

**OFFICE OF THE CHIEF DISTRICT MEDICAL&PUBLIC HEALTH OFFICER,
NABARANGPUR**

Dist. HQrs. Hospital Campus, Nabarangpur, Pin Code - 764059,

Letter No 5990

/Date 26.07.2021

TO,

The Joint Director (Advt)

I&PR DEPARTMENT GOVT OF ODISHA

BHUBANESWAR

Sub:- Publication of the Tender documents in Two Wide publicity News paper for One day for engaging Annual rate Contract for the year 2021-22 for supply of Lab Chemicals ,Media& reagents, Laboratory wares Etc for the use of **DPHL LAB/RTPCR LAB/DHH LAB** under CDM&PHO Nabarangpur for viewing of the prospective tenderers on or before 28.07.2021 .

Sir,

The tender documents and term and condition which has been floated in the website <http://nabarangpur.nic.in> for viewing of the prospective tenders to apply for the same

**OFFICE OF THE CHIEF DISTRICT MEDICAL&PUBLIC HEALTH OFFICER
NABARANGPUR**

ADVERTISEMENT

Ref: CDM&PHO NABARANGPUR /Stores/ Rate Contract /2021-22/5992/26.07.2021

Sealed Tenders are invited **FOR ENGAGING ANNUAL RATE CONTRACT FOR THE YEAR 2021-22 FOR SUPPLY OF CHEMICALS, MEDIA & REAGENTS, LABORATORY WARES ETC(FOR THE USE OF DPHL LAB/RTPCR LAB/DHH LAB NABARANGPUR)**

The details of the terms and conditions can be seen on the district website <http://nabarangpur.nic.in> .

Last Date and Time for receipt of tender i:e 10th August 2021 upto 5.00 P.M

The Authority reserves the right to accept or reject any or all applications without assigning any reason thereof.

**Sd/-CDM&PHO,
NABARANGPUR**

Yours faithfully

**CHIEF DISTRICT MEDICAL&
PUBLIC HEALTH OFFICER
NABARANGPUR.**



**OFFICE OF THE CHIEF DISTRICT MEDICAL &
PUBLIC HEALTH OFFICER NABARANGPUR**



Ref: CDM&PHO NABARANGPUR /Stores/ Rate Contract /2021-22/5992

Date: 26/07/2021

NOTICE INVITING TENDER
FOR ENGAGING ANNUAL RATE CONTRACT FOR THE YEAR 2021-22
FOR SUPPLY OF CHEMICALS, MEDIA & REAGENTS, LABORATORY
WARES ETC(FOR THE USE OF DPHL LAB/RTPCR LAB/DHH LAB).

Tender Notification No.: CDM&PHO /STORES/Rate Contract/ 2021-22/5992/26.07.2021

Name of the tender : **Annual Rate Contract for supply of Chemicals,
Media & Reagents, Laboratory wares etc.**

Quantity required : As and when required basis

EMD Amount : **Rs.10,000/-**

Delivery : At Ware House as per the order issued from time to time

Last Date of submission of Tender : **10.08.2021 upto 5.00 pm**

Address for submission of Tender : THE CDMO&PHO NABARANGPUR
AT/PO/DIST :-NABARANGPUR

Date of opening of bid : **11.08.2021 at 11.00 am**

SD/-
CDMO&PHO NABARANGPUR

<u>SECTION 1-BID SCHEDULE</u>	
Tender Reference Number and Date	CDM&PHO /STORES/Rate Contract/ 2021-22/5992/26.07.2021
Brief Description of the Tender	Annual Rate Contract for supply of Chemicals, Media & Reagents, Laboratory wares etc.
Type of Tender	The bidder(s) are to submit their tenders in separate sealed covered envelopes for technical bid and commercial bid by superscribing Cover “A” (Technical Bid) & Cover “B” (FINANCIAL BID) and both the covers should be put into a third Cover, which should be superscribed as “ Annual Rate Contract for supply of Chemicals, Media & Reagents, Laboratory wares etc. ”
Cost of Tender Document including	Rs 5,000/- (Rupees Five thousand only) Non refundable payable through DD drawn in favor of The CDM&PHO Nabarangpur ,.
Our web site address for downloading the Tender document	The Bidders may download the Tender Documents directly from the WEBSITE available at www.nabarangpur.nic.in
Earnest Money Deposit (Refundable)	Rs.10,000/- (Rupees ten thousand only) payable through DD drawn in favor of The CDM&PHO Nabarangpur ,
Last Date and Time for receipt of tender	10th August 2021 upto 5.00 P.M
Due Date, time & venue Opening of Tender	The Sealed tenders “Cover A” (Technical Bid) submitted by the tenderers will be opened by the Purchase Committee at the Conference Hall of the CDM&PHO, Nabarangpur The tendered or their duly authorized representatives are allowed to be present during the opening of the tenders if they so like.
Date and time of opening of Price bids	After evaluation of technical bids - the date, time and place of opening of the Price bid will be made available in nabarangpur.nic.in .
Procedure for submission of Bid	Sealed tenders will be received by Dated-10.08.2021 upto 5PM by the C.D.M.&P.H.O. Nabarangpur (district) in the office of the CDM&PHO, Nabarangpur for Annual Rate Contract for supply of Chemicals, Media & Reagents, Laboratory wares etc. Any tender received after the due date & time will be rejected / returned to the sender unopened. The tenders will be received through Regd. Post / Speed Post only.

SECTION 2- ELIGIBILITY CRITERIA

1. The Bidder's Firm should have existence for minimum period of 5 years. (Copy of Certificate of Incorporation/ Registration Certificate of the Firm to be submitted).
2. Copy of the PAN card / GST of the firm should be enclosed.
3. Copy of the IEC Code certificate (if applicable) to be enclosed.
4. The Bidder must not be blacklisted/suspended or any service related dispute with any organisation/ Govt Organisation in India or outside. A declaration to that affect has to be given as per **Annexure I**.
5. The Bidder should have rendered similar Rate Contracts services with the CSIR Labs / ICMR Labs / ICAR Labs / IIT Labs/NIT Labs / Central Universities /Medical Colleges/ DRDO /CFTI/ similar Govt. Organizations in the past three years for the tendered items. Copies of such rate contracts must be enclosed-**Annexure II**.
6. The Bidder should have a Annual Business turnover of Rupees 10 Lakh or more for the last 3 financial years (2018-19 & 2019-20, 2020-21) and shall enclose the audited balance sheet for proof of the same.
7. The Bidder should have filed ITR for the last two financial years i.e., FY 2019-20and 2020- 21 (Copy of the ITRs and filed acknowledgement to be submitted).
8. If the Bidder is a Local manufacturer/distributor/dealer/stockiest, such authorization certificate along with the bid may be provided.
9. Acceptance of Terms and Conditions-**Annexure III**.
10. The bidders should have to give an undertaking with the CDM&PHO NABARANGPUR in the prescribed format given in **Annexure-IV**.

SECTION 3-INSTRUCTION TO BIDDERS

SUBMISSION OF OFFER:

Tenders are invited in two bid system (Technical Bid and Financial Bid) from the reputed Manufacturers/Authorized Distributor/Dealer/Stockiest (who have the current authorization from the Principal Company) for entering into Annual Rate Contract - 2021-22 for the supply of items as under:

Sl. No.	CATEGORY	MANUFACTURERS
1	General Laboratory Chemicals, Media & Reagents	<ul style="list-style-type: none">• SIGMA• MERCK• QUALIGENS• RANKEM• HI-MEDIA• TARSONS• SPECTROCHEM• INVITROGEN• THERMOFISHER• RANBAXY• LOBA CHEME• SD FINE• BD• BD (MGIT)• MP BIOMEDICAL• SRL• SISCO• BIOGENE• AVRA• FINAR• ABI APPLIED BIOSYSTEMS• TCI• ALFA AESAR• AGD• QIAGEN• 3B –BLACK-BIO• INVITROGEN• SISCO RESERCH LABORATORY• GENAXY• ANY OTHER CHEMICALS & REAGENTS FOR RESEARCH USE

2	Labware items (plastic and glass wares)	<ul style="list-style-type: none">• BOROSIL• SIGMA• TARSONS• RIVERA• ABDOS• GLASSCO• EPPENDORF• RANBAXY• VENSIL• Hi-MEDIA• THERMOFISHER• THERMOFISHER MCCARTNEY BOTTLE• ANY OTHER LAB WARES FOR RESEARCH USE
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Note: Bidders must submit the latest catalogues with rates for the year 2021 from the manufacturer on the items for which they are bidding.

GENERAL TERMS AND CONDITIONS

- a) There shall NOT be any price indication in the technical bid. If for any reason, it is found that the technical bid reveals the price bid related details in any manner whatsoever, the bid document will be summarily rejected in the first instance itself.
- b) Price must be submitted in the format given in the annexure (**Section 6-**)
- c) If financial bid is not quoted as per the format provided in this tender document, the undersigned will have the right to reject the bid
- d) The original EMD in the shape of a demand draft drawn in the name of CDM&PHO Nabarangpur payable at any nationalized banks in Nabarangpur need to be sent by speed post/Regd post at the address given above. The tender without EMD will summarily be rejected at the time of technical bid opening.
- e) The Bidder have to furnish the Financial Bids as per the format given in Section 6-. They are required to quote their catalogue No, Name version and year. where the item is listed, discount offered in percentage as per the catalogue, GST and Freight, Insurance charges if any. The selected bidders will have to provide soft copy of the catalogue price for the item(s) being supplied soon after receiving the letter of acceptance of rate contract offer.
- f) Price quoted should be in Indian Rupees only. Price should be for delivery at Ware House/Central Store DHH Nabarangpur -764059. Freight, Insurance charges, if any, is to be borne by the Supplier. Similarly, shortage, pilferage, damage if any in transit will be the sole responsibility of the Supplier and the same will be intimated to the Supplier on receipt of goods. The short/defective supply will have to be replaced by the Supplier within 7 days without any additional cost including freight/insurance charges. It is mandatory to submit the quotes in the same format as per Section 6 and if some items are not available making it unable to quote, it should be mentioned as **NQ** (Not Quoted) and the items should not be deleted.
- g) Prices charged for the stores supplied under Rate Contract should under no event be higher than lowest prices which the party sells the items of identical description to any other Govt. Organization /Private Organizations during the period of contract failing which the "FALL CLAUSE" will be applicable. A certificate to this effect may be provided by the firm that the lowest prices have been offered . (as per **Annexure IV**). In case it is found that the price charged by the firm is more, the same will be recovered from the subsequent/unpaid bill of the supplier.
- h) Communication with bidders will be carried out electronically and /or in hard copy. All bidders must provide their current email address with documents of address proof.

- i) For the chemicals & reagents to be maintained at cold-chain system with the support of temperature logger tracking throughout the journey time, it is the responsibility of the supplier to supply the item(s) in the respective lab at DHH Nabarangpur ensuring the quality of the item.
- j) Overwriting and corrections will not be accepted. The bid should be complete in all respects and should be duly signed. Each and every page of the tender and annexure should be signed by the authorised signatory of the firm with seal. Incomplete and unsigned bids will not be considered. Delayed/ Late bids will not be accepted under any circumstances.
- k) Latest printed price list/Catalogue (Hard Copy) must be furnished in bound form and send along with the technical. An undertaking may be given that the price list being furnished with the proposal will remain valid during the currency of the rate contract.
- l) There will be no change in price structure during the currency of contract except of the statutory levies which are made applicable by the Govt. through notifications / regulations change.

CANCELLATION OF TENDER:

Not with standing anything specified in this tender document The CDM&PHO Nabarangpur in his sole discretion, unconditionally or without having to assign any reason

- (i) To accept OR reject lowest tender or any other tender or all the tenders
- (ii) To accept any tender in full or in part
- (iii) To reject the tender, offer not confirming to the tender norms
- (iv) To give purchase preference to Public Sector Undertakings when applicable as per Govt Policy/Guidelines.

The Rate Contract can be terminated at any time without assigning any reasons by giving one-month notice by CDM&PHO . Conditional, Unsigned, Late & Delayed tenders will not be considered.

TRANSFER AND SUBLETTING. The seller shall not sublet, transfer, assign or otherwise part with the acceptance to the tender or any part thereof, either directly or indirectly, without the prior written permission of the Purchaser.

EVALUATION OF OFFER:

1. The final acceptance/decision on the Rate Contract will be taken after screening the offers by a duly constituted committee which reserves the right to accept/reject the tender wholly or partially without assigning any reasons thereof.
2. The agency/firm/vendor who has quoted the lowest price for a given item will be selected for that product. In case of more than one agency quoting the same lowest price for a product the Institute reserves the right to place order with the agency who has quoted lowest for maximum number of items.
3. In case the bidder is silent on any clauses mentioned in this tender document, shall construe that the Bidder had accepted the clause as per the invitation to tender. No further claim will be entertained.

SECTION 4-TERMS AND CONDITIONS

AWARD OF CONTRACT:

1. A panel of bidders/suppliers shall be selected for rate contract.
2. The empanelled suppliers will abide by all the Terms and Conditions of the tender document.
3. The Rate Contract will be valid for a minimum period of ONE YEAR, which could be extended for further one year after satisfactory performance of the firm/company on mutual consent on the rates and terms and conditions at the discretionary powers of CDM&PHO Nabarangpur .
4. The performance of the empanelled supplier's will be reviewed by Committee during contract period and committee reserves the right to add or delete suppliers in rate contract based on performance if necessary without intimation.
5. The committee reserves the right to enter into parallel Rate Contract for similar items during the period of Rate Contract with one or more parties.

EARNEST MONEY DEPOSIT (EMD):

The Bidder should submit an Earnest Money Deposit (EMD) of ₹ 10,000/- (Rupees Ten Thousand only) in the form of a Demand Draft drawn in favour of 'CDM&PHO Nabarangpur . EMD of unsuccessful bidders will be returned within 45 days after the award of the contract. The EMD /Security Deposit will not carry any interest.

DELIVERY SCHEDULE:

1. Delivery within a period of 20 days of receipt of the Purchase Order either directly or through dealer. (No deviation will be accepted in this regard). Earlier delivery by the supplier is preferred. If the ordered material is not supplied in the above mentioned period, then the undersigned reserves the right to cancel the order/not accept the ordered materials.
2. If the supplier fails to deliver the material within the delivery period as specified, the undersigned may procure goods or services from other suppliers but the excess cost towards such procurement will be levied from the supplier with whom the rate contract is engaged. The supplier will be liable to pay any such excess costs incurred for procurement of goods or services not delivered in time.
3. The items, so supplied will have to be of high quality and grade and in the inspection/test if these are found to be of inferior quality, the same are to be replaced by supplier at their cost within the stipulated period, failing which the Rate Contract of the firm may be cancelled. Delayed supply/non-compliance of complete order may also lead to cancellation of Contract.

PAYMENT TERMS:

1. The payment for the supply of items will be made to the firm within 30 days of the receipt of materials. **No advance payment will be made for the supplies.** No Bill for part payment will normally be entertained. No payment will be made for unsatisfactory supply.

WARRANTY – The bidder shall be fully responsible for the manufacturer warranty in respect of quality and workmanship of the materials covered in the Rate Contract. In case of any defects found at the time of use, the supplier will provide free replacement or refund the amount charged for that item.

LEGAL: The dispute(s) if any, arising in relation to the Rate Contract, shall be subject to Nabarangpur jurisdiction only.

SECTION 5-BIDDERS' INFORMATION TECHNICAL BID

APPLICATION FORM FOR ENTERING INTO RATE CONTRACT FOR CHEMICALS, REAGENTS, MEDIA AND LABORATORY WARES

1. Name & Full address of the applicant : _____

2. Items/ materials for which rate contract
Desired/ applied for : _____

Sl.No.	CATEGORY	MANUFACTURES
(a)	General Laboratory Chemicals	
(b)	Glassware items	
(c)	Plastic Ware items	

3. Copies of having 3 or more Rate Contract
with the CSIR Labs / ICMR Labs / ICAR Labs
/ IIT Labs / Central Universities / DRDO / Govt.
Organization in the past three years. :
4. Annual business volume with other Institutes
for the year 2018-19,2019-20,2020-21. :Rs. _____ Lacs.
5. Annual Turnover of the firm / company for
the last three financial years-
- | | |
|---------|----------------|
| 2018-19 | Rs. _____ Lacs |
| 2019-20 | Rs. _____ Lacs |
| 2020-21 | Rs. _____ Lacs |
- (enclose certified documents in support of the claim) :
6. (a) Certified copies of Registration No. :
(b) IEC copy, if applicable : _____
(C) GST No
7. (a) Income Tax PAN No. (in the name
of firm/ company & not individual :
(b) Latest copies of return filed with
Income Tax Department : FY 2018-19 _____
FY 2019-20 _____
FY 2020-21 _____

8. Whether latest printed original price list by manufactures is enclosed : _____
9. State whether you have been currently Banned / blacklisted by any : _____
- (a) Ministry/ Dept. of Central Govt. Or any : _____
- (b) State Govt. If so, give details : _____

10. Bank details for payment

- (a) Name of the Account : _____
- (b) Bank A/c No. : _____
- (c) Bank name : _____
- (d) Branch name : _____
- (e) IFSC Code : _____
- (f) Other details : _____

11. In case you wish to enter into Rate Contract for imported goods, please furnish details as Given below along with original latest printed Catalogue: -

Name of the Principal firm	Brand/ Make of the goods	Date of acquiring Dealership	Date of expiry of Dealership	Prices in Indian Rupees.	Whether certified copy of Dealership enclosed (Say Yes/No)

12. Document along with certificate of not giving higher discount to any other Dept. in India : _____

13. Any other information vital for entering Into Rate Contract : _____

14. Documents required, placed at page.

1. Turnover Details : Yes/ No. _____
2. PAN Copy : Yes/ No _____
3. GST Certificate Copy : yes/ No. _____
4. Authorization Certificate : Yes/ No. _____
5. Hard Copy of Catalogue : Yes/ No. _____
6. Copies of having 3 or more Rate Contract with the CSIL Labs /ICMR Labs/ICAR Labs/ IIT Labs /Central Universities / DRDO/ Govt. Organization in the past Three years : Yes/ No. _____

SECTION 6• FINANCIAL BID

Sl. NO.	CHEMICALS, MEDIAS & REAGENTS MENTIONED IN THE CATALOGUE OF MANUFATURERS	DISCOUNT OFFERED ON CATALOGUE PRICE 2021-22 (inclusive of all charges & free delivery at Ware House/Central Store)	Remarks
1	MERCK		
2	QUALIGENS		
3	RANKEM		
4	SIGMA		
5	TARSONS		
6	MP BIOMEDICAL		
7	TCI		
8	HiMEDIA		
9	SPECTROCHEM		
10	THERMOFISHER		
11	INVITROGEN		
12	BD		
13	SRL		
14	SISCO		
15	CEPHEID		
16	AVRA		
17	FINAR		
18	BIOGENE		
19	ABI APPLIED BIOSYSTEMS		
20	ALA AESAR		
21	AGD		
22	ABDOS		
23	QIAGEN		
24	3 B-BLACK-BIO		
25	INVITROGEN		
26	SISCO-RESERCH LABORATORY		
27	GENAXY		
28	ANY OTHER CHEMICALS & REAGENTS OTHER THAN THE ABOVE		
Sl. NO.	LABORATORY WARES (GLASS & PLASTIC WARES) AS MENTIONED IN THE CATALOGUE OF MANUFATURERS	DISCOUNT OFFERED ON CATALOGUE PRICE 2021-22 (inclusive of all charges & free delivery at Ware House/Central Store)	GST
1	BOROSIL		
2	GLASSCO		
3	VENSIL		
4	CEPHEIDS		
5	AXYGEN		
6	TARSONS		
7	RIVERA		
8	THERMOFISHER		
9	RANBAXY		

10	EPPENDORF		
11	Hi-MEDIA		
11	ABDOS		
12	ANY OTHER CHEMICALS & REAGENTS OTHER THAN THE ABOVE		

DECLARATION REGARDING CLEAN TRACK

Declaration of Clean Track Record (**On Company/ Firm's Letterhead**)

Date:

To,
The CHIEF DISTRICT MEDICAL&PUBLIC HEALTH OFFICER
AT/PO/DIST:-NABARANGPUR .

Sir

Ref: Sub Tender Ref No _____ for Annual Rate Contract for the Supply of
Chemicals, Media & Reagents, Labwares etc.for the year 2021-2022.

I/We carefully gone through the Terms & Conditions contained in the above referred tender. I/We hereby declare that my Company/Firm is not currently debarred / black listed by any Government/Semi Government Organizations/ Institutions in India or abroad. I /We further certify that I'm competent officer in my Company / Firm to make this declaration.

Or

I/we declare the following

Sl. No.	Country in which the company is debarred / blacklisted / case is pending	Black listed / debarred by Government / Semi Government Organizations / Institutions	Reason	Since when and for how long

(NOTE: In case the Company / firm was blacklisted previously, please provide the details regarding Period for which the company / firm was blacklisted and the reason/s for the same)

Yours faithfully,

(Signature of the Bidder)

Printed Name

Designation

Seal

CLIENT DETAILS

To,
The CHIEF DISTRICT MEDICAL&PUBLIC HEALTH OFFICER
AT/PO/DIST:-NABARANGPUR .
Sir,

Ref: Sub Tender Ref No _____ for Annual Rate Contract for the Supply of
Chemicals, Glasswares and Lab wares for the year 2021-2022.

I/We hereby mention following list of our clients which mention 3 or more Rate Contracts with the CSIR Labs / ICMR Labs / ICAR Labs / IIT Labs/ NIT Labs / Central Universities / DRDO /CFTI/ Govt. Organization in the past three years for the similar items. Copies of such rate contracts is enclosed with the offer)

Sl. No.	Name of the Client	Purchase Contract Details	Order/Rate	Amount of Order

Yours faithfully,

(Signature of the Bidder)

Printed Name

Designation

Seal

Date:

Business Address:

Encl: as above

Declaration for Acceptance of Terms And Conditions

To,

The CHIEF DISTRICT MEDICAL&PUBLIC HEALTH OFFICER
AT/PO/DIST:-NABARANGPUR .

Ref: Sub Tender Ref No _____ for Annual Rate Contract for the Supply
of Chemicals, Glasswares and Labwares for the year 2021-2022.

Sir,

I've carefully gone through the Terms & Conditions as mentioned in the above referred Tender Doc document. I declare that all the provisions of this Tender are acceptable to my company. I further certify that I'm an authorized signatory of my company and I am, therefore, competent to make this declaration.

Yours faithfully,

(Signature of the Bidder)

Printed Name

Designation, Seal

Date :

UNDERTAKING

(On Company / firm's Letterhead)

We hereby declare that all the particulars given in this bid document are true and complete to the best of our knowledge and belief and we will produce all the relevant documents promptly, if necessary or as and when asked for by CDM&PHO NABARANGPUR . We understand that information provided by us will serve as pre-qualification Criteria for enlistment on ANNUAL RATE CONTRACT and in the event of any information being found false or incorrect or ineligibility being detected even after the approval of Rate Contract you contract may be canceled and all your claims may be forfeited by the CDM&PHO NABARANGPUR . We have read and understood all the terms and conditions of rate contract tender document and we fully agree to it.

We also declare that we will not sell our products at a lesser price to other parties than those given to you and in the event of happening of such situation, we will be bound to refund the difference and our enlistment may be cancelled at the discretion of CDM&PHO NABARANGPUR . We also undertake that all the terms and such as Product Range, Price, Discount, Delivery/other charges, Terms of payment and also the name/s of the Dealer/Distributor will remain unchanged during the period and no alteration will be done without your official approval. However, we will Promptly change our distributor / supplier if a request/complaint is received from your end with regard to this effect due to any reason.

(Signature of the Bidder) Printed
Name Designation
Seal Date :

Business Address

Signature with Seal of the Bidder Date:
Place:

Note: This letter of authority should be on the **letterhead of the quoting firm** and should be signed by a person competent and having the power of attorney to bind the same.

SD/-
CDMO&PHO NABARANGPUR

