



O/O CHIEF DISTRICT MEDICAL & PUBLIC HEALTH OFFICER  
DISTRICT PROGRAMME MANAGEMENT UNIT  
NATIONAL HEALTH MISSION  
NABARANGPUR  
e-mail- dhionab@gmail.com



Sealed tenders are invited from registered ,reputed and experienced Agencies /Firms/ Individuals for providing the following requirements under four (04) categories . **A. All type of Printing Works, B. Supply of Food. C. Supply of Office Stationaries. D. Engagement of Vehicles on hiring basis.** Interested bidders may send their complete bid in double cover system (Technical & Financial).Bidders may apply for all or any of the above categories in separate envelopes only. Combined bids will not be considered. Category of supply must be superscribed in the top of the Bid envelop and addressing clearly to the CDM&PHO,Nabarangpur. Detailed tender requirements may be downloaded from the District website [www.nabarangpur.nic.in](http://www.nabarangpur.nic.in). Last date of for receipt of Tender Paper is **07/12/2020 latest by 5.30 PM** only through **Speed post/Regd Post/Courier only** and the bids so received will be opened on **08.12.2020 at 11.30 am. In the official chamber of the CDM&PHO, Nabarangpur.** Incomplete and late receipt bids will be summarily rejected. The undersigned reserves the right to cancel all or any of the bids without assigning any reason thereof.

-Sd-

CDM & PHO cum District Mission Director  
NHM Nabarangpur

*[Handwritten Signature]*  
23.11.20

## TENDER NOTICE

Sealed Tenders in a Two Bid System is invited by the CDM & PHO cum District Mission Director, NHM, Nabarangpur from Registered & Authorized Firms/Suppliers to supply "All type of printing Works & Erection of Hoarding". Technical & Financial Evaluation of the Tender Documents would be evaluated by District Purchase Committee duly constituted by the CDM & PHO cum District Mission Director, NHM, Nabarangpur.

1	Cost of the Tender document	Rs. 500/- (non-refundable) in the form of Demand Draft in favor of "ZSS, Non NRHM, Nabarangpur". To be submitted along with the Tender document.
2	EMD	Rs. 20,000/- (Rupees Twenty thousand only) (Refundable) in the form of Demand Draft in favor of "ZSS, Non NRHM, Nabarangpur".
3	Tender Requirements (Term of Reference)	It can be downloaded from Nabarangpur District website <a href="http://www.nabarangpur.nic.in">www.nabarangpur.nic.in</a>
4	Last date of submission of sealed tender document	07/12/2020, 5.00 PM
6	Date of opening of tender	08/12/2020 at 11.30 A.M. at office of the CDM & PHO cum District Mission Director, NHM, Nabarangpur
7	Eligibility of the bidder	a. Must have a valid GST Number b. EMD & Tender paper DD must be attached c. A self declaration has to be submitted as per format attached d. At least three years of experience in Govt order supply. (Immediate past three years) e. DIC Registration/MSME Registration. f. Minimum Annual Turnover-50,00,000/- (Average Turn over of Past Three years)

All tenders must be duly sealed and addressed to the undersigned, having clearly super scribed "BID FOR "All type of printing Works & Erection of Hoarding " on the front top of the cover. Separate envelops must be used for different categories of Supplies.

  
23.11.20  
CDM & PHO cum District Mission Director  
NHM, Nabarangpur



### TERMS OF REFERENCE (TOR)

1. Single Big Size Envelope containing two envelopes (i) one for "Technical Bid" (ii) another for "Financial Bid". Envelope for Technical and Financial bid should be separately sealed.
2. The Single Big Size Envelope should be duly sealed and super-scribed as Tender for supplying "All type of printing Works & Erection of Hoarding".
3. The Single Big Size Envelope should be addressed to The CDM & PHO cum District Mission Director, NHM, Nabarangpur, PIN 764059, Odisha.
4. The Sealed Tenders should be sent through registered post / Speed Post / Courier Services only to the aforementioned address.
5. Sealed Tenders received after the due date and time shall not be entertained. Postal delays shall not be the responsibility of the Department.
6. Tender without an EMD and Tender cost shall be rejected.
7. The EMD of the successful Tenderer shall be deposited in the Account of NHM, Nabarangpur as Performance security deposit. This will be retained as a Performance security deposit until the period of work / contract maybe found satisfactorily complete. The Performance Security Deposit may be refunded on receipt of a written application addressed to the District Mission Director, NHM, Nabarangpur. Refund of EMD shall not carry any Interest Component.
8. The EMD of the unsuccessful Tenderer will not be deposited in the Account of NHM, Nabarangpur. This EMD shall be returned back within 15 days after the finalization of the Tender, subject to the receipt of a written application addressed to the District Mission Director, NHM, Nabarangpur. Return of EMD shall not carry any Interest Component.
9. The District Purchase Committee, in view of unsatisfactory Service Provided or Poor Quality of Products / Items Provided or Noncompliance with the T&C of the tender document may be at liberty to terminate the bid without assigning any reasons to the bidder either wholly or in part. The bidder will not be entitled to any compensation whatsoever in respect of such termination.
10. If found that the Successful Bidder is incompetent to provide the Service requested, in such a situation, the proposal may be reviewed for award of the contract to the next qualifying bidder or go for a fresh bid depending on the circumstance. No form of compensation shall be payable in any form whatsoever to the forfeited firm. In case it is decided to go for the next qualifying bidder, negotiation maybe considered to bring down their price nearer to the originally Evaluated or Lowest bidder in consideration to the orders to be supplied.
11. The contract shall be governed by the laws in force in India. In the event of any dispute arising out of the Tender, such dispute would be subjected to the **Jurisdiction of Nabarangpur District only.**



### TERMS OF SUPPLY

1. Approved Bidder needs to follow the delivery schedule as mentioned in PO / Order form.
2. In the event of damage or loss to the supplies during transit against requisition order the said quantity will have to be replaced by the approved bidder. The purchaser will not pay separately for transit insurance and the supplier will have the responsibility for the supplies as soon as possible, but not later than 15 days from the date of rejection of first supply.
3. The rates should not vary with the quantum of requirement. The tenderer must supply the quantity as ordered by NHM, Nabarangpur during the period of Contract.
4. Delivery Period: Unless specified in the tender or instructed, the maximum delivery period shall be one week. However, we may extend the delivery period in slabs of two weeks up to maximum of four weeks for orders of large quantity. The maximum delivery period will be counted from the next working day after the actual date of posting the order.
5. Place of delivery/installation: **Hoarding should be erected at different locations of Nabarangpur District and it will be intimated in the supply order.**
6. Payment Terms: The payment against supply shall be made **within 30 days** from the date of receipt of the goods in good and acceptable conditions at the destination along with clear receipt of Invoice. However, no interest will be chargeable by the approved bidder, if the payment is delayed due to some administrative reason. The payment shall be made through PFMS.





**TECHNICAL BID**

1	Name of the Bidder/Firm/Unit (in capital Letters)	
2	Name of the Proprietor/Partner	
3	Office Address	
4	Mobile Number & e-mail ID	
5	GSTN	
6	PAN of the Firm/Proprietor/Company etc.	
7	DIC/MSME Valid Registration .	
8	Average Annual Turnover –Rs.50 lakhs and above of past three years.	<b>Certified copy of Income Tax Return for past three years to be enclosed.</b>
9	Bank Account No with IFSC	
10	Experience in the same business	
11	Major Govt. organizations order received during last three years (at least three orders during immediate past three years. Certified copy to be enclosed.	<b>1</b> <b>2</b> <b>3</b>
12	Demand Draft details of EMD of Rs. 20,00/-	In favour of ZSS( NON-NHM) Account, Nabarangpur.
13	Demand Draft details of Tender paper cost of Rs. 500/-	In favour of ZSS( NON-NHM) Account, Nabarangpur.

Note. Self attested photocopy of supported documents of all above information, Declaration along with DDs for EMD and Tender paper cost should be attached in the technical bid.

**Signature of the Bidder**  
**With seal**



**FINANCIAL BID for PRINTING**

**LEAFLET-1 ART Paper**

Item Specification		A4 Size		Half A4 Size	
		< =10,000	> 10,000	< =10,000	> 10,000
Leaflet Multi color, single side,	Art Paper, 90 GSM	Rs.	Rs.	Rs.	Rs.
	Art Paper, 100 GSM	Rs.	Rs.	Rs.	Rs.
	Art Paper, 130 GSM	Rs.	Rs.	Rs.	Rs.
	Art Paper, 170 GSM	Rs.	Rs.	Rs.	Rs.
	Art Paper, 220 GSM	Rs.	Rs.	Rs.	Rs.
	Art Paper, 300 GSM	Rs.	Rs.	Rs.	Rs.
Leaflet Multi color,Both side	Art Paper, 90 GSM	Rs.	Rs.	Rs.	Rs.
	Art Paper, 100 GSM	Rs.	Rs.	Rs.	Rs.
	Art Paper, 130 GSM	Rs.	Rs.	Rs.	Rs.
	Art Paper, 170 GSM	Rs.	Rs.	Rs.	Rs.
	Art Paper, 220 GSM	Rs.	Rs.	Rs.	Rs.
	Art Paper, 300 GSM	Rs.	Rs.	Rs.	Rs.
Leaflet Single color,Single side	Art Paper, 90 GSM	Rs.	Rs.	Rs.	Rs.
	Art Paper, 100 GSM	Rs.	Rs.	Rs.	Rs.
	Art Paper, 130 GSM	Rs.	Rs.	Rs.	Rs.
	Art Paper, 170 GSM	Rs.	Rs.	Rs.	Rs.
	Art Paper, 220 GSM	Rs.	Rs.	Rs.	Rs.
	Art Paper, 300 GSM	Rs.	Rs.	Rs.	Rs.
Leaflet Single color,Both side	Art Paper, 90 GSM	Rs.	Rs.	Rs.	Rs.
	Art Paper, 100 GSM	Rs.	Rs.	Rs.	Rs.
	Art Paper, 130 GSM	Rs.	Rs.	Rs.	Rs.
	Art Paper, 170 GSM	Rs.	Rs.	Rs.	Rs.
	Art Paper, 220 GSM	Rs.	Rs.	Rs.	Rs.
	Art Paper, 300 GSM	Rs.	Rs.	Rs.	Rs.

Price to be quoted as per specification per piece

Bidders Signature



**FINANCIAL BID for PRINTING**

**LEAFLET-2 BILL Paper**

SI No	Item Specification	A4 Size		Half A4 Size		
		< =10,000	> 10,000	< =10,000	> 10,000	
1	Leaflet/ Format Single color, single side	Bill Paper, 54 GSM	Rs.	Rs.	Rs.	Rs.
		Bill Paper, 60 GSM	Rs.	Rs.	Rs.	Rs.
		Bill Paper, 70 GSM	Rs.	Rs.	Rs.	Rs.
		Bill Paper, 80 GSM	Rs.	Rs.	Rs.	Rs.
2	Leaflet/ format Single color,Both side	Bill Paper, 54 GSM	Rs.	Rs.	Rs.	Rs.
		Bill Paper, 60 GSM	Rs.	Rs.	Rs.	Rs.
		Bill Paper, 70 GSM	Rs.	Rs.	Rs.	Rs.
		Bill Paper, 80 GSM	Rs.	Rs.	Rs.	Rs.

**Price to be quoted as per specification per piece**

*Bidders Signature*



**FINANCIAL BID for PRINTING**

**Printing of  
POSTERS**

Item Specification		Full Size (Demei)		Half Size (Demei)	
		< =1,000	above 1,000	< =1,000	above 1,000
Poster Multi color, single side with adhesive	Art Paper, 90 GSM	Rs.	Rs.	Rs.	Rs.
	Art Paper, 100 GSM	Rs.	Rs.	Rs.	Rs.
	Art Paper, 130 GSM	Rs.	Rs.	Rs.	Rs.
Poster Multi color, single side without adhesive	Art Paper, 90 GSM	Rs.	Rs.	Rs.	Rs.
	Art Paper, 100 GSM	Rs.	Rs.	Rs.	Rs.
	Art Paper, 130 GSM	Rs.	Rs.	Rs.	Rs.
Poster Single color, single side with adhesive	Bill Paper, 54 GSM	Rs.	Rs.	Rs.	Rs.
	Bill Paper, 60 GSM	Rs.	Rs.	Rs.	Rs.
	Bill Paper, 70 GSM	Rs.	Rs.	Rs.	Rs.
Poster Single color, single side without adhesive	Bill Paper, 54 GSM	Rs.	Rs.	Rs.	Rs.
	Bill Paper, 60 GSM	Rs.	Rs.	Rs.	Rs.
	Bill Paper, 70 GSM	Rs.	Rs.	Rs.	Rs.

Price to be quoted as per specification per piece

*Bidders Signature*





**FINANCIAL BID for PRINTING**

**PRINTING of FORMAT/FLEX /others/Erection of Hoardings**

Sl. No	Specification	Unit	Price Quoted/Unit
1	<b>Branding Materials, 2X3 Multicolour tin board</b>		
	1 to 100 Pieces	Piece	Rs.
	101 to 500 Pieces	Piece	Rs.
	above 500 Pieces	Piece	Rs.
2	<b>Sun Board with corner clipping</b>		
	3 mm.	Sq Ft	Rs.
	5 mm.	Sq Ft	Rs.
3	<b>Standy, (3"X5")</b>	Piece	Rs.
4	<b>*Hoarding including all taxes, transportation, erection within the District, mounting and one year Annual Maintenance Cost(AMC).</b>		
i	3" X 4"= 12 sq ft.	one unit	Rs.
ii	3" X 6"= 18 sq ft.	one unit	Rs.
iii	6" X10"=60 sq ft.	one unit	Rs.
iv	8" X 16"=128 sq ft.	one unit	Rs.
v	15"X 30"=450 sq ft.	one unit	Rs.
5	<b>Printing &amp; Fixing of flex</b>		
i	<b>Star Quality</b>		
	1 to 100 Pieces	Sq Ft	Rs.
	Above 100 Pieces	Sq Ft	Rs.
	Fixing Charges per Pieces(Hoarding)		Rs.
ii	<b>Normal Quality</b>		
	1 to 100 Pieces	Sq Ft	Rs.
	Above 100 Pieces	Sq Ft	Rs.
	Fixing Charges per Pieces (Hoarding)		Rs.
6	<b>Printing &amp; Fixing of Febric Cotton Banner</b>		
i	<b>Star Quality</b>		
	1 to 100 Pieces	Sq Ft	Rs.
	Above 100 Pieces	Sq Ft	Rs.
	Fixing Charges per Pieces		Rs.
ii	<b>Normal Quality</b>		
	1 to 100 Pieces	Sq Ft	Rs.
	Above 100 Pieces	Sq Ft	Rs.
	Fixing Charges per Pieces		Rs.
7	<b>Invitation/Information Card</b>		

*[Handwritten Signature]*

i	<b>A4 Size 90 GSM</b>		
	101 to 500 Pieces	Piece	Rs.
	above 500 Pieces	Piece	Rs.
ii	<b>A4 Size, Two Fold 90 GSM</b>		
	101 to 500 Pieces	Piece	Rs.
	above 500 Pieces	Piece	Rs.
iii	<b>A 4 Size Three Fold 90 GSM</b>		
	101 to 500 Pieces	Piece	Rs.
	above 500 Pieces	Piece	Rs.
8	<b>Vinyl Board Sticketing,</b>		
	Single /Multi Colour print	Sq Ft	Rs.
9	<b>Vehicle Branding</b>		
	Rate per running Sq Ft.	Sq Ft	Rs.
10	<b>Sticker - Single/Multi Colour.</b>	Sq Cm.	Rs.

Price to be quoted per unit/Sq. Ft/Sq Cm. basis.

Bidders Signature

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**Specification of hoardings SI NO-4**

i

**3" X 4"= 12 sq ft.**

Quality of surface angel frame using should be of good quality

Two feet deep concrete on each polo of the board along with supporting iron angle

Frame should be iron angle

Flex should be best quality with digital multicolored printing

Flex should be fixed by iron pipes and GI wires

Structure of the hoarding will be 5 feet height from ground level

ii

**3" X 6"= 18 sq ft.**

Quality of surface angel frame using should be of good quality

Two feet deep concrete on each polo of the board along with supporting iron angle

Frame should be iron angle

Flex should be best quality with digital multicolored printing

Flex should be fixed by iron pipes and GI wires

Structure of the hoarding will be 5 feet height from ground level

iii

**6" X10"=60 sq ft.**

Quality of surface angel frame using should be of good quality

Joist - 4"x2"

Angle- 3"x3"

Angle -2"x2"

Two feet deep concrete on each polo of the board along with supporting iron angle

Frame should be iron angle



Flex should be best quality with digital multicolored printing  
 Flex should be fixed by iron pipes and GI wires  
 Structure of the hoarding will be 5 feet height from ground level

iv

**8" X 16"=128 sq ft.**

Quality of surface angel frame using should be of good quality

Joist - 5"x2.5"

Angle- 3"x3"

Angle - 3"x3"

Three feet deep concrete on each polo of the board along with supporting iron angle

Frame should be iron angle

Flex should be best quality with digital multicolored printing

Flex should be fixed by iron pipes and GI wires

Structure of the hoarding will be 5 feet height from ground level

v

**15"X 30"=450 sq ft.**

Quality of surface angel frame using should be of good quality

Joist - 6"x3"

Angle- 4"x4"

Angle - 4"x4"

Three feet deep concrete on each polo of the board along with supporting iron angle

Frame should be iron angle

Flex should be best quality with digital multicolored printing

Flex should be fixed by iron pipes and GI wires

Structure of the hoarding will be 5 feet height from ground level

#### FINANCIAL BID for PRINTING

1	Booklet	Item Specification Booklet	< =1,000	above 1,000
	Patient Health Booklet, Size 1/8	Art Paper, 220 GSM Multi Colour Both side, Cover Page	Rs.	Rs.
		Inner Paper, 70 GSM Single Colour, 10 Pages		
	Patient Health Booklet, Size A3	Art Paper, 300 GSM Single Colour single side	Rs.	Rs.
		Central Folding with Binding & Belt		
	Patient Health Booklet, Size A5	Cover Page 150 GSM, Art Paper, Inside Page:70 GSM Single Colour both side	Rs.	Rs.
		Stapled, 36 Pages		
2	Flip book	Specification	< =100	above 100
	Size 12"X8"	15 Sheets, Both side lamination Art Paper 300 GSM, Gloss Finish Brighness Minimum 80, Multi colour Both side Binding : Wiro Top binding with 20 MM	Rs.	Rs.



		Flip Stand cover (1 ½ pound mill board: 2 Nos connected with each other with base having folding arrangement for hand hold as well as table top position. White art paper 130 GSM with pasting.		
3	<b>Envelop</b>	<b>Specification</b>	<b>&lt;=1,000</b>	<b>above 1,000</b>
	Envelop ( Paper Pouch)	Size 4.00 " X 6.00 ", 90 GSM maplitho Paper Brighthness Minimum 77, Single colour print	Rs.	Rs.
	Envelop	Size 5.9 " X 8.5 ", 90 GSM maplitho Paper Brighthness Minimum 77, Single colour print	Rs.	Rs.

4	<b>Canopy</b>	<b>Specification</b>	<b>1 to 10 Nos</b>	<b>Above 10</b>
	<b>Size</b>	<b>6X6X7 Feet</b>	Rs.	Rs.
	Material	PVC		
	Color	Multicolor		
	Frame			
	Material	Steel		
	Shape	Square		
i	Is It			
	Waterproof	Waterproof		
	Free Standing	Yes		
	Pattern	Printed		
	Canopy			
	Material	Flex		
	<b>Size</b>	<b>4X4X7 Feet</b>	Rs.	Rs.
	Material	PVC		
	Color	Multicolor		
	Frame			
	Material	Steel		
	Shape	Square		
	Is It			
ii	Waterproof	Waterproof		
	Free Standing	Yes		
	Pattern	Printed		
	Canopy			
	Material	Flex		

Price to be quoted as per specification per piece

Bidders Signature

**FINANCIAL BID for PRINTING**

**REGISTER**

Specification & Size			Maplitho 95 GSM Single Colour print		
SI No	Size	Register Binding Charges	Up to 100 Pages	Up to 200 pages	Up to 300 pages

1	A4	Hard Board Binding,300 GSM	Rs.	Rs.	Rs.
		Cloth Binding	Rs.	Rs.	Rs.
		Rexin Binding	Rs.	Rs.	Rs.

2	A3	Hard Board Binding,300 GSM	Rs.	Rs.	Rs.
		Cloth Binding	Rs.	Rs.	Rs.
		Rexin Binding	Rs.	Rs.	Rs.

3	Legal	Hard Board Binding,300 GSM	Rs.	Rs.	Rs.
		Cloth Binding	Rs.	Rs.	Rs.
		Rexin Binding	Rs.	Rs.	Rs.

Price to be quoted only for Binding Charge per Register.

*Bidders Signature*



**FINANCIAL BID for PRINTING**

**Printing of Format**

SI No	Item Specification	A4 Size		Legal Size		A3 Size		
		< =10,000	> 10,000	< =10,000	> 10,000	< =10,000	> 10,000	
1	Forms & Formats , single side print on Maplitho paper.	70 GSM	Rs.	Rs.	Rs.	Rs.	Rs.	Rs.
		90 GSM	Rs.	Rs.	Rs.	Rs.	Rs.	Rs.
		100 GSM	Rs.	Rs.	Rs.	Rs.	Rs.	Rs.
2	Forms & Formats, both side print on maplitho paper.	70 GSM	Rs.	Rs.	Rs.	Rs.	Rs.	Rs.
		90 GSM	Rs.	Rs.	Rs.	Rs.	Rs.	Rs.
		100 GSM	Rs.	Rs.	Rs.	Rs.	Rs.	Rs.

Price to be quoted per piece basis

Bidders  
Signature





**DECLARATION**

(To be submitted with Technical Bid)

I / We ..... the Proprietor/partner/ do declare that I / We have carefully read all the terms of reference of tender of the CDM & PHO cum District Mission Director, NHM, Nabarangpur, Orissa for " **All type of printing Works & Erection of Hoarding** "under NHM, Nabarangpur. The approved rate will remain valid for a period of one year from the date of approval. I will abide with all the terms & conditions set forth in the Tender Reference no. \_\_\_\_\_

I/We do hereby declare I/We have not been de-recognized / black listed by any State Govt. / Govt. of India / Govt. Organization / Govt. Health Institutions for supply of Non-Standard Quality (NSQ) as asked for or for non-supply.

I/We agree that the Tender Inviting Authority can forfeit the Earnest Money Deposit and blacklist me/us for a period of 5 years if, any information furnished by us proved to be false at the time of inspection / verification and not complying with the Tender terms & conditions.

I/We ..... do hereby declare that I / we will deliver my work as per the terms, conditions & specifications of the tender document and work orders.

Signature of the bidder :

Date :

Name & Address of the Bidder

