

PANCHAYAT SAMITI,
KOSAGUMUDA.
Dist:-NABARANGPUR



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No. 1798/PS(KSG)-2020.

Dated 27/08/2020.

QUOTATION/TENDER CALL NOTICE FOR HIRE OF VEHICLE

Sealed Quotation/Tenders are invited from interested Travel Agencies / Tour Operators / Private Individuals for providing TUV-300 / Bolero / TATA Sumo / Ertiga, which shall confirm to the terms and conditions(Annexure-II) for Official use purpose in the Block Office, Kosagumuda on monthly hired basis.

1. The Vehicle must be in road worthy condition, shall not be more than 03(three) years old from the date of initial registration and must have valid Registration/ Insurance/Fitness Certificates etc. Valid Contract Carriage Permit, proof of up-to-date tax payment etc. which are mandatory for playing Vehicle.
2. The Driver of the Vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger Vehicle.
3. The Driver should be well behaved, gentle and obedient in nature.
4. A sum of Rs.5000/-(Rupees Five Thousand) Only shall be deposited by the intending bidder in shape of Account Payee Bank Draft/Demand Draft of Cheque Drawn in favour of the Block Development Officer, Kosagumuda payable at SBI, Nabarangpur/Mokiya/ICICI Bank, Kosagumuda/Utkal Grammen Bank, Kosagumuda and to submit along with the tender paper as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
5. The monthly rate of hire charged be quoted separately in the general bid information(excluding fuel and lubricants). The maximum hired charges of the Vehicle should not be exceeded to **Rs.16,000/-**.
6. The Vehicle must achieve a fuel efficiency of minimum 12 KMs per Liter.
7. The details of the make and year of manufacture of the Vehicle, Registration Number Mileages (KMs covered per Liter) and name of the Driver with Driving License Number and period of validity should be specifically provided in the general bid information to be furnished with the Quotation/Tender (Annexure-III).
8. GST Registration and Gem Registration are compulsory for any Service provider to provide hired vehicles to Govt. Offices through Gem or through open Bidding.

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9. The Quotation completed in all respect should reach the undersigned on or before 12-09-2020 by 04.00 PM and shall be opened on 15-09-2020 at 11.00 AM in presence of the bidders or their authorized representatives in the Office Chamber of the undersigned.
10. The undersigned reserves all rights to accept, reject or cancel all the bids/quotations without assigning any reasons thereof.
11. The application form of Quotation/Tender containing general bid information Terms & Conditions for Hiring of Vehicles etc. will be available with the Cashier of this Office on payment of Rs.100/-(Rupees One Hundred) only or can be downloaded from Odisha Govt. Website www.odisha.govt.in. The applicant shall furnish a Demand Draft for an amount of Rs.100/-(Rupees One Hundred) only towards cost of application alongwith the application.

Block Development Officer
KOSAGUMUDA
Dated- 27-08-2020

Memo No. 1799 /2020.

Copy forwarded to all Tahasildars/all BDOs/all CDPOs, ICDS Projects/all District Level Officers of the District for information and wide publicity.

Copy to Notice Board of this Office.

Block Development Officer
KOSAGUMUDA
Dated- 27-08-2020

Memo No. 1800 /2020.

Copy forwarded to District information Officer, NIC, Nabarangpur for information. He is requested to upload the same in the District Website of NIC upto 12-09-2020 by 04.00 PM.

Block Development Officer
KOSAGUMUDA
Dated- 27-08-2020

Memo No. 1801 /2020.

Copy submitted to the Collector, Nabarangpur/Project Director, DRDA, Nabarangpur/Sub-Collector, Nabarangpur/District Panchayat Officer, Nabarangpur for kind information and necessary action.

Copy to DI&PRO, Nabarangpur/Executive Officer, Municipality, Nabarangpur/Umarkote for information and wide publication.

Block Development Officer
KOSAGUMUDA
Dated- 27-08-2020

TERMS & CONDITIONS FOR HIRING OF VEHICLE

The following terms & condition must be fulfilled by the successful bidder for providing vehicle on on monthly hired rate basis.

1. The hired vehicle during period of contract, shall have all necessary valid MV documents such as valid Registration Certificate/Insurance Certificate/ Fitness Certificate/Valid Contract Carriage Permit/Proof of up-to-date Tax payment etc., and D.L of the Driver available all the times. The Department/Office hiring the Vehicle shall not be responsible for any damage to any property on account of use of hired vehicle or loss of life injury made to any person or damage to any property on account of use of hired vehicle in any manner/whatsoever. The hirer shall be responsible for all such litigation.
2. The hired charges to be paid for monthly basis is final but does not include cost of Diesel, which is to be paid separately basing on actual consumption and lubricants as per existing Govt. norms. All the Govt. expenditure of the Vehicle towards repair, replacement or spare parts, Lubricating Oil of Engine, Gear Box and different coolant, Tyres & Tubes, Battery etc., will be borne by the bidder.
3. It shall be the responsibility of the bidder to provide a good Driver and the monthly remuneration of the Driver shall be borne by the Owner of the Vehicle.
4. In case of breakdown whatever the replacement of a Vehicle of the same or better Model shall be provided by the Owner of the Vehicle/Bidder.
5. In case of the Vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage another Vehicle from other source.
6. The Vehicle shall report for duty for Minimum 25 days in a Month.
7. In case of emergency, the Driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded for the said purpose.
8. Monthly hired charges & reimbursement towards cost of Diesel(as per actual) and Lubricants(as per Govt. norms) of selected bidder will be paid in every succeeding month within fifteenth days from the date of submission of bills by the Service provider and no advance will be paid.
9. The Vehicle shall not be 03(three) years old from the initial registration and also having in good running condition during the period of contract.
10. If the services are found to be unsatisfactory, the client shall give one month notice for terminate the agreement.
11. In case the Service Provider intends to withdraw the services of his/her Vehicle and terminate the agreement then, it shall be mandatory upon him/her for grant one month notice before such withdrawal of service and termination of agreement.
12. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.
13. GST Registration and Gem Registration are compulsory for any Service Provider to provide hired vehicles to Govt. Offices through Gem or through open Bidding.

Signature of the
Quotation Calling Authority
(BDO, KOSAGUMUDA)
21/05/2020

GENERAL INFORMATION FOR HIRING OF VEHICLE

1.	Registration Number of the Vehicle	
2.	Type of Vehicle (AC/Non Ac)	
3.	Year of Manufacturer	
4.	Model	
5.	Date of Registration	
6.	Name & Complete Address of the Owner of Vehicle	
7.	Fitness Certificate Validity of the Vehicle(upto which period)	
8.	Permit Validity(upto which period)	
9.	Insurance Validity(upto which period)	
10.	Name & Address of the Owner	
11.	D.L. No. & Validity of the D.L of Driver	
12.	Proposed Hired Charge of the Vehicle Per Month excluding Fuel Cost	
13.	Rate of Fuel Consumption/Mileage per Liter	
14.	Contact Number of the Service Provider (Tenderer/ Quotationer) Mobile No..... Telephone.....	

FORMAT FOR PRICE BID

Sl.No.	Name of the Office	Hire Charges (Excluding Driver's Monthly Salary & Fuel) In INR	Fuel (KMs Per Ltr.)	Remarks, if any
01.	Block Development Officer, Kosagumuda			

" Certified that the information submitted above by me are true to the best of my knowledge and belief."

**Seal & Signature of the
Quotationer/Tender.**