

SUPPLY OF FULLY COVERED GARBAGE TRICYCLE WITH TWO SETS OF GLOVES, GUM BOOTS, SAFETY JACKET, GUMLA AND ONE SHOVEL AND LONG SCOOPER

DETAILED TENDER CALL NOTICE

1. GENERAL CONDITIONS

- a. The Block Development Officer, Umerkote invites single cover item rate bids for execution of **"Supply of fully covered garbage tricycle with two sets of gloves, gum boots, safety jacket, gumla and one shovel and long scooper"** from the Original equipments Manufacturers(OEM)/ Authorized Distributors/ Authorized Dealers on production of definite proof from appropriate authority.
- b. The Bid documents will be available in the website: www.nabarangpur.nic.in from **10:00 Hours of 20th November 2023 to 16:00 Hours of 08th December 2023** for downloading.
- c. No tender paper will be sold by this office or any other offices. Interested bidders will download the bid documents from the website www.nabarangpur.nic.in
- d. The bids shall be received only at B.D.O, Umerkote through Regd. Post/Speed post only.
- e. Bid shall only be received through Registered /Speed post only on or before **16:00 Hours of 08th December 2023**. The authority will not be responsible for any postal delay. The bids received during the said period will only be considered.
- f. The bidder must quote their price in INR only as the payment will be made in Indian Currency only. The rates quoted should be excluding GST as applicable.
- g. Tax deduction at source (TDS) shall be done as per the provision of I T Act/Rules.
- h. The tender cost and EMD amount should be submitted separately in shape of two separate Demand Drafts only.
- e. No bids shall be considered valid if not accompanied with Tender cost(Non-refundable) & EMD only in the shape of Demand Draft in favour of B.D.O, Umerkote payable at SBI, Umerkote.
- f. The bids received within the stipulated time through Registered /Speed post only shall be opened at **11:00 hours on 11th December 2023** in the Conference Hall of Panchayat Samiti, Umerkote in presence of bidders/ their authorized representatives, who wish to attend.
- g. The authority reserves the right to reject any or all bids without assigning any reason thereof.
- h. In case the amount quoted in the bids by two or more bidders are equal, transparent lottery system will be used to decide the successful bidders. Amount quoted will be considered up to an accuracy of two decimal points in all cases.
- i. Subsequent corrigendum /Addendum if required shall only be available in web site indicated above.
- j. In case of any clarification, responsibility lies with the bidder to collect the same from the Office of the undersigned before last date of submission of tender documents. The B.D.O Umerkote shall have no responsibility for any delay.

Signature of the Bidder

Page 1
Signature of the B.D.O., Umerkote

SUPPLY OF FULLY COVERED GARBAGE TRICYCLE WITH TWO SETS OF GLOVES, GUM BOOTS, SAFETY JACKET, GUMLA AND ONE SHOVEL AND LONG SCOOPER

2. ELIGIBILITY CRITERIA

The bidder shall be an Original Equipment Manufacturer (O.E.M)/ authorized distributor/ dealer dealing with tricycle for garbage collection.

The bidder must possess a valid Registration certificate of O.E.M or authorized distributor/ dealer certificate from the O.E.M.

The bidders who have been blacklisted by any State Govt. or Central Govt. organization cannot participate in the tender process during the blacklisting period. A declaration to this effect as per Annexure-I is to be submitted by the bidder.

The successful bidder shall supply, install, configure and support all components of the proposed item (Hardware, Software & firmware, etc.) and shall ensure smooth functioning of all quoted items.

The selected bidder shall be responsible to provide on-site warranty and maintenance support for the supplied item for a period of 3 years.

The warranty & maintenance support start from the date of successfully commissioning of all supplied items or from the Final Acceptance Test (FAT), whichever is later.

The selected bidder after installation and before payment of the bill shall provide training to at least two numbers of stakeholders with basic operational knowledge of the computers.

At the time of equipment delivery, the selected bidder shall submit a certificate mentioning that the equipment supplied is covered under onsite warranty & support for a period of 3 years.

Successful bidder should replace the materials within one week, at his own cost if found defective or unsuitable.

Sealed covers containing the bid in the prescribed form should be submitted in a single sealed cover, which should be super scribed as **"Tender for the Supply of fully covered garbage tricycle with two sets of gloves, gum boots, safety jacket, gumla and one shovel and long scooper"**.

No conditional bids shall be entertained and the same will be out rightly rejected in first instance.

Bids should be type-written or computerized and every correction/ overwriting in the tender should invariably be attested with signature of the bidder before submission to the authorities concerned. No revision of price (upward/ downward) will be allowed once the tender is opened.

Signature of the Bidder


Signature of the B.D.O., Umerkote

SUPPLY OF FULLY COVERED GARBAGE TRICYCLE WITH TWO SETS OF GLOVES, GUM BOOTS, SAFETY JACKET, GUMLA AND ONE SHOVEL AND LONG SCOOPER

No bidder shall be allowed at any time on any ground whatsoever to claim revision or modification of rate quoted by him due to clerical or typographical error.

The price quoted by the bidder shall not in any case exceed the privileged market price, The approved rate will remain valid for 90days from the date of approval of the rate and it can be extended further by mutual consent.

All the documents submitted must be in English/ Odia otherwise its attested English version must be attached in the tender document.

The Authority reserves the right to reject all bids/ terminate the tender process without assigning any reason thereof.

3. DOCUMENTS TO BE SUBMITTED

The following certificates should be submitted by the bidder. All the submitted documents are to be self attested.

- a. Tender cost in the shape of Demand Draft drawn in favour of B.D.O, Umerkote payable at SBI, Umerkote.
- b. Earnest Money Deposit in the shape of Demand Draft drawn in favour of B.D.O, Umerkote payable at SBI, Umerkote.
- c. Bid price Schedule in prescribed format (Schedule-I)
- d. Affidavit with self declaration for non-blacklisting by any State Govt. or Central Govt. organization. (Annexure-I)
- e. Self attested copy of GST registration Certificate (3pages).
- f. Self attested copy of PAN Card.
- g. Self attested copy of valid registration/ dealership certificate.
- h. No Relation Certificate (Annexure-II)
- i. Bidder's profile (Annexure-III)
- j. Copy of brochure in support of Technical specification of equipment
- k. Check list (Annexure-IV)

The bidders should quote their price (both in figure and words) inclusive of excise duty, insurance, packing, forwarding and freight (i.e door delivery) but exclusive of GST only. The GST should be quoted separately.

The bids shall be opened in the Conference Hall of Panchayat Samiti, Umerkote in the presence of the bidders/ their authorized representatives, who may wish to be present on the spot at that time. The date and time of opening of the bids are mentioned in the NIT.

The bidder with lowest evaluated financial bid (L1) would be considered for award of the contract. In case, the lowest bidder (L1) is disqualified after selection for any reason then negotiations will be made with the second lowest bidder (L2) for award of the

Signature of the Bidder

Page 3
Signature of the B.D.O., Umerkote

SUPPLY OF FULLY COVERED GARBAGE TRICYCLE WITH TWO SETS OF GLOVES, GUM BOOTS, SAFETY JACKET, GUMLA AND ONE SHOVEL AND LONG SCOOPER

A copy of the tender documents should be signed with office seal duly affixed and submitted in the cover along with other documents required, Tender cost & EMD, etc. the paging must be done on all documents submitted.

4. NON RESPONSIVE/ REJECTION CRITERIA

The bid will be rejected if any of the following documents are not submitted with tender,

- a. Tender Cost
- b. Earnest Money Deposit(EMD)
- c. Affidavit
- d. No relation Certificate
- e. Self attested copy of GST registration certificate (3 pages)
- f. Financial bid/ quoted rate submitted without signature and seal of the bidder
- g. Any pre-condition mentioned in this document.

5. EARNEST MONEY DEPOSIT

The Earnest Money Deposit (EMD) will be **Rs.47,000/- (Rupees Forty Seven Thousand)** only in the shape of Demand Draft drawn in **favour of B.D.O, Umerkote payable at SBI, Umerkote**. EMD in any other shape will not be accepted.

The EMD will be forfeited by the authority if the bidder

- a. Withdraws the bids in any respect within the submission or validity of the bid or does not accept the approved rate.
- b. Fails to furnish the required performance security within the specified period.
- c. On submission of false or fabricated documents/ information in bid documents.

The EMD of the unsuccessful bidders only will be returned back without interest after finalization of the tender/ bid and EMD of the successful bidders will be returned only after deposit of the performance security/ security deposit according to terms & conditions stipulated in the bid document.

6. SECURITY DEPOSIT (PERFORMANCE SECURITY)

The selected bidder must deposit the security money amounting to **Rs. 1,41,000/- (Rupees One Lakh Forty One Thousand)** only in shape of Fixed Deposit in **favour of B.D.O, Umerkote payable at SBI, Umerkote**, within 7 days from the date of issue of Purchase Order/ Supply Order. In case the concerned bidder fails to deposit the security money no payment will be released to the bidder.

The security money will be returned without any interest after completion of the warranty/ guarantee period of the equipment.

Signature of the Bidder


Signature of the B.D.O., Umerkote

SUPPLY OF FULLY COVERED GARBAGE TRICYCLE WITH TWO SETS OF GLOVES, GUM BOOTS, SAFETY JACKET, GUMLA AND ONE SHOVEL AND LONG SCOOPER

7. SUPPLY CONDITIONS

The approved bidder will supply, install and commission the equipments as per the technical specifications given in Annexure-V within 7 (Seven) days from the issue of the Purchase Order/ Supply Order. Necessary arrangements will be made by supplier for proper installation of equipments to ensure the functionality of the equipment. No separate transportation and service charges to this effect will be paid by the consignee. In all cases the responsibility of the purchaser will start only after delivery and due verification of the equipment.

8. ISSUE OF PURCHASE ORDER/ SUPPLY ORDER

The purchase order/ supply order will be placed to the responsive lowest bidder.

9. AGREEMENT

The successful bidder shall execute an agreement (Annexure-VI) on a non-judicial stamp paper with the B.D.O, Umerkote within 3 (Three) days from the date of receipt of the Purchase Order/ Supply Order.

10. TERMS OF PAYMENT

No advance payments will be made to the supplier. The supplier has to submit the bill/ invoice in triplicate and a photocopy of the Purchase Order/ Supply Order at the time of supply for necessary stock entry.

Payments will only be released after training of at least two numbers of teachers with basic operational knowledge of computers.

Payments will only be released as soon as possible after keeping the security deposit if any from the supplier, if they have not deposited same before.

All payments will only be made online (Bank transfer).

11. LEGAL

The successful bidder will enter into an agreement with the B.D.O, Umerkote within 3 (Three) days from the date of approval of the tender as per requirement, terms and conditions.

In the event of any dispute arising in respect of the clauses of the agreement the same shall be resolved through negotiation. Alternatively the dispute shall be referred to the next higher authority or controlling officer for his decision and the same shall be binding on all parties.

In the event of any litigation arising out of the tender such matters would be subject to the jurisdiction of Hon'ble High Court, Orissa.

Signature of the Bidder


Signature of the B.D.O., Umerkote

SUPPLY OF FULLY COVERED GARBAGE TRICYCLE WITH TWO SETS OF GLOVES, GUM BOOTS, SAFETY JACKET, GUMLA AND ONE SHOVEL AND LONG SCOOPER

ANNEXURE-I

AFFIDAVIT

1. The undersigned do hereby certify that he/ his firm _____ is an Original Equipment Manufacturer (OEM)/ Authorized Distributor/ Authorized Dealer bearing Registration No. _____.
2. The undersigned do hereby declare that neither my/ our firm/ company/ individuals _____ nor any of its constituent partners have been derecognized/ blacklisted by any State Govt. or Central Govt. organizations for any reasons.
3. The undersigned do hereby declare that the undersigned possess a valid GST registration certificate with GST No. _____.
4. The undersigned also hereby certifies that neither my/ our firm/ company/ individuals _____ nor any of its constituent partners have abandoned any project work of similar nature in India nor any contract awarded to us for such works have been rescinded during the last five years prior to the date of this bid.
5. The undersigned do hereby authorize and request(s) any bank, person, firm or corporation to furnish pertinent information as deemed necessary and as requested by the department to verify this statement or regarding my/ our competency and general reputation.
6. The undersigned understands and agrees that further qualifying information may be requested and agree to furnish any such information at the request of the department.
7. The undersigned also understands that the Tender Inviting Authority can forfeit the EMD and or Security Deposit and blacklist the undersigned for a period of 2 (two) years if, any information furnished by the undersigned proved to be false at any time or not abiding the tender terms and conditions.
8. The undersigned do hereby certifies that all the statements made in the bid are true and correct to the best of his knowledge and belief.

Signature of the bidder

Place:-

Date:-

Name of the authorized Officer

Title of the officer

Name of the firm

Signature of the Bidder


Signature of the B.D.O., Umerkote

SUPPLY OF FULLY COVERED GARBAGE TRICYCLE WITH TWO SETS OF GLOVES, GUM BOOTS, SAFETY JACKET, GUMLA AND ONE SHOVEL AND LONG SCOOPER

ANNEXURE-II

No Relation Certificate

Certified that I am not related to any officers /Clerk/ any staff of Panchayat Samiti , Umerkote block. I am aware that, if any facts subsequently proved to be false my contract will be rescinded with forfeiture of EMD/SD.

I also note that non submission of this certificate will render my tender liable for cancellation.

Signature of the bidder

Place:-

Date:-

Name of the authorized Officer

Title of the officer

Name of the firm

Signature of the Bidder


Signature of the B.D.O., Umerkote

Page 7

SUPPLY OF FULLY COVERED GARBAGE TRICYCLE WITH TWO SETS OF GLOVES, GUM BOOTS, SAFETY JACKET, GUMLA AND ONE SHOVEL AND LONG SCOOPER

ANNEXURE-III

DETAILS OF BIDDER

Sl. No.	Items	Details
1	Name of the bidder	
2	Address of the registered Office	
3	Address for communication	
4	Telephone No.	
5	Mobile	
6	Fax	
7	E-mail ID	
8	GST Number	
9	PAN	
10	Name of the authorized person, Mobile No. & address	
11	OEM Registration No./ Authorized Distributor No./ Authorized Dealership No./ Supply agency	

Name of the authorized Officer
Title of the officer
Name of the firm

Signature of the bidder
Place:-
Date:-

Signature of the Bidder

Signature of the B.D.O., Umerkote

SUPPLY OF FULLY COVERED GARBAGE TRICYCLE WITH TWO SETS OF GLOVES, GUM BOOTS, SAFETY JACKET, GUMLA AND ONE SHOVEL AND LONG SCOOPER

ANNEXURE-IV

CHECK LIST

Please put in the respective Box
DOCUMENTS: SUBMITTED OR NOT

SI No	Details	Provided or Not	If provided mention page No
1	Cost of Tender paper	Yes/No	
2	Deposit of EMD	Yes/No	
3	Affidavit with legal stamp paper (Annexure-I)	Yes/No	
4	Registration certificate/ Authorized dealership/ Original Equipment Manufacturer	Yes/No	
5	Self attested copy of valid GST Registration Certificate(3 pages)	Yes/No	
6	Self attested copy of PAN card	Yes/No	
7	No relation certificate (Annexure-II)	Yes/No	
8	Bidder's Information (Annexure-III)	Yes/No	
9	Bid Price Schedule (Schedule-I)	Yes/No	
10	Copy of brochure in support of Technical specification of equipment	Yes/No	

Name of the authorized Officer
Title of the officer
Name of the firm

Signature of the bidder

Place:-

Date:-

Signature of the Bidder

Signature of the B.D.O., Umerkote

SUPPLY OF FULLY COVERED GARBAGE TRICYCLE WITH TWO SETS OF GLOVES, GUM BOOTS, SAFETY JACKET, GUMLA AND ONE SHOVEL AND LONG SCOOPER

ANNEXURE-V

Minimum Technical Specification

Sl. No.	Make and Model	Quantity	Spec attribute	Minimum Specifications
1	Any reputed make	106	Driving mechanism	Pedal operated Tricycle
			Length of tricycle (mm)	1900
			Length of cart (mm)	1200
			Width of cart (mm)	1000
			Height of cart (mm)	450
			Numbers of containers with lid and handle (Nos)	2
			Material of container and lid	Mild Steel
			Cart Frame structure	Mild steel Angles (25 X 25X 3)
			Bottom plate of cart	MS plate (min 1mm)
			Front wheel	Spoked
			Bottom wheel	2 nos (puncherless rubberized wheel)
			Paint	Enamel painted
			Warranty	3 years

Signature of the Bidder

Signature of the B.D.O., Umerkote