

**OFFICE OF THE PANCHAYAT SAMITI, PAPADAHANDI**

**DISTRICT : NABARANGPUR, ODISHA**

Bid Invitation No: \_\_\_\_\_/2023

Letter No: 5323/2023-Dev.

Dated: 29.12.2023

**NOTICE INVITING TENDER**

1. The Block Development Officer, Papadahandi District : Nabarangpur invites Single Cover item rate bids for execution of following works as underneath in the table from the Original equipment Manufacturers(OEM)/ Authorized Dealers on the production of definite proof from appropriate authority for use of 07 Nos. of Government High School coming under Panchayat Samiti, Papadahandi area to be procured under ST School Transformation Program ( 4<sup>th</sup> Phase ). The bidders may submit bids for any or all of the following works.

Sl. No.	Name of the Work	Quantity required	Security / EMD to be deposited in Rs.	Cost of Tender paper in Rs.	Time for Supply
<b>"Supply, Installation &amp; Commissioning of School Furniture" as etailed below (From Sl. No. 01 to 17)</b>					
01	DUAL DESK BENCH (Supply ,Fitting & Fixing of 445 Nos. of Dual Desk Bench)	445 Nos.	220000/-	10000/-	7 days from the date of issue of Supply Orders.
02	HM TABLE (Supply ,Fitting & Fixing of 7 Nos. of HM Table)	7 Nos.			
03	HM CHAIR	14 Nos.			
04	COMMON ROOM TABLE (Supply ,Fitting & Fixing of 7 Nos. of Common Room Table)	7 Nos.			
05	COMMON ROOM CHAIR	35 Nos.			
06	GLASS DOOR ALMIRAH	14 Nos.			
07	IRON ALMIRAH	07 Nos.			
08	DUAL FACE LIBRARY RAC	21 Nos.			
09	E LIBRARY TABLE (Supply ,Fitting & Fixing of 7 Nos. of E Library Table)	7( Each 10 Seated ) Nos.			
10	E LIBRARY CHAIR	105 Nos.			
11	SCIENCE LAB TABLE (Supply ,Fitting & Fixing of 21 Nos. of Science Lab Table)	21 Nos.			
12	SCIENCE LAB CHAIR	56 Nos.			
13	SCIENCE LAB STOOL	21 Nos.			
14	WHITE & GREEN ENCLOSURES(Supply ,Fitting & Fixing of 7 Nos. of White & Green Enclosures )	7 Nos.			
15	LOWER BOX(Supply ,Fitting & Fixing of 7 Nos. of Lower Box for Interactive panel)	7 Nos.			
16	LINER WORK STATION(Supply ,Fitting & Fixing of 7 Nos. of Liner Work Station for installation of computer Desk Top)	7 ( Each 10 Seated ) Nos.			
17	PODIUM	7 Nos.			

1. The Bid documents will be available in the website:[www.nabarangpur.nic.in](http://www.nabarangpur.nic.in) from **10:00 Hours of 29<sup>th</sup>. December ' 2023 to 16:00 Hours of 4<sup>th</sup>. January ' 2024** for downloading.
2. **No tender paper will be sold by the School or any other Offices.** Interested bidders will download the bid documents from the website [www.nabarangpur.nic.in](http://www.nabarangpur.nic.in)



3. The bids shall be received only at Panchayat Samiti Office, Papadahandi through Regd. Post/Speed post only.
4. Bid shall only be received through Registered /Speed post only on or before **16:00 Hours of 4<sup>th</sup> January'2024**. The authority will not be responsible for any postal delay. The bids received during the said period will only be considered.
5. Tax deduction at source (TDS) shall be done as per the provision of the IT Act/Rules.
6. The tender cost and EMD amount should be submitted separately in two separate Demand Drafts only.
7. No bids shall be considered valid if not accompanied by **Tender cost(Non-refundable) & EMD** only in the shape of a Demand Draft in Favour of **Block Development Officer , Papadahandi** payable at State Bank of India , Papadahandi.
8. For **particulars work a** bidder can submit only one tender paper. Submission of more than one tender paper by a bidder for a particular bidder will be liable for the rejection of all such tender papers.
9. The bids received within the stipulated time through Registered /Speed post only shall be opened at **16:00 hours on 4<sup>th</sup> January'2024** in the **Conference Hall of PanchayatSamiti Office, Papadahandi** in presence of bidders Or their authorized representatives, who wish to attend. In case of representative of the bidder will present on the tender opening day then the representative of the bidder should must bring the ink signed authorization from the original bidder.
10. The authority reserves the right to reject any or all bids without assigning any reason thereof.
11. In case the amount quoted in the bids by two or more bidders is equal, a transparent lottery system will be used to decide the successful bidders. The amount quoted will be considered up to an accuracy of two decimal points in all cases.
12. Subsequent corrigendum /Addendum if required shall only be available in web site indicated above.
13. All should go through the Notice Inviting Tender and Detailed Tender Call notice before submission of Tender papers.
14. In case of any clarification, responsibility lies with the bidder to collect the same from the Office of the undersigned before last date of submission of tender documents. The undersigned shall have no responsibility for any delay.

  
Block Development Officer  
PAPADAHANDI

Date : 29.12.2023

Memo No.: 5324 /2023-Dev

Copy submitted to the D I O, NIC, Nabarangpur for favour of kind information and He is requested to upload this notice and Tender documents in the District Portal for wide publication.

  
Block Development Officer  
PAPADAHANDI

Date : 29.12.2023

Memo No.: 5325 /2023-Dev

Copy submitted to all Block Development Officers/ all Tahasildar/ all CDPOs of Nabarangpur District for favour of kind information with a request to display it in their respective Office notice board for wide publicity.

  
Block Development Officer  
PAPADAHANDI



Memo No.: 5326 /2023-Dev

Date : 29.12.2023

Copy submitted to the Collector-Cum-CEO ,ZillaParishad, Nabarangpur/CDO-Cum-EO, ZillaParishad, Nabarangpur / DEO , Nabarangpur for the favour of kind information & necessary action

  
Block Development Officer  
PAPADAHANDI 28.12.2023

Memo No.: 5327 /2023-Dev

Date : 29.12.2023

Copy forwarded to all the members of the Tender Committee of this P.S for information & necessary action. They are requested to remain present at the time of opening the sealed Covers of Tender papers and scrutinized the papers in the scheduled date fixed on 04.01.2024 at 16:00 P M in the Conference Hall of PanchayatSamiti Office, Papadahandi.

  
Block Development Officer  
PAPADAHANDI 28.12.2023

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1. **GENERAL CONDITIONS**

- a. The Block Development Officer ,Papadahandi invites single cover item rate bids for execution of **"Supply, Installation & Commissioning of School Furniture"** from the Original equipment Manufacturers (DEM)/ Authorized Distributors/ Authorized Dealers on the production of definite proof from appropriate authority.
- b. The Bid documents will be available in the website: [www.Nabarangpur.nic.in](http://www.Nabarangpur.nic.in) from **10:00 Hours of 29<sup>th</sup>. December ' 2023 to 16:00 Hours on 4<sup>th</sup>. January ' 2024** for downloading.
- c. No Tender paper will be sold by the school or any other offices. Interested bidders will download the bid documents from the website [www.Nabarangpur.nic.in](http://www.Nabarangpur.nic.in)
- d. The bids shall be received only at Block Development Officer ,Papadahandi. through Regd. Post/ Speed post only.
- e. Bid shall be received through Registered / Speed Post only on before **16:00 hours of 4<sup>th</sup>. January'2024** . The authority will not be responsible for any postal delay. The bids received during the said period will only be considered.
- f. The bidder must quote their price in INR only in the payment will be made in Indian Currency only.
- g. Tax deduction at source (TDS) shall be done as per the provision of I T Act/ Rules.
- h. The tender cost and EMD amount should be submitted separately in the shape of two separate Demand Drafts only.
- i. No bids shall be considered valid if not accompanied with Tender cost(Non- refundable) & EMD only in the shape of Demand Draft in favour of Block Development Officer , Papadahandi. payable at Union Bank Of India.
- j. The bids received within the stipulated time through Registered /Speed post only shall be opened at **16:00 hours on 4<sup>th</sup>. January '2024** in the Conference Hall of PanchayatSamiti office in presence of bidders/ their authorized representatives, who wish to attend.
- k. The authority reserves the right to reject any or all bids without assigning any reason thereof.
- l. In case the amount quoted in the bids by two or more bidders are equal, transparent lottery system will be used to decide the successful bidders. Amount quoted will be considered up to an accuracy of two decimal points in all cases.
- m. Subsequent corrigendum / Addendum if required shall only be available in web site indicated above.
- n. In case of any clarification, responsibility lies with the bidder to collect the same from the office of the undersigned before last date of submission of tender documents. The Block Development Officer ,Papadahandi.shall have no responsibility for any delay.
- o. If any grievance will raised by any of he participated bidder,then he can submit his grievance only in written version . If any of bidder will try or force to submit their grievance other then written version then that will treated as violation of the procedure adopted by the under signed and that may lead to rejection of concerned bid .
- p. If any written grievance will received by the under signed during the Tender paper opening process regarding Tender then the grievance will disposed with in 24 hours and the result will be communicated to the bidder or to their authorised representatives.
- q. The bidders who qualify technical bids, for those bidders only financial bid will be opened.
- r. For a bid , only one representative will remain present in the Tender opening occasion.
- s. After evaluation of the financial bids , the lowest bidder will be declared on the Tender Opening day. But the lowest bidder will not got the right as well as cannot be claim to get the supply order for supply of the Goods on the basis of L-1 bidder .The same will be decide by the Tender Committee after Verification of Technical Specifications as well as physical verification and demonstration of the Goods . After satisfaction of the Tender Committee , it will decide for the Supply Order.
- t. The date for physical verification and demonstration will be **17.00 hours of 04<sup>th</sup>. January'2024** i.e the day of Opening of the Tender to the bidders. If any bidder fails to produce the Goods before the Tender Committee on the Scheduled date & time for physical verification then it is the desecration of the Tender Committee whether he will allowed for another day or the bid will cancelled.
- u. Any documents/Certificate found forged or duplicate then that will treated as a disqualification and the respective bid will be rejected.
- v. That the tender specification is of indicative in nature. The purchase committee has the sole discretion of tender finalisation in the larger public interest and as per their satisfaction as per the terms and conditions of the tender.

## 2. ELIGIBILITY CRITERIA

- i. The bidder shall be an Original Equipment Manufacturer (O.E.M)/ authorized distributor/ dealer dealing with Interactive Pannel.
- ii. The bidder must have work experience for similar nature of Supply order from last 2 years.
- ii. The bidder must possess a valid Registration certificate of O.E.M or authorized distributor/ dealer certificate from the O.E.M.
- iii. The bidders who have been blacklisted by any State Govt. or Central Govt. organization cannot participate in the tender process during the blacklisting period. A declaration to this effect as per Annexure-I is to be submitted by the bidder. The successful bidder shall supply, install, configure and support all components of the proposed item and shall ensure the Smooth functioning of all quoted items.
- iv. The selected bidder shall be responsible to provide on-site warranty and maintenance support for the supplied item for a period of 2 years.
- v. The warranty & maintenance support start from the date of successful commissioning of all supplied items or from the Final Acceptance Test (FAT), whichever is later.
- vi. At the time of equipment delivery, the selected bidder shall submit a certificate mentioning that the equipment supplied is covered under onsite warranty & support for a period of 2or more years.
- vii. Successful bidder should replace the materials within one week, at his own cost if found defective or unsuitable.
- viii. Sealed covers containing the bid in the prescribed form should be submitted in a single sealed cover, which should be super-scribed as **"Supply, Installation & Commissioning of School Furniture"**
- ix. No conditional bids shall be entertained and the same will be out rightly rejected in the first instance.
- x. Bids should be type-written or computerized and every correction/ overwriting in the tender should invariably be attested with the signature of the bidder before submission to the authorities concerned. No revision of price (upward/ downward) will be allowed once the tender is opened.
- xi. No bidder shall be allowed at any time on any ground whatsoever to claim revision or modification of rate quoted by him due to clerical or typographical error. The price quoted by the bidder shall not in any case exceed the privileged market price, The approved rate will remain valid for 90days from the date of approval of the rate and it can be extended further by mutual consent.
- xii. All the documents submitted must be in English/ Odia. Otherwise its attested English version must be attached in the tender document.
- xiii. The Authority reserves the right to reject all bids/ terminate the tender process without assigning any reason thereof.
- xiv. The agency must have Service Centre in Odisha for warranty claim.
- xv. The supplier agency have a Registered Office in Odisha.
- xvii. Block level Tender/Purchase Committee may require sample for technical evaluation to ensure the quality /Standard / feature of the product..without sample submission if asked , bidder will not be considered for next round evaluation.



### 3. DOCUMENTS TO BE SUBMITTED

The following certificates should be submitted by the bidder. All the submitted documents are to be self-attested.

1. Tender cost in the shape of Demand Draft drawn in favor of **Block Development Officer ,Papadahandipayable at SBI,Papadahandi.**
2. Earnest Money Deposit in the shape of a Demand Draft drawn in favor of **Block Development Officer ,Papadahandipayable at SBI,Papadahandi.**
3. Bid price Schedule in the prescribed format (Schedule-I) with Seal and Signature of the proprietor .
4. Affidavit with self-declaration for non-blacklisting by any State Govt. or Central Govt. organization.  
(Annexure-I)
5. Self-attested copy of GST registration Certificate (3 pages) with recent GST return Certificate.
6. Self-attested copy of PAN Card.
7. Self-attested copy of valid Registration/ dealership certificate.
8. No Relation Certificate (Annexure-II)
9. Bidder's profile (Annexure-III)
10. Copy of brochure in support of Technical specification of equipment.
11. Proof towards experience of 2 years in the field of execution of supply of similar nature of order.
13. Self attested copy of IT return of last 01 year.
14. Service Centre details for warranty claim in Odisha.
15. A self deceleration to be attached regarding their organization is not banned/debarred from any other buyer.
16. Checklist (Annexure-IV) .
17. Balance Sheet of the Company for last 03 years towards proof of turn over.

#### IMPORTANT NOTES :

- The bidders should quote their price (both in figure and words) inclusive of excise duty, insurance, packing, forwarding, and freight (i.e door delivery) but exclusive of GST only.
- The GST should be quoted separately.
- The bids shall be opened in the Conference Hall of PanchayatSamiti Office, Papadahandi in presence of the bidders Or their authorized representatives, who may wish to be present on the spot at that time. The date and time of opening of the bids are mentioned in the NIT.
- The bidder with the lowest evaluated financial bid (L1) would be considered for the award of the contract. In case, the lowest bidder (L1) is disqualified after selection for any reason then negotiations will be made with the second lowest bidder (L2) the for the award of the contract at (L1) price. However, the decision of the authority will be final during the finalization stage.
- A copy of the tender documents should be signed with the office seal duly affixed and Submitted in the cover along with other documents required, Tender cost & EMD, etc. the paging must be done on all documents submitted.

4. **NON-RESPONSIVE/ REJECTION CRITERIA**

The bid will be rejected if any of the following documents are not submitted with the tender paper.

- a. Tender Cost
- b. Earnest Money Deposit (EMD)
- c. Affidavit
- d. No relation Certificate with other aforesaid related certificates.
- e. Self-attested copy of GST registration certificate (3 pages)
- f. Financial bid/ quoted rate submitted without signature and seal of the bidder
- g. Any pre-condition mentioned in this document.

5. **EARNEST MONEY DEPOSIT**

The Earnest Money Deposit (EMD) will be Rs.56,000/- (Rupees Fifty Six Thousand) only in the shape of a Demand Draft drawn in favor of **Block Development Officer ,Papadahandi**.payable at SBI,Papadahandi . EMD in any other shape will not be accepted.

**The EMD will be forfeited by the authority if the bidder**

1. Withdraws the bids in any respect within the submission or validity of the bid or does not accept the approved rate.
2. Fails to furnish the required performance security within the specified period.
3. On submission of false or fabricated documents/ information in bid documents.  
The EMD of the unsuccessful bidders only will be returned back without interest after the finalization of the tender/ bid and the EMD of the successful bidders will be returned only after the deposit of the performance security/ security deposit according to terms & conditions stipulated in the bid document.

6. **SUPPLY CONDITIONS**

The approved bidder will supply, install and commission the equipment as per the technical specifications given in Annexure-V within 7 (Seven) days from the issue of the Purchase Order/ Supply Order. Necessary arrangements will be made by supplier for proper installation of equipment to ensure the functionality of the equipment. No separate transportation and service charges to this effect will be paid by the consignee. In all cases the responsibility of the purchaser will start only after delivery and due verification of the equipment.

7. **ISSUE OF PURCHASE ORDER/ SUPPLY ORDER**

The purchase order/ supply order will be placed to the responsive lowest bidder after qualified in Technical Specification and physical verification to be made by the Tender Committee .The quantity of the required products as mentioned against each is not .Tender Committee may change the required quantity of any material as per requirement.

8. **AGREEMENT**

The successful bidder shall execute an agreement (Annexure-VI) on a non-judicial stamp paper with the **Block Development Officer ,Papadahandi**.within 7 (Seven) days from the date of receipt of the Purchase Order/ Supply Order and the **Supply Order shall be treated as cancelled** on 8th . day of receipt of the Purchase Order.

9. **TERMS OF PAYMENT**

No advance payments will be made to the supplier. The supplier has to submit the bill/ invoice in triplicate and a photocopy of the Purchase Order/ Supply Order at the time of supply for necessary stock entry. Payments will only be released as soon as possible after keeping the security deposit if any from the supplier, if they have not deposited same before. All payments will only be made online (Bank transfer).

Payments will only be released after training of at least two numbers of teachers with basic operational knowledge of computers.

Payments will only be released as soon as possible after keeping the security deposit if any from the supplier, if they have not deposited same before.

All payments will only be made online (Bank transfer).

**2. SECURITY DEPOSIT (PERFORMANCE SECURITY)**

The selected bidder must deposit the security money amounting to **Rs.2,20,000/- (Rupees Two Lakhs & Twenty Thousand)** only in shape of Fixed Deposit in favour of **B.D.O, Papadahandi payable at State Bank of India, Papadahandi**, within 7 days from the date of issue of Purchase Order/ Supply Order. In case the concerned bidder fails to deposit the security money no payment will be released to the bidder. The security money will be returned without any interest after completion of the warranty/ guarantee period of the equipment.

**3. LEGAL**

The successful bidder will enter into an agreement with the B.D.O, Papadahandi within 3 (Three) days from the date of approval of the tender as per requirement, terms and conditions.

In the event of any dispute arising in respect of the clauses of the agreement the same shall be resolved through negotiation. Alternatively, the dispute shall be referred to the next higher authority or controlling officer for his decision and the same shall be binding on all parties.

In the event of any litigation arising out of the tender such matters would be subject to the jurisdiction of Hon'ble High Court, Orissa.



ADDITIONAL TERM & CONDITIONS:

01. (BIDDER) COMPANY / SUPPLIERS/OEM /AGENCY MUST HAVE AN ANNUAL TURN OVER (BUSINESS) OF RS. 5.00 CORERS FOR LAST THREE YEARS IN INDIA.
02. BIDDERS MUST HAVE TO SUBMIT INCORPORATION / REGISTRATION, GST & PAN CERTIFICATE.
03. BIDDER/OEM MUST BE ISO 9001:2015 CERTIFIED AND MUST UPLOAD THE DOCUMENT PRIOR TO THE PUBLICATION OF THE BID.
04. IN CASE OF RESELLER, BID SPECIFIC OEM AUTHORIZATION COPY MUST BE SUBMITTED.
05. AVAILABILITY OF SERVICE CENTER IN THE STATE OF ODISHA FOR WARRANTY CLAIM, IF ANY.
06. A SELF DECLARATION TO BE ATTACHED REGARDING THEIR ORGANIZATION IS NOT BANNED/ DEBARRED FROM ANY OTHER BUYER/STATE GOVT./ CENTRAL GOVT/ PSU.
07. AVAILABILITY OF OFFICE OF SERVICE PROVIDER: AN OFFICE OF THE SERVICE PROVIDER MUST BE LOCATED IN THE STATE OF CONSIGNEE.
08. GREEN GUARD / PRO COMPLIANCE CERTIFICATE, AIOTA CERTIFICATE (FOR SEATING, OFFICE FURNITURE RANGE & EDUCATION FURNITURE), BIFMA MEMBERSHIP SCREENSHOT( <https://www.bifma.org> ) WITH TEST REPORT OF TABLE, RACK/STORAGE, CHAIR, STEEL DESK, WORKSTATION / GREEN GUARD COMPLIANCE TEST REPORT OF TABLE, WORKSTATION, STORAGE, DESK, IGBC, GRIHA(V.2019:30,V.2015:31,SVAGRIHA:14), CII CERTIFICATE ALONG WITH ISO 9001-2015, ISO 45001-2018, ISO 50001-2018, ISO 14001-2015 TO BE SUBMITTED BY THE OEM / BIDDER.
09. THE BIDDER/OEM SHOULD BE A REPUTED BRANDED COMPANY AND SHOULD POSSESS GREEN-GUARD (FROM SPOT UL) CERTIFICATION OR GRIHA CERTIFICATION FOR THE STUDENT DESK-CUM-BENCH PRODUCT CATEGORY. AS SCREENSHOT FROM THE OFFICIAL WEBSITE MUST BE FURNISHED.
10. THE BIDDER/OEM SHOULD BE A MEMBER OF BIFMA. A SCREENSHOT FROM THE OFFICIAL WEBSITE (<https://www.bifma.org>) TO BE PROVIDED.
11. THE OEM SHOULD PASS THE AIOTA CERTIFICATION FOR EDUCATIONAL FURNITURE, SEATING & OFFICE FURNITURE RANGE. A SCREENSHOT FROM THE OFFICIAL WEBSITE (<https://www.aiota.org>) TO BE PROVIDED.
12. BIDDER MUST SUBMIT PRODUCT CATALOGUE/ DATA SHEET FOR EACH PRODUCT.
13. BUYER / CONSIGNEE REQUIRE SAMPLE OF PRIMARY CATEGORY PRODUCT FOR TECHNICAL EVALUATION TO ENSURE THE QUALITY / STANDRED / FEATURE OF THE PRODUCT. WITHOUT SAMPLE SUBMISSION IF ASKED, BIDDERS WILL NOT TO BE CONSIDERED FOR NEXT ROUND EVALUATION.
14. A SELF DECLARATION ON FIRMS LETTER HEAD TO BE ATTACHED REGARDING THAT THEY HAVE COMPLETELY UNDERSTAND ALL TERMS AND CONDITION IN THE BID AND THEIR ACCEPTANCE TO BOQ / PRODUCT COMPLIANCE ALONG WITH THE SUPPORTING DOCUMENTS.
15. BIDDER MUST HAVE A REGISTERED OFFICE IN ODISHA.
16. PRODUCT SHOULD CONTAIN ONE (01) YEAR OEM WARRANTY.
17. PREFERENCE GIVEN TO THE BIDDERS FROM STATE OF CONSIGNEE.
18. ITEMS NEED TO BE DELIVERED AT 07 DIFFERENT SCHOOLS AT THEIR RESPECTIVE LOCATIONS OF **PAPADAHANDI BLOCK OF NABARANGPUR DISTRICT** AND LIST OF THE SAME SHALL BE PROVIDED IN DUE COURSE TO THE L1 BIDDER.

6. The equipment shall be duly packed and insured by the supplier for transit and be dispatched at the risk of the supplier and the BDO shall not be responsible for any loss or damage during the transit or at any time prior to inspection and approval.
7. That, the 90% value of the equipment shall be paid to the supplier on delivery to the consignee and rest 10% will be paid after successful installation and commissioning of the said equipment.
8. That, any damage or deficiency if not removed during the stipulated period by the supplier may be removed by the BDO at his cost to be reimbursed by the supplier. Any amount payable to the BDO hereunder shall be recovered as public demand under Orissa Public Demand Recovery Act, 1963 and shall bear 6% interest per annum till certificate for recovery is filed.
9. That, the supplier shall have to deposit **Rs.2.200,000/- (Rupees Two Lakhs & Twenty Thousand)** only towards Security Money Deposit only in the shape of demand Draft in favour of B.D.O, Papadahandi within 7 days from the issue of Purchase/ Supply Order. In case the concerned firm fails to deposit the security money no payment will be released to the supplier.
10. The security money will be returned without any interest after completion of the warranty/ guarantee period of the equipment.
11. That, in the event of any dispute arising in respect of the clauses of the agreement the same shall be resolved through negotiations. Alternatively, the dispute shall be referred to the next higher authority or controlling officer for his decision and the same shall be binding on all parties.
12. That the "Authority" hereby further agrees to pay the contract price at the time and in the manner prescribed in the said Terms and Conditions.
13. That in the event of any dispute that may arise it shall be settled as per the terms and conditions of the contract.
14. That this agreement is valid for 02 years from the date of execution.

IN WITNESS WHEREOF the parties have caused their respective common seats to be here unto affixed or have unto set their respective hands and seals on the day and year first written above SCHEDULE OF GOODS as ANNEXURE-V attached herewith.

IN WITNESS WHEREOF the parties have caused their respective common seats to be here unto affixed or have unto set their respective hands and seals on the day and year first written above.



**AFFIDAVIT**

1. The undersigned do hereby certify that he/ his firm \_\_\_\_\_ is an Original Equipment Manufacturer (OEM)/ Authorized Distributor/ Authorized Dealer bearing Registration No. \_\_\_\_\_.
2. The undersigned do hereby declare that neither my/ our firm/ company/ individuals \_\_\_\_\_ nor any of its constituent partners have been derecognized/ blacklisted by any State Govt. or Central Govt. organizations for any reasons.
3. The undersigned do hereby declare that the undersigned possess a valid GST registration certificate with GST No. \_\_\_\_\_.
4. The undersigned also hereby certifies that neither my/ our firm/ company/ individuals \_\_\_\_\_ nor any of its constituent partners have abandoned any project work of similar nature in India nor any contract awarded to us for such works have been rescinded during the last five years prior to the date of this bid.
5. The undersigned do hereby authorize and request(s) any bank, person, firm or corporation to furnish pertinent information as deemed necessary and as requested by the department to verify this statement or regarding my/ our competency and general reputation.
6. The undersigned understands and agrees that further qualifying information may be requested and agree to furnish any such information at the request of the department.
7. The undersigned also understands that the Tender Inviting Authority can forfeit the EMD and or Security Deposit and blacklist the undersigned for a period of 2 (two) years if, any information furnished by the undersigned proved to be false at any time or not abiding the tender terms and conditions.
8. The undersigned do hereby certifies that all the statements made in the bid are true and correct to the best of his knowledge and belief.

Name of the authorized Officer  
Title of the officer  
Name of the firm

Signature of the  
bidder

Place:-

Date:-

ANNEXURE-VIFORM OF AGREEMENT

THIS AGREEMENT made this \_\_\_\_\_ day of \_\_\_\_\_ 2023  
 BETWEEN M/s. \_\_\_\_\_ having registered office  
 At \_\_\_\_\_ in the State of \_\_\_\_\_ (hereinafter called  
 the 'Supplier' which expression shall, unless excluded in the subject of context, include  
 the heirs, successors, legal representatives and permitted assigns) of the one part.

AND

THE B.D.O, PAPADAHANDI (hereinafter called the 'BDO' which expression shall, unless  
 excluded in the subject of context, include the heirs, successors, legal representatives  
 and permitted assigns) of the other part.

WHEREAS the BDO wants to purchase the goods mentioned in the schedule.

NOW THESE PRESENT WITNESS AND IT IS HEREBY AGREED AS FOLLOWS.

1. That the time shall be the essence of the contract and the supplier shall supply  
 the goods in the schedule completely so as to make delivery at  
 \_\_\_\_\_ (place) on or before the date \_\_\_\_\_ failure to do  
 which will entitle the BDO to rescind the contract immediately.
2. That the goods shall be of the specifications and price mentioned against each.  
 Any variation on inspection will entitle the BDO to refuse the consignments  
 either in whole or in part, as the case may be, the whole, if the part renders it  
 useless.
3. That the goods shall be inspected at Block office, Papadahandi in the presence of  
 the officers of both parties duly authorized in that behalf on a day fixed in a  
 notice by either of the parties, provided such day is not postponed for more  
 than a period of 7 days after the date given in the notice. Default by the Supplier  
 shall disentitle him to raise any objection subsequently to the result of  
 inspection made by the BDO in his absence and claim any compensation on that  
 account.
4. That the supplier shall guarantee durability of the goods for a period of 3 (three)  
 years from the date of installation of the equipment and any damage, done to  
 the goods in usual course of use or any deficiency, detected in them subsequent  
 to such completion and installation and during the period of aforesaid shall be  
 made good to render due service at the cost of the supplier within a period of 07  
 days from the date of receipt of the notice in that behalf and no decision shall  
 be taken by the supplier or any person on his behalf as to the defects or  
 deficiency without notice to the BDO failure to do so shall be deemed that the  
 supplier has no intention to discharge the obligation and thereupon the amount  
 of security, deposited separately or withhold from his bill, shall stand forfeited  
 by the BDO.

*d*



## SPECIFICATION OF FURNITURES

- |   |   |
|---|---|
| 1 | <p>Sliding Pannel Enclosure with Green / White Board</p> <p>Outer Length of Frame:3600 mm,<br/>Outer width of Frame:1300 mm,<br/>Thickness of Frame(Depth):210 mm,</p> <p>Frame is made of Aluminium with Bronze color anodizing.4 numbers boards are fitted in size of 900 mm X 1250 mm (4 boards are movable). Base material of board is made of XPS/Thermocol with 14 mm thickness. Front metal sheet is having thickness 0.28-0.30 mm with Green and white Resin board.All 4 sides of the panel enclosure is duly covered for better protection. Whole system is mounted on the wall with the help of 6 metal clamps having thickness of 3mm. Sliding cabinet is used for protecting the TV under compact lockable condition and also providing four writing board for class room purpose. Sliding cabinet is being supply in SKD condition so it is very easy to install.</p> <p><b>*ALL DIMENSIONS ARE IN MM.THE PRODUCT ASSEMBLY DIMENSIONS &amp; VARIATIONS WITHIN(+/- 10MM) ARE NORMAL.</b></p> <p><b>Understructure</b></p> <p>Understructure Storage unit having size of 3600(w)x400(d)x900(h)mm. Top of the T.V unit has given in engineered wood which thickness is 25mm. Two Openable Storage has given at the both side of the drawer with 1 fixed shelf in the thickness of 18mm.Back of the T.V unit has given in 36mm engineered wood.</p> <p>Shelf &amp; Bottom has given in 18mm engineered wood.</p> <p><b>*ALL DIMENSIONS ARE IN MM.THE PRODUCT ASSEMBLY DIMENSIONS &amp; VARIATIONS WITHIN(+/- 10MM) ARE NORMAL.</b></p> |
| 2 | <p>Dual Desk</p> <p>(Overall Size 1050Wx860Dx750H)</p> <p>Desk Top size is 1050x380x18mm,made up of MDF, all sides are duly 2 mm thick PVC lipping.</p> <p>Desk Back size is 1050x200x18mm made up of MDF, all sides are duly 2 mm thick PVC lipping. Desk Seat size is 1050x300x18mm made up of MDF, all sides are duly 2 mm thick PVC lipping.</p> <p>Side support and sitting support panel are made of CRCA sheet size is 100x0.8mm.</p> <p>5 nos. beams that are provided between the 2 vertical frames made from CRCA tubes 25X 25 X 1.2mm thick and C channel provide below upper modesty size of C channel is 30(H)x0.8mm.</p> <p>Provided storage/shelf under the desk top.</p> <p>Upper modesty size is 150mm with embossed design/perforated.Lower modesty of</p>  |

*Handwritten mark*

height 100mm is also provided.

Back Support size is 25x1.2mm round tube and all open sides of the tube cover with Pvc caps.

The product is knock down structure.

Complete metal structure are powder coated 50-60 microns

Adjustable leveller are provided at the bottom side of RH/LH Frame. This will prevent the structure from rubbing with the floor.

The entire structure should be of high quality Cold Rolled Close Annealed (CRCA) Sheet with anticorrosion treated components.

**\*ALL DIMENSIONS ARE IN MM.THE PRODUCT ASSEMBLY DIMENSIONS & VARIATIONS WITHIN(+/- 10MM) ARE NORMAL.**

### 3 Wooden Podium

(Overall Size 600Wx500Dx11500H)

Podium having size of 600(w)x500(d)x1150(h)mm.All part podium of has made of 18mm engineered wood. Cable manager has also providing in podium.

PVC buffer has given below of the podium for avoiding sketche at the bottom of the floor.

**\*ALL DIMENSIONS ARE IN MM.THE PRODUCT ASSEMBLY DIMENSIONS & VARIATIONS WITHIN(+/- 10MM) ARE NORMAL.**

### 4 E-Libraray Table (10 Seater)

(Overall Size 3000Wx1260Dx1050H/>)

Sharing Workstation having size of 3000(w)x1260(d)x1050(h)mm/>.

Each workstation side below has given gablened in the thickness of 18 mm or higher engineered wood.The top of the workstation is engineered wood in the thickness of 25mm.

Providing Partition in the middle of the workstation. Partition have aluminium with panel base systems with upper both side fabric and lower side raceway in aluminium provision for switch Socket.

Each gabelend has given leveller for avoiding sketches at the bottom of the floor.

**\*ALL DIMENSIONS ARE IN MM.THE PRODUCT ASSEMBLY DIMENSIONS & VARIATIONS WITHIN(+/- 10MM) ARE NORMAL.**



5	<p>Linear Workstation ( 5 seater) (Overall Size 3750Wx625Dx1200H) Non-Sharing Workstation having size of 3750(w)/more x625(d) x 1200 (h) mm. Each workstation sides has given gablened in the thickness of 18mm engineered wood. The top of the workstation is engineered wood in the thickness of 25mm. Modesty has given in the back of the workstation which thickness is 18mm or higher engineered wood. Keyboard tray has given in the below of workstation top which thickness of 18mm engineered wood with telescopic channel. PVC Cable manager has given each of the workstation top. Each gabelend has given 2 levellers for avoiding sketches at the bottom of the floor.</p> <p><b>*ALL DIMENSIONS ARE IN MM.THE PRODUCT ASSEMBLY DIMENSIONS &amp; VARIATIONS WITHIN(+/- 10MM) ARE NORMAL.</b></p>
6	<p>E-Libraray Chair Cantilever Chair PU Molded Seat and Back with Powder Coated Metal Frame</p>
7	<p>Three Body Open Modular Bookshelves Library Rack having size of 2700(w)x450(d)x1980(h)mm with 5 adjustable shelves make 6 compartments in each unit. Sheet thickness of Top, bottom &amp; shelf 20 gauge. Frame is providing in CRCA pipe which thickness of 18 gauge. Book holder, Shelf support bracket &amp; Divider which Sheet thickness of 18 gauge with duly powder coated. Side cover of the library rack sheet thickness of 18 Provided high quality cold rolled close annealed (CRCA) sheet anticorrosion treated components, duly power coated with ten tank phosphating procedure with 50 to 60 microns.</p> <p><b>*ALL DIMENSIONS ARE IN MM.THE PRODUCT ASSEMBLY DIMENSIONS &amp; VARIATIONS WITHIN(+/- 10MM) ARE NORMAL.</b></p>
8	<p>Glass Door Almira (Overall Size 1825hx825wx400D) Bookshelves having size of 1825(h)x825(w)x400(d)mm with 4 adjustable shelves. All body sheet thickness in 18 gauge.</p>

Almirah has given 25x25x1.2mm Pipe frame for support top bottom & side frame connect with support bracket. Provided high quality cold rolled close annealed (CRCA) sheet anticorrosion treated components, duly power coated with ten tank phosphating procedure with 50 to 60 microns.

Number of glass door : 2

Number of Hinges (Each glass door) : 3

Providing Adjustor : Yes

\*ALL DIMENSIONS ARE IN MM.THE PRODUCT ASSEMBLY DIMENSIONS & VARIATIONS WITHIN(+/- 10MM) ARE NORMAL.

9 Science Laboratory Table (Chemistry) with Re-agent Rack

(Overall Size 1800Wx1200Dx900H)

Lab table having size of 1800(w)x1200(d)x900(h)mm with 2 Boxes. The size of box is 600(W)x550(D)x867(H)mm having 1 drawer and 2 shutter with 1 shelf all body thickness is 22 gauge and the bottom of the box providing skirting with sheet thickness also in 22 gauge.

Side cover & middle cover has to be with 22 gauge. The top of the black granite is 18mm. Modesty and footrest to be provided the size of the boxes the thickness of which at the side of the boxes ,the sheet thickness should be 22 gauge with duly powder coated. At the top of the lab Provide Re-agent Rack with size 1050(W)x300(D)x600(H).Re-agent rack should be with sheet thickness is 22 gauge with 1 shelf, One sink on one side of reagent rack with tap to be provided. The size of PP sinks is to be 340 (L) x340 (W) x180 (H)mm. The entire structure should be of high-quality cold rolled close annealed(CRCA) sheet with anticorrosion treated components, duly power coated with ten tank phosphating procedure with 50 to 60 microns.

Number of hinges provide in each Box : 04

Number of locks in each box : 02

Type of Lock : MP LOCK

Number of handles in each box : 03

Type of handle : PVC

No. Of Sink : 01

Providing Adjustor : Yes

Providing Switch Socket : Yes

Type of switch socket : 01 Switch 1 Socket

No. of Switch Socket : 02 Set

\*ALL DIMENSIONS ARE IN MM.THE PRODUCT ASSEMBLY DIMENSIONS &



VARIATIONS WITHIN(+/- 10MM) ARE NORMAL.

10 Lab Stool

Lab Stool having size 660mm height. All structure has given in 25mm round in the thickness of 1.6mm. Lab Stool has two support beam which size is 25x25x1.6mm. Shell use for seat which material is PVC. Front side has given PVC Buffer and back side has rubber shoe for avoiding scratches at the bottom of the floor.

Provided high quality cold rolled close annealed(CRCA) pipe anticorrosion treated components, duly powder coated with ten tank phosphating procedure with 50 to 60 micron.

\*ALL DIMENSIONS ARE IN MM.THE PRODUCT ASSEMBLY DIMENSIONS & VARIATIONS WITHIN(+/- 10MM) ARE NORMAL.

11 Science Laboratory Table (Physics) with Trunking raceway  
(Overall Size 1800Wx1200Dx900H)

Lab having size of 1800(w)x1200(d)x900(h)mm with 2 Boxes. The size of box is 600(W)X550(D)x867(H)mm having 1 drawer and 2 shutter with 1 shelf all body thickness is 22 gauge and the bottom of the box providing skirting which sheet thickness also in 22 gauge.

Side cover & middle cover has given of the lab which sheet thickness is 22 gauge. The top of the black granite is 22mm. Providing modesty and footrest at the side of the boxes which thickness is 22 gauge with duly powder coated.

At the top of the lab Provide Trunking raceway which size is Provided high quality cold rolled close annealed (CRCA) sheet anticorrosion treated components, duly power coated with ten tank phosphating procedure with 50 to 60 microns.

Number of hinges provide in each Box : 04

Number of locks in each box : 02

Type of Lock : MP LOCK

Number of handles in each box : 03

Type of handle : PVC

Providing Adjustor : Yes

Providing Switch Socket : Yes

Type of switch socket : 01 Switch 1 Socket

No. of Switch Socket : 02 Set

\*ALL DIMENSIONS ARE IN MM.THE PRODUCT ASSEMBLY DIMENSIONS & VARIATIONS WITHIN(+/- 10MM) ARE NORMAL.

12	<p>Conference table 12 Seater (Oval shape)</p> <p>Size- 600 L x 600D x 750H / seat</p> <p>Engg wood table top, edge banded with 2 mm PVC tape with high melt glue. Gable end support structure is made up of engg wood.</p> <p><b>*ALL DIMENSIONS ARE IN MM.THE PRODUCT ASSEMBLY DIMENSIONS &amp; VARIATIONS WITHIN(+/- 10MM) ARE NORMAL.</b></p>
13	<p>Teacher's Table</p> <p>760x457 with Popup Box , Size:- Length:760mm, Width:457mm, Height: 750mm, C-Frame Leg 200mm wide made of aluminium profile and cold rolled close annealed formed sections, Top made of 25mm thick Pre-laminated Particle Board. Edge beading of edges by Through Feed Machine. Dotted embossed cable Duct and Perforated steel modesty panel on visitor's side .</p>
14	<p>Teacher's Chair</p> <p>Cantilever Chair with Arm, Mess Fabric seat &amp; Back.</p>



**No Relation Certificate**

Certified that I am not related to any officers / Clerk/ any staff of Panchayat Samiti, Papadahandi block. I am aware that, if any facts subsequently proved to be false my contract will be rescinded with forfeiture of EMD/SD.

I also note that non-submission of this certificate will render my tender liable for cancellation.

**Name of the authorized Officer**  
**Title of the officer**  
**Name of the firm**

**Signature of the bidder**  
**Place:-**  
**Date:-**

*d*

### BID PRICE SCHEDULE

S I . N O .	Name of the equipment with make/Brand with Model NO			Specific ation	Quantity	Cost per unit(inclusiv e of excise duty , insurance, packing, forwarding and freight(i.e. door delivery))	Rate of GST applicable	Tota l Amo unt	

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CHECK LIST

Please put in the respective Box  
DOCUMENTS: SUBMITTED OR NOT

Sl No	Details	Provided or Not	If provided mention page No
1	Cost of Tender paper	Yes/No	
2	Deposit of EMD	Yes/No	
3	Affidavit with legal stamp paper (Annexure-I)	Yes/No	
4	Registration certificate/ Authorized dealership/ Original Equipment Manufacturer	Yes/No	
5	Self-attested copy of valid GST Registration Certificate (3 pages)	Yes/No	
6	Self-attested copy of PAN card	Yes/No	
7	No relation certificate (Annexure-II)	Yes/No	
8	Bidder's Information (Annexure-III)	Yes/No	
9	Bid Price Schedule (Schedule-I)	Yes/No	
10	Copy of brochure in support of Technical specification of equipment	Yes/No	

Name of the authorized Officer  
Title of the officer  
Name of the firm

Signature of the bidder

Place:-

Date:-

*de*

DETAILS OF BIDDER

Sl. No.	Items	Details
1	Name of the bidder	
2	Address of the registered Office	
3	Address for communication	
4	Telephone No.	
5	Mobile	
6	Fax	
7	E-mail ID	
8	GST Number	
9	PAN	
10	Name of the authorized person, Mobile No. & address	
11	OEM Registration No./ Authorized Distributor No./ Authorized Dealership No./ Supply agency	

Name of the authorized Officer  
Title of the officer  
Name of the firm

Signature of the  
bidder

Place:-

Date:-

