

## DISTRICT EDUCATION OFFICE, NABARANGPUR

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### TENDER CALL NOTICE

No. 2065 /OAV/2021

Date: 09 /03/2021

Sealed tender are invited from the intending EP & M Rate Contract Holders for supply of different items/ articles for 08 numbers of Odisha Adarsha Vidyalayas of Nabarangpur District. The EP & M Rate Contract Holders may submit their tender documents complete in all respect along with their requisite document on or before 06.4.2021 up to 5 P.M. addressing to the District Education Officer, Nabarangpur, At/Po/Dist. Nabarangpur, Pin-764059 by speed post/ Registered post. The tender papers shall be opened on 07.4.2021 at 11.00 A.M. The other details like cost of tender paper, terms and conditions, general instruction for bidders etc. is available in the website [www.nabarangpur.nic.in](http://www.nabarangpur.nic.in).

  
Collector-cum-Chairperson,  
OAVs, Nabarangpur

## TENDER DOCUMENTS

Sealed tender papers are invited from the intending EP & M Rate Contract Holders for supply of different items / articles as per Annexure-I for 08 numbers of Odisha Adarsha Vidyalayas of Nabarangpur District and as per the specification mentioned at Annexure-III.

### IMPORTANT INFORMATION TO THE BIDDERS

01.	Availability of Tender Paper	<a href="http://www.nabarangpur.nic.in">www.nabarangpur.nic.in</a>
02.	Cost of Tender Papers	Rs.2,000/- (Two Thousand) only
03.	Date and Time for submission of the Tender documents by Registered Post / Speed Post.	<b>Last Date: <u>06.04.2021</u> by 5.00 P.M.</b>
04.	i) Opening of Technical Bid ii) Opening of Financial bids of the eligible Bidder iii) Venue	i) <b>On <u>07.04.2021</u> at 11 A.M.</b> ii) After acceptance of documents provided by the bidders in technical bid, financial bids of the successful bidders shall be opened. iii) Ashok Meheta Conference Hall, Collectorate, Nabarangpur
05.	Supply of all intended materials	The materials are to be supplied within one (01) month from the date of placement of order failing which order will be automatically cancelled.

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## TERMS AND CONDITIONS AND GENERAL INSTRUCTION FOR THE BIDDERS

- 1) The Bid has been invited under two bid system. i.e. "Technical Bid" and "Financial Bid". The interested Bidders are advised to submit two separate sealed envelopes super-scribing Technical Bid and Financial Bid.
- 2) Technical Bid and Financial Bid. The bidders have to fill up the Technical Bid form (**Format-A**) (Copy enclosed) and submit it with a separate envelope with all self-attested documents. Similarly, the Financial Bid form has to be filled up as per prescribed form (**Format-B**) (Copy enclosed) and to be submitted in separate envelope. Both these sealed envelopes are to be put in a bigger cover which shall also be sealed.
- 3) The tender documents should be addressed to the District Education Officer, Nabarangpur, At/Po/Dist-Nabarangpur, Pin-764059 and duly super-scribed as "**TENDER PAPER FOR SUPPLY OF MATERIALS FOR 08 NUMBERS OF OAVS OF NABARANGPUR DISTRICT**".
- 4) The cost of Tender Paper is Rs.2,000/- (Rupees Two Thousand) only. **The cost paid towards the Tender Papers is not refundable.**
- 5) Only one representative for each bidder shall be allowed to witness the opening of bids. The representative must produce suitable authorisation in this regard to be eligible to witness the bid opening on behalf of the bidder. Bidders' representative who is present shall sign their attendance.
- 6) The interested Bidder has to enclose self-attested photo copy of the following valid documents in the technical bid envelop.
  - Provisional Registration Certificate of GST.
  - Copy of PAN Card.
  - Valid GST Clearance Certificate.
  - Sale Tax Registration Certificate.
  - Last three years IT Returns.
  - Last one year's Audit Report.
  - Experience in Govt. Supply (if any, not mandatory).
  - Bank Account Number (Bank statement XEROX).
  - DIC Registration Certificate (if any).
  - Declaration as per Format-C (copy enclosed).
  - Valid EP & M registration certificate (for EP & M Contract Holder).
- 7) The bidders who meet the qualitative requirements specified in the Technical Bid will only be considered for participating in the financial Bid. The technically disqualified bidders will not be entertained in the financial Bid. No electronic recording devices will be permitted during bid opening.
- 8) The Technical Bids are to be opened by the District Level Purchase Committee at the first instance and evaluated on the appointed date and time as per Tender Process. At the second stage Financial Bids of only the technically acceptable offers should be opened for evaluation of ranking before awarding contract.
- 9) The quoted price shall be firm & inclusive of all taxes, duties, freight, GST, insurance, transportation and other levies, if any. The authority shall not be liable to pay anything extra over and above the quoted price.

*[Handwritten signature]*  
09/21/2021

- 10) The bidders are to submit the sample of the items where-ever desired along with the rate of each product separately. Qualitative materials of branded quality and durable items shall be preferred for selection by the Committee.
- 11) The bidder should furnish an undertaking in **Format-C** in the form of an affidavit declaring that he has furnished the bid documents to be the true and correct. He will also abide by the terms and conditions of the Tender and ensure supply of standard goods / materials. If fails to comply the requirements or violates any term and conditions or make any false declaration, he will be dispensed with and security,
- 12) The quantities of materials indicated are tentative and the placement of order is at the discretion of the authority.
- 13) The bidder must keep in mind that the ordered materials / items are maintenance free of charge by the supplier during the warranty period and the paid maintenance should commence only thereafter.
- 14) The District Level Purchase and Financial Committee will evaluate the rates as per present market price and ensure supply of standard quality of materials as per the samples. The committee has ensure the right to accept/reject of any item, if found not suitable/ inferior quality.
- 15) The Committee shall not be responsible for any postal delay or missing of tender papers. The incomplete tender papers received after the scheduled date and time shall not be accepted and liable to be rejected.
- 16) **Earnest Money Deposit (EMD):**
  - i. The EMD of the tender is Rs.1,00,000/- (Rupees One lakh) only. The Tender Paper should accompany with EMD which will be submitted in the envelope of Technical Bid and payable in account payee Demand Draft in favour of the District Education Officer, Nabarangpur payable at Axis Bank, Nabarangpur. The Earnest money deposit of the unsuccessful tenderer will be refunded after finalisation of the tender. **The tender paper without EMD shall be summarily rejected.**
  - ii. EMD shall be forfeited in case the successful Tenderer/ Bidder fails to supply the items to the OAVs concerned by the date prescribed/ execution at the time of agreement and to take up the work, without prejudice to any other rights and remedies under the contract and law.
  - iii. The whole or part of the EMD will be forfeited for irregular performance or breach of any terms and conditions of Agreement during the period of contract.
  - iv. No interest shall be payable on the amount of EMD.
- 17) The items / materials are to be delivered in full and good conditions to the Odisha Adarsha Vidyalayas concerned of the district as at **Annexure-II**.
- 18) The pre-delivery and post-delivery inspection of the materials / items to be supplied shall be made by the District Level Purchase Committee.
- 19) The offer shall be valid for a period of 30 days from the date of bid opening. If the supplier fails to supply the materials within the stipulated period, purchase order will be automatically cancelled.
- 20) There shall be no compromise of the quality of materials as approved by the Purchase Committee.
- 21) The rate quoted should be valid up to one year from the date of opening of the bid.

*Signature*  
09/3/2021

- 22) The undersigned reserves the right to accept, amend, alter, modify or reject any or all terms of the tender without assigning reason thereof and shall bear no liability what so ever consequent upon such decision.
- 23) The bids received by the authority after the prescribed time and date line will not be opened or considered. Thus, the same is deemed to be rejected.
- 24) In case of any dispute, the decision of the Collector-cum-Chairperson, Odisha Adarsha Vidyalayas, Nabarangpur is final.
- 25) Dispute, if any should be within the Nabarangpur jurisdiction only.

  
Collector-cum-Chairperson,  
OAVs, Nabarangpur

**ANNEXURE-I**

**LIST OF ITEMS TO BE PROCURED FOR 08 NUMBERS OF ODISHA ADARSHA VIDYALAYAS OF NABARANGPUR DISTRICT**

Sl. No	Item	Unit/Quantity to be supplied	Remarks
01.	Desk cum Bench 1 Seater	84X08=672	Tender
02.	Teachers' table for class room	02X08=16	Tender
03.	Teachers' Chair for class room	02X08=16	Tender

**ANNEXURE-II**

**LIST OF ODISHA ADARSHA VIDYALAYAS OF NABARANGPUR DISTRICT TO BE SUPPLIED WITH THE FURNITURE**

Sl. No.	Name of the Block	Name of the OAV	Location(Village)
01.	RAIGHAR	OAV, RAIGHAR	DUMARDIHI
02.	NABARANGPUR	OAV, NABARANGPUR	AGNIPUR
03.	CHANDAHANDI	OAV, CHANDAHANDI	FATKI
04.	DABUGAON	OAV, DABUGAM	DONGRIGUDA
05.	JHARIGAON	OAV, JHARIGAON	JHARIGAON
06.	PAPADAHANDI	OAV, PAPADAHANDI	PAPADAHANDI
07.	TENTULIKHUNTI	OAV, TENTULIKHUNTI	LAKDIPALA
08.	NANDAHANDI	OAV, NANDAHANDI	NANDAHANDI

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**ANNEXURE-III**

<b>DESK-CUM-BENCH-1 SEATER</b>	
<b>GENERIC</b>	
TYPE OF DESKING	INTEGRATED DESK CUM SEATING WITH SHELF/ STORAGE UNDER DESK
Desking configuration	SINGLE SEATER
Length of Desking, Seating and backrest (if provided ) in mm $\pm(10\text{mm})$	600
<b>DESK BENCH SPECIFICATION</b>	
Material of Desk Top $\pm 2\text{mm}$ (for shelf/storage $\pm 4\text{mm}$ )	18mm thick pre laminated Particle Board
Material of Support Structure or Side panel	Mild Steel Square Section of outside side minimum 25 mm and wall thickness minimum 1.2 mm
Height of Desk Top in mm( $\pm 5\text{mm}$ )	750
Width of Desk Top in mm( $\pm 5\text{mm}$ )	380
<b>SEATING SPECIFICATION</b>	
Material of Seat and Back rest (if provided)( $\pm 2\text{mm}$ (for back rest $\pm 4\text{mm}$ )	18mm thick prelaminated Particle Board
Material of Support Structure	Mild steel Square Section of outside side minimum 25mm and wall thickness minimum 1.2 mm
Materials of Seat Cushion	WITHOUT CUSHION
Width of Seating in mm( $\pm 10\text{mm}$ )	340
Height of Seat in mm( $\pm 10\text{mm}$ )	440
Width of backrest if provided in mm( $\pm 5\text{mm}$ )	260
BACK Support for Seating of same material as Seating	Without Cushion
Warranty	Minimum 1 year

<b>TEACHER CLASS ROOM CHAIR</b>	
<b>GENERIC</b>	
Chair Type	With Arms
Type of Seat ad Backrest	Injection moulded polypropylene
Frame Type	4 Legs
<b>MAERIAL</b>	
Frame material	MS ERW tube
Arm material	Polypropylene
Shoes Type	Nylon rubber
<b>DIMENSION</b>	
Size of Material(mm)	16 gauge tubular pipe
Chair height $\pm(15\text{mm})$	850 mm
Seat Depth $\pm 10(\text{mm})$	530 MM
Seat Width	520MM
Seat height in MM $\pm(5\text{mm})$	450

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Backrest Width $\pm$ 10(mm)	520 mm
Backrest height $\pm$ 10(mm)	400 mm
Arm Length $\pm$ 5(mm)	200 mm
Arm Width $\pm$ 2(mm)	30 mm
<b>CERTIFICATION</b>	
Test reports to be furnished to buyer on demand	
OEM of offered product with ISO certificate	
Warranty	Minimum 1 year

<b>TEACHER CLASS ROOM TABLE</b>	
<b>GENERIC</b>	
Shape of Table	Square
Seating capacity	4
<b>MAERIAL</b>	
Material of Top	Prelaminated Board
Material of under structure	Powder coated MS
Material of top finish	Teak laminated /ply with polish
<b>DIMENSION</b>	
Length of table $\pm$ 10mm (Diameter in case of Round)	900 mm
Depth of table $\pm$ 10(mm)	900 mm
Height of table $\pm$ 10 mm	750 mm
Thickness of top in mm( $\pm$ 5%)	25 mm
Shape and Dimension of Base	4 Leg MS finish
<b>MISC</b>	
Number of Vertical shape	4
Under Structure Diameter of Pipes (Width in case of Square sections)in mm	40
Vertical support Diameter of Pipes (Width in case of Square sections) in mm	40
<b>CERTIFICATION</b>	
Test reports to be furnished to buyer on demand	
OEM of offered product with ISO certificate	
Warranty	Minimum 1 year

*Agarwal*  
09/21/2021



**TECHNICAL BID**

Sl.No.	Item of documents	Detail	Page No.
01.	Name of the Bidder with address	Name: _____ At: _____ PO: _____ Dist: _____ PIN _____	
02.	Name of the Firm with address	Name: _____ At: _____ PO: _____ Dist: _____ PIN _____	
03.	Telephone No. of the Proprietor / authorised officer(Bidder)		
04.	Registration Certificate or any such equivalent certificate in support of formation / recognition of the bidder organisation obtained from the Govt. authority attached.	Yes / No	
05.	Registration Certificate of GST attached	Yes / No	
06.	Copy of PAN card attached	Yes / No	
07.	Valid GST Clearance Certificate attached.	Yes / No	
08.	Sales Tax Registration Certificate attached	Yes / No	
09.	IT Returns of last 03 Yr attached.	Yes / No	
10.	Last one year Audit Report	Yes / No	
11.	Experience in Govt. Supply(if any, not mandatory) attached		
12.	Bank Account No. & Copy of Bank Statement attached.	Yes / No	
13.	DIC Registration Certificate( if any, not mandatory) attached		
14.	Declaration as per Format-C attached	Yes / No	
15.	Photograph of the Proprietor & the Firm attached	Yes / No	
16.	Valid EP & M Registration Certificate ( for EP & M Rate Contract Holders) attached	Yes / No	

Place:

Date:

**Bidders Official Signature  
Name & Designation with Rubber  
Stamp / Official seal of the firm.**

**FORMAT-B**

**FINANCIAL BID**

Sl. No	Item	Specification	Rate quoted per piece in Rupees.	
			In figure	In words
01.	Single Seated Dual Desk	As Given in Annexure-III		
02.	Teacher Table	As Given in Annexure-III		
03.	Teacher Chair	As Given in Annexure-III		
04.	<b>Total Cost</b>			

*05/2/2021*

Place:

Date:

**Bidders Official Signature  
Name & Designation with Rubber  
Stamp / Official seal of the firm.**

**DECLARATION**

1. I \_\_\_\_\_ son / daughter / wife of Sri \_\_\_\_\_ Proprietor / authorised signatory of the bidders, mentioned above are competent to sign this declaration and execute this tender documents.
2. I have carefully read and understood all the items and conditions of the tender and undertake to abide by them.
3. The information / documents furnished along with the above application are true and authentic to the best of my knowledge and belief. I/we/am/are well aware of the fact that furnishing of any false information / fabricated document would lead to rejection of my tender at any stage besides liabilities towards procession under appropriate law.
4. I also certify that our firm has not been black listed by Central / State Government / Board / Corporation / autonomous body under administration control of Central or State Government etc.
5. This is also certified that neither myself nor organisation will indulge in any corrupt practices so as this bidding is concerned.

Place:

Date:

**Bidders Official Signature  
Name & Designation with Rubber  
Stamp / Official seal of the firm.**