all cases.
- i. Subsequent corrigendum /Addendum if required shall only be available in web site indicated above.
- j. In case of any clarification, responsibility lies with the bidder to collect the same from the Office of the undersigned before last date of submission of tender documents. The B.D.O Papadahandi shall have no responsibility for any delay.

2. ELIGIBILITY CRITERIA

The bidder shall be an Original Equipment Manufacturer (O.E.M)/ authorized distributor/ dealer dealing with Computer system and antivirus.

The bidder must possess a valid Registration certificate of O.E.M or authorized distributor/ dealer certificate from the O.E.M.

The bidders who have been blacklisted by any State Govt. or Central Govt. organization cannot participate in the tender process during the blacklisting period. A declaration to this effect as per Annexure-I is to be submitted by the bidder.

The successful bidder shall supply, install, configure and support all components of the proposed item (Hardware, Software & firmware, etc.) and shall ensure smooth functioning of all quoted items.

The selected bidder shall be responsible to provide on-site warranty and maintenance support for the supplied item for a period of 3 years.

The warranty & maintenance support start from the date of successfully commissioning of all supplied items or from the Final Acceptance Test (FAT), whichever is later.

The selected bidder after installation and before payment of the bill shall provide training to at least two numbers of teachers with basic operational knowledge of the computers.

At the time of equipment delivery, the selected bidder shall submit a certificate mentioning that the equipment supplied is covered under onsite warranty & support for a period of 3 years.

Successful bidder should replace the materials within one week, at his own cost if found defective or unsuitable.

Sealed covers containing the bid in the prescribed form should be submitted in a single sealed cover, which should be super scribed as **"Tender for the Supply, installation & Commissioning of Computer system"**.

No conditional bids shall be entertained and the same will be out rightly rejected in first instance.

Bids should be type-written or computerized and every correction/ overwriting in the tender should invariably be attested with signature of the bidder before submission to the authorities concerned. No revision of price (upward/ downward) will be allowed once the tender is opened.

No bidder shall be allowed at any time on any ground whatsoever to claim revision or modification of rate quoted by him due to clerical or typographical error.

The price quoted by the bidder shall not in any case exceed the privileged market price,

The approved rate will remain valid for 90days from the date of approval of the rate and it can be extended further by mutual consent.

All the documents submitted must be in English/ Odia otherwise its attested English version must be attached in the tender document.

The Authority reserves the right to reject all bids/ terminate the tender process without assigning any reason thereof.

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3. DOCUMENTS TO BE SUBMITTED

The following certificates should be submitted by the bidder. All the submitted documents are to be self-attested.

- a. Tender cost in the shape of Demand Draft drawn in favour of B.D.O, Papadahandi payable at Bank of Baroda, Papadahandi.
- b. Earnest Money Deposit in the shape of Demand Draft drawn in favour of B.D.O, Papadahandi payable at Bank of Baroda, Papadahandi.
- c. Bid price Schedule in prescribed format (Schedule-I)
- d. Affidavit with self-declaration for non-blacklisting by any State Govt. or Central Govt. organization. (Annexure-I)
- e. Self-attested copy of GST registration Certificate (3pages).
- f. Self-attested copy of PAN Card.
- g. Self-attested copy of valid registration/ dealership certificate.
- h. No Relation Certificate (Annexure-II)
- i. Bidder's profile (Annexure-III)
- j. Copy of brochure in support of Technical specification of equipment
- k. Check list (Annexure-IV)

The bidders should quote their price (both in figure and words) inclusive of excise duty, insurance, packing, forwarding and freight (i.e door delivery) but exclusive of GST only. The GST should be quoted separately.

The bids shall be opened in the Conference Hall of Panchayat Samiti, Papadahandi in the presence of the bidders/ their authorized representatives, who may wish to be present on the spot at that time. The date and time of opening of the bids are mentioned in the NIT.

The bidder with lowest evaluated financial bid (L1) would be considered for award of the contract. In case, the lowest bidder (L1) is disqualified after selection for any reason then negotiations will be made with the second lowest bidder (L2) for award of the contract at (L1) price. However, the decision of the authority will be final during the finalization stage.

A copy of the tender documents should be signed with office seal duly affixed and submitted in the cover along with other documents required, Tender cost & EMD, etc. the paging must be done on all documents submitted.

4. NON-RESPONSIVE/ REJECTION CRITERIA

The bid will be rejected if any of the following documents are not submitted with tender,

- a. Tender Cost
- b. Earnest Money Deposit (EMD)
- c. Affidavit
- d. No relation Certificate
- e. Self-attested copy of GST registration certificate (3 pages)
- f. Financial bid/ quoted rate submitted without signature and seal of the bidder
- g. Any pre-condition mentioned in this document.



5. EARNEST MONEY DEPOSIT

The Earnest Money Deposit (EMD) will be **Rs.56,000/- (Rupees Fifty Six Thousand)** only in the shape of Demand Draft drawn in **favour of B.D.O, Papadahandi payable at State Bank of India, Papadahandi**. EMD in any other shape will not be accepted. The EMD will be forfeited by the authority if the bidder

a. Withdraws the bids in any respect within the submission or validity of the bid or does not accept the approved rate.

b. Fails to furnish the required performance security within the specified period.

c. On submission of false or fabricated documents/ information in bid documents.

The EMD of the unsuccessful bidders only will be returned back without interest after finalization of the tender/ bid and EMD of the successful bidders will be returned only after deposit of the performance security/ security deposit according to terms & conditions stipulated in the bid document.

6. SECURITY DEPOSIT (PERFORMANCE SECURITY)

The selected bidder must deposit the security money amounting to **Rs.1,20,000/- (Rupees One Lakh Twenty Thousand)** only in shape of Fixed Deposit in **favour of B.D.O, Papadahandi payable at State Bank of India, Papadahandi**, within 7 days from the date of issue of Purchase Order/ Supply Order. In case the concerned bidder fails to deposit the security money no payment will be released to the bidder.

The security money will be returned without any interest after completion of the warranty/ guarantee period of the equipment.

7. SUPPLY CONDITIONS

The approved bidder will supply, install and commission the equipment's as per the technical specifications given in Annexure-V within 7 (Seven) days from the issue of the Purchase Order/ Supply Order. Necessary arrangements will be made by supplier for proper installation of equipment's to ensure the functionality of the equipment. No separate transportation and service charges to this effect will be paid by the consignee.

In all cases the responsibility of the purchaser will start only after delivery and due verification of the equipment.

8. ISSUE OF PURCHASE ORDER/ SUPPLY ORDER

The purchase order/ supply order will be placed to the responsive lowest bidder.

9. AGREEMENT

The successful bidder shall execute an agreement (Annexure-VI) on a non-judicial stamp paper with the B.D.O, Papadahandi within 3 (Three) days from the date of receipt of the Purchase Order/ Supply Order.



10. TERMS OF PAYMENT

No advance payments will be made to the supplier. The supplier has to submit the bill/ invoice in triplicate and a photocopy of the Purchase Order/ Supply Order at the time of supply for necessary stock entry.

Payments will only be released after training of at least two numbers of teachers with basic operational knowledge of computers.

Payments will only be released as soon as possible after keeping the security deposit if any from the supplier, if they have not deposited same before.

All payments will only be made online (Bank transfer).

11. LEGAL

The successful bidder will enter into an agreement with the B.D.O, Papadahandi within 3 (Three) days from the date of approval of the tender as per requirement, terms and conditions.

In the event of any dispute arising in respect of the clauses of the agreement the same shall be resolved through negotiation. Alternatively, the dispute shall be referred to the next higher authority or controlling officer for his decision and the same shall be binding on all parties.

In the event of any litigation arising out of the tender such matters would be subject to the jurisdiction of Hon'ble High Court, Orissa.

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AFFIDAVIT

1. The undersigned do hereby certify that he/ his firm _____ is an Original Equipment Manufacturer (OEM)/ Authorized Distributor/ Authorized Dealer bearing Registration No. _____.
2. The undersigned do hereby declare that neither my/ our firm/ company/ individuals _____ nor any of its constituent partners have been derecognized/ blacklisted by any State Govt. or Central Govt. organizations for any reasons.
3. The undersigned do hereby declare that the undersigned possess a valid GST registration certificate with GST No. _____.
4. The undersigned also hereby certifies that neither my/ our firm/ company/ individuals _____ nor any of its constituent partners have abandoned any project work of similar nature in India nor any contract awarded to us for such works have been rescinded during the last five years prior to the date of this bid.
5. The undersigned do hereby authorize and request(s) any bank, person, firm or corporation to furnish pertinent information as deemed necessary and as requested by the department to verify this statement or regarding my/ our competency and general reputation.
6. The undersigned understands and agrees that further qualifying information may be requested and agree to furnish any such information at the request of the department.
7. The undersigned also understands that the Tender Inviting Authority can forfeit the EMD and or Security Deposit and blacklist the undersigned for a period of 2 (two) years if, any information furnished by the undersigned proved to be false at any time or not abiding the tender terms and conditions.
8. The undersigned do hereby certifies that all the statements made in the bid are true and correct to the best of his knowledge and belief.

Name of the authorized Officer
Title of the officer
Name of the firm

Signature of the
bidder

Place:-

Date:-



No Relation Certificate

Certified that I am not related to any officers / Clerk/ any staff of Panchayat Samiti, Papadahandi block. I am aware that, if any facts subsequently proved to be false my contract will be rescinded with forfeiture of EMD/SD.

I also note that non-submission of this certificate will render my tender liable for cancellation.

Name of the authorized Officer
Title of the officer
Name of the firm

Signature of the
bidder

Place:-

Date:-



DETAILS OF BIDDER

| Sl. No. | Items | Details |
|---------|---|---------|
| 1 | Name of the bidder | |
| 2 | Address of the registered Office | |
| 3 | Address for communication | |
| 4 | Telephone No. | |
| 5 | Mobile | |
| 6 | Fax | |
| 7 | E-mail ID | |
| 8 | GST Number | |
| 9 | PAN | |
| 10 | Name of the authorized person, Mobile No. & address | |
| 11 | OEM Registration No./ Authorized Distributor No./ Authorized Dealership No./ Supply agency | |

Name of the authorized Officer
Title of the officer
Name of the firm

Signature of the
bidder

Place:-
Date:-

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ANNEXURE-IV

CHECK LIST

Please put in the respective Box
DOCUMENTS: SUBMITTED OR NOT

| SI No | Details | Provided or Not | If provided mention page No |
|-------|--|-----------------|-----------------------------|
| 1 | Cost of Tender paper | Yes/No | |
| 2 | Deposit of EMD | Yes/No | |
| 3 | Affidavit with legal stamp paper (Annexure-I) | Yes/No | |
| 4 | Registration certificate/ Authorized dealership/ Original Equipment Manufacturer | Yes/No | |
| 5 | Self-attested copy of valid GST Registration Certificate (3 pages) | Yes/No | |
| 6 | Self-attested copy of PAN card | Yes/No | |
| 7 | No relation certificate (Annexure-II) | Yes/No | |
| 8 | Bidder's Information (Annexure-III) | Yes/No | |
| 9 | Bid Price Schedule (Schedule-I) | Yes/No | |
| 10 | Copy of brochure in support of Technical specification of equipment | Yes/No | |

Name of the authorized Officer
Title of the officer
Name of the firm

Signature of the bidder

Place:-

Date:-

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ANNEXURE-V

Minimum Technical Specification

| Sl. No. | Quantity | Description | Specification |
|---------|---|---|--|
| 1 | 75 nos of reputed make (HP, Dell, etc.) | Cabinet Form Factor | Tower/Micro Tower (15.1 to 26 Liters) |
| 2 | | Chipset Number | Intel H670/ Q670 Chipset or Better |
| 3 | | Processor Make | Intel |
| 4 | | Processor | Intel Core i3 (x86 64-bit architecture) |
| 5 | | Processor Description | Intel Core i3 with base frequency of 3.30 GHz or higher, Turbo Boost up to 4.3 GHz 12 MB Intel Smart Cache |
| 6 | | Number of Cores and Threads per Processor | 4 Cores and 8 Threads or higher |
| 7 | | Operating System (Factory Pre-Loaded) | Windows 10 Professional |
| 8 | | RAM Size (GB) | DDR- 8 GB 3200 or higher (2 DIMM Slots, 1 must be free for upgradation) |
| 9 | | RAM Expandability up to (using separate DIMM Slots in GB) | 64 GB or higher |
| 10 | | Integrated Graphics | Intel HD 630 or higher |
| 11 | | Supported for discrete NVIDIA/AMD Graphics Card up to 6GB | Yes |
| 12 | | Type of Drives used to populate the Internal Bays | HDD + NVMe SSD |
| 13 | | Total HDD Capacity (GB) | 1TB 7200 RPM SATA |
| 14 | | Total SSD Capacity (GB) | 256 GB NVMe |
| 15 | | Optical Drive | Optional |
| 16 | | Drive Bays | Two 3.5" (2.5") HDD |
| 17 | | Slots for Upgradation | 1 PCI Express 4.0 x16, 1 PCI Express 3.0 x1, 1 PCI (Full Height), 2 M.2 slots for WLAN & SSD |

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| | | | |
|----|---|-----------------------------|---|
| 18 | | LAN | LAN: Integrated 10/100/1000M |
| 19 | | Ports and Connectors | Front: 1 headphone/microphone combo; 4 Super Speed USB 5Gbps signaling rate; 2 SuperSpeed USB 10Gbps signaling rate total 6nos USB in front Rear: 1 HDMI; 1 line In; 1 line out; 1 power connector; 1 RJ-45; 1 VGA; 2 USB 2.0 |
| 20 | | Security Management | TPM 2.0 |
| 21 | | Hardware Security lock slot | Security lock slot |
| 22 | | Software | Total Shield Antivirus |
| 23 | | Power Supply | 180-Watt Internal power supply with minimum 90% efficiency |
| 24 | | Certification | Bidder should submit OEM bid specific authorization & the same authorization may be verified by the respective OEM if required. |
| | OEM must have the ISO 9001,14001, ISO 20001, ISO 27001 Certificate | | |
| | Microsoft Windows, Energy star 8.0 certified | | |
| | Bidder should submit BIS, BEE, EPEAT, UL, RoHS Certificate of products at the time of participation of the Bid. | | |
| 25 | | Keyboard Mouse | USB Keyboard, USB Optical Mouse |
| 26 | | Monitor | 21.5" LED Display with CTO Certified and the same must belong to the same OEM |
| 27 | | Warranty | 3 Years Onsite Warranty or more |

Note:-

The bidders must submit OEM authorization (in letter format in addition to any dealership or retail certificate if any) for this tender separately both for Desktop and antivirus.

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FORM OF AGREEMENT

THIS AGREEMENT made this _____ day of _____ 2023
BETWEEN M/s. _____ having registered office
At _____ in the State of _____ (hereinafter called
the 'Supplier' which expression shall, unless excluded in the subject of context, include
the heirs, successors, legal representatives and permitted assigns) of the one part.

AND

THE B.D.O, PAPADAHANDI (hereinafter called the 'BDO' which expression shall, unless
excluded in the subject of context, include the heirs, successors, legal representatives
and permitted assigns) of the other part.

WHEREAS the BDO wants to purchase the goods mentioned in the schedule.
NOW THESE PRESENT WITNESS AND IT IS HEREBY AGREED AS FOLLOWS.

1. That the time shall be the essence of the contract and the supplier shall supply
the goods in the schedule completely so as to make delivery at
_____ (place) on or before the date _____ failure to do
which will entitle the BDO to rescind the contract immediately.
2. That the goods shall be of the specifications and price mentioned against each.
Any variation on inspection will entitle the BDO to refuse the consignments either
in whole or in part, as the case may be, the whole, if the part renders it useless.
3. That the goods shall be inspected at _____ (place) in the presence
of the officers of both parties duly authorized in that behalf on a day fixed in a
notice by either of the parties, provided such day is not postponed for more than
a period of 7 days after the date given in the notice. Default by the Supplier shall
disentitle him to raise any objection subsequently to the result of inspection made
by the BDO in his absence and claim any compensation on that account.
4. That the supplier shall guarantee durability of the goods for a period of 3 (three)
years from the date of installation of the equipment and any damage, done to the
goods in usual course of use or any deficiency, detected in them subsequent to
such completion and installation and during the period of aforesaid shall be made
good to render due service at the cost of the supplier within a period of 15 days
from the date of receipt of the notice in that behalf and no decision shall be taken
by the supplier or any person on his behalf as to the defects or deficiency without
notice to the BDO failure to do so shall be deemed that the supplier has no
intention to discharge the obligation and thereupon the amount of security,
deposited separately or withhold from his bill, shall stand forfeited by the BDO.



5. The equipment shall be duly packed and insured by the supplier for transit and be dispatched at the risk of the supplier and the BDO shall not be responsible for any loss or damage during the transit or at any time prior to inspection and approval.
6. That, the 90% value of the equipment shall be paid to the supplier on delivery to the consignee and rest 10% will be paid after successful installation and commissioning of the said equipment.
7. That, any damage or deficiency if not removed during the stipulated period by the supplier may be removed by the BDO at his cost to be reimbursed by the supplier. Any amount payable to the BDO hereunder shall be recovered as public demand under Orissa Public Demand Recovery Act, 1963 and shall bear 6% interest per annum till certificate for recovery is filed.
8. That, the supplier shall have to deposit **Rs.1,20,000/- (Rupees One Lakh Twenty Thousand)** only towards Security Money Deposit only in the shape of demand Draft in favour of B.D.O, Papadahandi within 7 days from the issue of Purchase/ Supply Order. In case the concerned firm fails to deposit the security money no payment will be released to the supplier.
9. The security money will be returned without any interest after completion of the warranty/ guarantee period of the equipment.
10. That, in the event of any dispute arising in respect of the clauses of the agreement the same shall be resolved through negotiations. Alternatively, the dispute shall be referred to the next higher authority or controlling officer for his decision and the same shall be binding on all parties.
11. That the "Authority" hereby further agrees to pay the contract price at the time and in the manner prescribed in the said Terms and Conditions.
12. That in the event of any dispute that may arise it shall be settled as per the terms and conditions of the contract.
13. That this agreement is valid for 03 years from the date of execution.

IN WITNESS WHEREOF the parties have caused their respective common seats to be here unto affixed or have unto set their respective hands and seals on the day and year first written above SCHEDULE OF GOODS as ANNEXURE-V attached herewith.

IN WITNESS WHEREOF the parties have caused their respective common seats to be here unto affixed or have unto set their respective hands and seals on the day and year first written above.

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BID PRICE SCHEDULE

| S l . N o | Name of the equipment with make/Brand with Model NO | | | Tech nical spec ifica tion | Quantit y | Cost per unit(inclusive of excise duty, insurance, packing, forwarding and freight(i.e. door delivery)) | Rate of GST applicable | Tota l Amo unt | |
|-----------------------|---|----------------|--------------|--|--------------|--|------------------------------|-------------------------|---------------------------|
| | Name | Make/ Brand | Model no. | | | | | Tech Attribute s | Specification provided |
| | | | | Screen Size | | | | | |
| | | | | Panel Type | | | | | |
| | | | | Resolu tion (pixel) | | | | | |

