



O/O CHIEF DISTRICT MEDICAL & PUBLIC HEALTH OFFICER  
DISTRICT PROGRAMME MANAGEMENT UNIT  
NATIONAL HEALTH MISSION  
NABARANGPUR  
e-mail- dhionab@gmail.com




NO-2177

15.03.21

Sealed tenders are invited from registered, reputed and experienced Printers/Agencies /Firms/ to print and supply CALENDER as per the specification. Interested bidders may send their complete bid in double cover system (Technical & Financial) only. Details regarding tender terms, condition and specifications etc can be obtained in the district website [www.nabarangpur.nic.in](http://www.nabarangpur.nic.in). Bids completed in all respect may be sent to the CDM&PHO, Mirganguda, Nabarangpur-764059 super scribing on top of the envelop "TENDER FOR PRINTING WORK" on or before 25.03.2021 up to 5.30 PM through Speed post/Regd. Post/Courier only and the bids so received will be opened on 26.03.2021 at 11.30 AM in the official chamber of the CDM&PHO, Nabarangpur. Incomplete and late receipt bids will be summarily rejected. The undersigned reserves the right to cancel all or any of the bids without assigning any reason thereof.

-Sd-

CDM & PHO cum District Mission Director  
NHM Nabarangpur.

  
CHIEF DISTRICT MEDICAL &  
PUBLIC HEALTH OFFICER-cum-  
DISTRICT MISSION DIRECTOR  
NABARANGPUR

FORWARDING LETTER cum SELF DECLARATION FORM

(To be submitted with Technical Bid)

To

The CDM & PHO, Nabarangpur.  
At/Po- Mirganguda-764059  
Dist- Nabarangpur.

Madam,

Sub: Your Tender Ref. No. \_\_\_\_\_, Dated \_\_\_\_\_.

This is with reference to your above mentioned tender to print and supply of CALENDAR, I/we after going through in detail, hereby submit our proposal along with the necessary documents. I / We hereby declare that our company is having unblemished past record and was not under a declaration of ineligibility for corrupt and fraudulent practices issued by Government of India or any State Government/PSU in the country of India. This declaration is true to the best of my knowledge. If any such information comes in contradiction with my/our declaration during the process of the bid, my/our bid will be cancelled with forfeiture of EMD.

Further, we agree to abide by all the terms and conditions as mentioned in the tender document. We have also noted that NHM reserves the right to consider/ reject any or all bids without assigning any reason thereof.

Date: \_\_\_\_\_/\_\_\_\_\_/20

Signature of the Bidder/Authorized Person:

Name:

Designation:

Place:

Phone:

Email:

*[Handwritten Signature]*  
14.3.21  
CHIEF DISTRICT MEDICAL &  
PUBLIC HEALTH OFFICER-cum-  
DISTRICT MISSION DIRECTOR  
NABARANGPUR

## TERMS & CONDITIONS

### **01.It is double cover system tender process:**

- i) Technical Bid Cover
- ii) Financial Bid Cover

The duly filled in bid will be kept in respective cover and sealed separately then both the Bids (Technical & Financial) will be put in to a big outer cover. Outer cover must be super scribed as "TENDER FOR PRINTING WORK vide Notification No:.....".

Complete address of the Bidder must be mentioned in the left side of the outer cover.

### **02.Eligibility Criteria of the Bidder:**

- i) Must be a Registered Entity(Firm/Society/DIC/OSIC/NSIC/Company)
- ii) Having valid GST No/PAN No.
- iii) Minimum Turnover of Rs.10,00,000/- in the previous year (2019-20)-Certificate to be obtained from a Chartered Accountant for Annual Turnover mentioning his membership No with Seal.
- iv) Sample of Paper (220 GSM Art Paper) to be enclosed.

**( Photocopy of documents to be submitted as proof against each category mentioned above.)**

### **03.Publication of Tender Notice:**

- i) District Web site: [www.nabarangpur.nic.in](http://www.nabarangpur.nic.in)
- ii) Two Odia Daily News Paper allocated by I&PR Deptt. Govt .Of Odisha, Bhubaneswar.

### **04.Tender Period:**

- i) 16.03.2021 to 25.03.2021.
- ii) Last Date to apply -25.03.2021 up to 5.30 pm.
- iii) Tender Opening date:26.03.2021 at 11.30 am.
- iv) Place of Tender Opening:Office of the CDM&PHO,Nabarangpur.

### **05.Procedure for Bid evaluation.**

On fulfilling the eligibility criteria as mentioned above the technical bid will be assessed. If found successful in the technical assessment round then only the financial bid will be assessed. That means the financial bid will not be opened for those bidders who are unsuccessful in the technical bid assessment.

*[Handwritten Signature]*  
14.3.21  
CHIEF DISTRICT MEDICAL &  
PUBLIC HEALTH OFFICER-CDM-  
DISTRICT MISSION DIRECTOR  
NABARANGPUR

**06.Tender Paper Cost & EMD:**

i)Rs.500/- may be deposited in shape of Demand Draft in favour of ZSS, NON-NRHM , Nabarangpur towards tender paper cost.(Non- Refundable)

ii)Rs.6,000/- may be deposited in shape of Demand Draft in favour of ZSS, NON-NRHM , Nabarangpur towards EMD.(Refundable)

07.The rate quoted by the bidder if selected and approved as L 1 will be valid for 12 months from the date of the approval.

08.The price quoted in the price bid is the final price and inclusive of all the taxes and charges. No extra charge including transportation/loading/unloading or in any other form will be allowed.

09. The entire supplies must be supplied strictly as per technical specification and prototype attached herewith. Any deviation in the quality /quantity in any manner what so ever, will be liable for cancellation of the Printing Order and the EMD will be forfeited. The authority will be no way responsible for any such loss caused to the supplier.

10. Entire supplies will be delivered at the DPMU,NHM ,Office of the CDM&PHO, Nabarangpur within 05 days of issue of the order.

11. After successful completion of supply the claim will be settled within 7 days through PFMS.

**12.Technical Specification & Prototype:**

<u>Name of the Item ( CALENDAR )</u>	<u>Technical Specification</u>	Qty. of calendar (in nos.)
Size of each sheet of the calendar	(91 x 58.5) cm.	801 sets
No. of sheets in each calendar	10 (Ten) sheets	
Paper to be used	220 GSM Art paper	
Colour	Multicolor	
Binding	Each sheet both side Glossy lamination	
	Top Wireo with hanger	
	Calendar is packed with a strong Polythene Bag / Envelope size – (24" x 37").	

(Complete prototype and the sequence of sheets of the calendar is available herewith for ready reference.)

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14.3.21  
CHIEF DISTRICT MEDICAL &  
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NABARANGPUR

**TECHNICAL BID FORMAT**

1	Name of the Organization	
2	Address of the organization	
3	Name of the Bidder/authorized person (in capital letters)	
4	Authorization and specimen signature of the authorized person if required.	
5	Telephone/Mobile number of the Bidder/authorized person.	
6	Registration no (Attach photocopy of registration certificate of the Firm / Registration certificate issued from OSIC and NSIC)	Copy to be enclosed
7	GSTIN (GST identification number)	Copy to be enclosed
8	PAN No:	Copy to be enclosed
9	Annual turnover certificate duly signed by Chartered Accountant must be submitted of last year 2019-20 (Turnover must be $\geq$ 10 Lakhs )	To be enclosed
10	Demand Draft of Rs.500/- its number & date towards tender paper Cost (Non-Refundable).	DD to be affixed & details of the DD will be mentioned.
11	Demand Draft of Rs.6,000/- its number & date towards EMD (Refundable).	DD to be affixed & details of the DD will be mentioned.
12	Filled up Forwarding Letter Cum Self Declaration Form.	To be enclosed
13	Sample of Paper (220 GSM ART Paper) used for the Calendar	Sample to be attached.
14	Whether all submitted documents are signed by the bidder / authorized signatory of the organization.	( Yes/ No)

(To be filled in legibly and avoid correction and overwriting) .

**DECLARATION**


I / we hereby certify that the terms and conditions, specification etc. given with the tender notice have been read carefully and acceptable to me/us and that the information furnished above is full and correct to the best of my/our knowledge. I / we understand that in case of any deviation/forged information in the above statement at any stage, our Firm/Agency will be blacklisted and my/our bid will be cancelled without any claim or objection.

(Signature and seal of the Bidder/authorized person)

Place

Date

Seal

  
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**FINANCIAL BID FORMAT**

Sl. No	Name of the Item with HSN Code	Specification	Quoted rate Per unit/set exclusive of GST	Pl mention the % of GST rate	GST Amount	Total Rate in Rs.
01	02	03	04	05	06	07=(4+6)


Evaluation shall be made on the Total Price per Unit (Exclusive of GST) mentioned in col-04. In case of different % of GST for the relevant item (s) quoted by bidders, the correct % of GST shall prevail. The final rate shall be written in words.

(Signature of the Bidder/authorized person)

Place:

Date:

Seal

  
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