

**COLLECTORATE, NABARANGPUR
(District Social Welfare Section)**

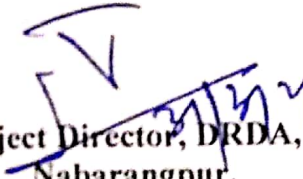
No- 759

Dated 31 .03.2021

TENDER CALL NOTICE

Sealed Tenders are invited in the prescribed format from the intending Registered Firms, Book Stores having valid PAN & up-to-date GST registration certificate for "Printing & Supply of Identity Cards & Daily Report Format (Blank)" and for procurement of Pen, Ink Pad, Packing Items (Gum), Note Books and Scissors for Enumerators to the O/o -The District Social Welfare Officer, Nabarangpur .The Tender papers can be downloaded from District Portal, Nabarangpur, i.e. dm.nabarangpur.nic.in. The tenderer is required to pay Rs. 5000/- (Rupees Five thousand) only in shape of Bank draft drawn in favour of District Social Welfare Officer, Nabarangpur from any nationalized bank as security deposite and another bank draft of Rs.200/- nonrefundable in favour of DSWO, Nabarangpur, failing which the tender shall be cancelled.

The undersigned reserves the rights to reject/ cancel / withdraw any or all the tender paper without assigning any reason thereof.


Project Director, DRDA,
Nabarangpur.

- a) Filled in evaluation form.
- b) PAN Number (Copy to be attached).
- c) Up-to-date Income Tax clearance/GST Registration Certificates.
- d) Security deposit of Rs. 5000/- in shape of B.D drawn in favour of DSWO, Nabarangpur.
- e) Voter Identity Card/Adhar Card.
- f) Bank Draft of Rs. 200/- drawn in favour of DSWO, Nabarangpur towards cost of Tender paper.

4. Financial Bid

The bidder needs to submit the following filled-in format in the "Financial bid" cover.

A. ITEMS TO BE SUPPLIED

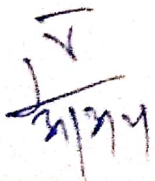
Sl. No	Item's for supply	Expected Nos.	Expected Specification	Rate per piece inclusive of GST
1	Identity Card	700	Size & design will be supplied later	Rs.
2	Daily Report format (Blank)	17000	- A4 size both side printing - A4 Size single side printing	Rs.
3	Pen	1126	Black ball point (Rs. 10/- per pc)	Rs.
4	Ink Pad	563	Small Size 3" x 2" (Rs. 20/- per pc. Max.)	Rs.
5	Packing Items (Gum)	1126	Small Size wide brown and adhesive tape having 2 " width (Rs. 20/- per pc. Max.)	Rs.
6	Note Book	1126	Exercise note book A4 long size (70 pages)	Rs.
7	Scissors	563	Medium Size	Rs.

**Signature of the bidder,
Date & Seal.**

5. Incomplete Tender paper or late receipt Tender papers will be rejected. The bidder should sign and stamp on each page of the tender document.
6. The prices quoted should be inclusive of all taxes.

7. Security Deposit:

The security deposit will be Rs 5000/- i.e. approximately 10% of the total Contract value. The Bidder shall require to submit security deposit in shape of STDR/TDR/NSC duly pledged in favour of the DSWO, Nabarangpur. If, the successful Bidder, later on fails to execute the contract, the security money will be forfeited. The security money will be refunded after successful execution of the contract within 90 days from the date of declaration of successful tenderer. The whole or part of the security money will be forfeited for irregular performances or breach of any conditions of the agreement. No Bidder shall be



ITEMS TO BE PRINTING & SUPPLIED

Item No	Items	Minimum specification	Unit	Quantity	Place of delivery	Remarks
1	Identity Card	Size & design will be supplied later	1 Card	700 Nos.	District Social Welfare Office, Nabarangpur, 10 ICDS Offices in this District, 2 ULB	For printing & Supply (as per specifications to be supplied)
2	Daily Report format (Blank)	- A4 size printing one side - A4 Size Printing both side (rate per page be quoted)	Single form	17000 Nos.		
3	Pen	Black ball point (Rs. 10/- per pc)	1pc	1126 Nos.		To be procured
4	Ink Pad	Small Size (Rs. 20/- Max.)	1 pc	563		
5	Packing Items (Gum)	Wide brown and adhesive tape having 2 " width (Rs. 20/- Max.)		1126Nos.		
6	Note Book	Exercise note book A4 long size (70 pages)		1126Nos.		
7	Scissors	Medium Size . (Rs. 20/- Max.)		563 Nos.		

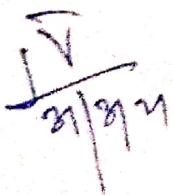
Note:-The bidders are instructed to produce the demos/samples of items before the selection committee at the time of opening and finalization of Tender papers and the sample copy of the approved bidder will be retained as specimen copy.

2. The bidders who are interested for supply of aforementioned items may submit their tender paper containing the filled-in prescribed evaluation form (Annexure-II) with all relevant documents in one sealed envelope super scribing as "Technical bid" and their price quotation in a 2nd sealed envelope by super scribing as "Financial bid". These two sealed envelopes need to be put by them inside a "3rd big envelope" containing description as "Tender for Printing & Supply of Training Module, Poster & Assessment Format" and Submit the same to the DSWO, Nabarangpur through Registered post/ Speed Post only latest by 09.04.2021, 5.00 P.M and not through private Courier. The Bidders are advised to remain present in person or else depute their authorized representatives on the day of opening of tender i.e on 09.04.2021 at about 11.00AM at DRDA Conference Hall, Nabarangpur.

3. Technical Bid

(Non submission of any one of the followings shall be rejected)

3.1 A bidder shall furnish the following documents in the Technical bid cover,

Handwritten signature and date:

 21/04/21

allowed to withdraw his/her security deposit until the Tender is finalized. The competent authority is not liable for payment of any interest on the security deposit or any depreciation thereof.

8. **Evaluation of Tender:** The Purchase committee constituted for the purpose will evaluate and compare tender papers on merit basis.

9. **Terms & Conditions:**

9.1 The contract shall be for the full quantity as per the requirement.

9.2 Corrections, omissions, if any in the financial bid are not permissible.

9.3 All types of dues like Sales taxes/VAT and other levies payable by the contractor for the contract shall be included by him in the quoted price.

9.4 The Tender Committee reserves the right to select eligible bidder basing on quoted price and samples produced at the time of opening of Tender paper.

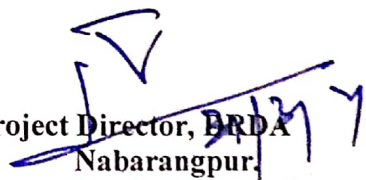
9.5 The above quantities may vary depending on the requirement at actual execution of work. The approved Bidder cannot change the price quoted in any of the cases.

9.6 All Bidders are required to furnish the sample copy of all items for future reference.

10. **Opening of Financial bid:**

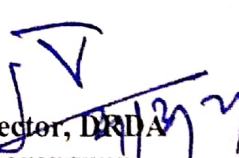
The Financial bid of the bidders will be considered subject to their fulfilling of criteria in the Technical bid.

Memo No. 760

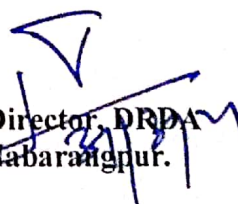

Project Director, DRDA
Nabarangpur.
Dated. 31.03.2021

Copy forwarded to the DIO, NIC Nabarangpur for information with a direction to upload the tender call notice in the district website of NIC, Nabarangpur for wide publicity.

Memo No. 761


Project Director, DRDA
Nabarangpur.
Dated. 31.03.2021

Copy to PA to Collector, Nabarangpur for kind information of Collector.


Project Director, DRDA
Nabarangpur.

Memo No. 762

Dated 24.03.2021

Copy to Sub-collector, Nagerangpur (All BEOs/All CIPOs of Nagerangpur district for information and necessary action with an instruction to display the tender notice in their office notice board for information of public).

Copy to Notice Board


Project Director, LICIA
Nagerangpur

Memo No. 763

Dated 24.03.2021

Copy submitted to the Member Secretary, Odisha State Commission for Backward Classes, Bhubaneswar for kind information.

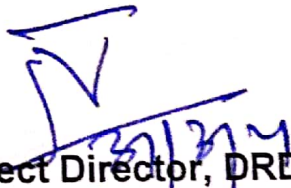

Project Director, BICA
Nagerangpur

Annexure-I

Specification

1. **Identity Card**
Size and design will be supplied later.
2. **Daily Report Format (Blank) –**
A4 size both side
A4 Size single side printing
3. **Pen – Black ball point**
4. **Ink Pad – Small Size (Rs. 20/- per pc. Max.)**
5. **Packing Items (Gum) – Wide brown and adhesive tape having 2 " width**
(Rs. 20/- per pc. Max.)
6. **Note Book – Exercise note book A4 long size (70 pages)**
7. **Scissors – Medium Size**

JV
27/2/24.



Project Director, DRDA
Nabarangpur

Annexure-II

Technical Bid

Evaluation of Format for printing & supply of Identity Cards & Daily Report format (Blank)" and for procurement of Pen, Ink Pad, Packing Items (Gum), Note Books and Scissors for Enumerators of SEBC Survey of Nabarangpur District.

SI no	Name of the bidder	Fathers Name	Present address with mobile No.	Permanent address	PAN No.	Voter ID No.	Tax Clearance No.	GST Registration certificate	BD For Security Deposit for Rs. 5000/-	BD For Cost of tender Paper for Rs. 500/-
1	2	3	4	5	6	7	8	9	10	11


Signature of the bidder,
Date & Seal.

SV
27/3/24