



OFFICE OF THE TAHASILDAR, RAIGHAR
DIST: NABARANGPUR
E-mail id: tah.raighar-od@nic.in / tdraighar@gmail.com

No. 1327 /XXIII-02/2020

Date: 16.07.2020

QUOTATION/TENDER CALL NOTICE

Sealed quotations/tenders are invited from interested reputed Travel Agencies/Tour Operators or Private individuals for providing one Diesel vehicle TUV300/Bolero/Sumo Gold/Ertiga having sitting capacity not more than ten including driver, which shall conform to the Terms and Conditions as per Annexure-I, II & III for official use in Tahasil Office, Raighar on monthly rent basis. The sealed quotation should be super-scribed "Quotation for providing vehicle on hire basis" on the cover and sealed quotation should reach to the undersigned through Registered Post/Speed Post on or before 30.07.2020 by 5:00 PM and said quotation shall be opened on 31.07.2020 at 11:00 AM in the presence of the bidders or their authorized representatives. The undersigned shall not be held responsible for non receipt/late receipt of the tender/quotation documents sent by post beyond the scheduled date and time. Tender/quotation received after the scheduled date and time or incomplete tender/quotation shall not be accepted. The above entire quotation/tender process is abide with provisions contained in Finance Department Office Memorandum No. 30464/F dated 06.09.2019.

The application form of quotation/tender containing general information for hiring vehicles and terms and conditions etc can be downloaded from the district website www.nabarangpur.nic.in.

Dattai
16.07.2020
Tahasildar, Raighar
Raighar
Date: 16.07.2020

Memo No. 1328 /2020

Copy to Notice Board of this office for general publication.

Copy forwarded to all BDOs/all Tahasildars/ all C.D.P.O.s in this district with a request to public the notice in their office notice board for wide publication.

Dattai
16.07.2020
Tahasildar, Raighar
Raighar

Memo No. 1329 /2020

Copy submitted to the Additional District Magistrate, Nabarangpur for favour kind information and necessary action.

Copy submitted to the Sub – Collector, Nabarangpur for favour of kind information and necessary action.

Copy forwarded to D.I.O., NIC, Collectorate, Nabarangpur with a request to upload the notice in the District website for wide publication.

Dattai
16.07.2020
Tahasildar, Raighar
Raighar

ANNEXURE-I

1. The Vehicle must be in Road Worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid certificate from Pollution Control Board, Valid Contract Carriage Permit, proof of up to date tax payment etc, which are mandatory for applying of vehicle.
2. The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
3. The Driver should be well behaved, gentle and obedient in nature.
4. A sum of Rs 5000/- shall be deposited by the Intending bidders in shape of account payee Bank Draft in favour of the Tahasildar, Raighar and submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
5. The monthly rate of hire charges be quoted separately in the general bid information (excluding fuel and lubricants).
6. The vehicle must achieve a fuel efficiency of 10 Kms per liter.
7. The details of the make and year of manufacture of the vehicle, registration no., mileage (Kms covered per liter) and name of the Driver with Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation/Tender (Annexure-III).
8. The quotation completed in all respect should reach the undersigned on or before 30.07.2020 by 5 PM and shall be opened on 31.07.2020 at 11 AM in presence of the bidders or their authorized representatives.
9. The application form of quotation/tender containing General Bid Information & Terms and conditions for Hiring of Vehicles etc, will be available with the Tahasildar, Raighar on payment of Rs. 100/- from 16.07.2020 to 30.07.2020 or can be download from Odisha Govt. Website www.odisha.gov.in. In case the application form is downloaded from Govt. website, the applicant shall furnish a Demand Draft for an amount Rs 100/- (Rupees One Hundred) Only towards the cost of application along with the application.

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16.07.2020
Tahasildar, Raighar
Raighar

TERMS & CONDITIONS FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as:- valid Registration Certificate, Insurance Certificate, Fitness Certificate, Valid Contract Carriage Permit, Valid certificate regarding pollution from competent authority, Proof of up to date tax payment etc. and D.L. of the driver available all the times. The Department/Office hiring the vehicle shall not be responsible for any damage/loss caused to hired vehicles or loss of life/injury made to any person or damages to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
2. The hire charges to be paid for monthly basis is final but does not include cost of diesel, which is to be paid separately basing on actual consumption and lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box & differential Coolant, Tyres & Tubes, Battery etc, will be borne by the bidder/ owner of vehicle.
3. It shall be responsibility of the bidder/ owner of vehicle to provide a good driver and the salary of the driver shall be borne by the owner.
4. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
5. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
6. The vehicles shall report for duty for minimum of 25 days in a month.
7. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
8. Monthly hire charges and reimbursements towards cost of diesel (as per actual) and lubricants (as per Govt. norms) of selected bidder will be paid in every succeeding month, as per as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
9. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.
10. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
11. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement. It shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
12. If the bidder violates any of the terms of contract, the undersigned shall forfeit the entire amount of security deposit.
13. The hired vehicle cannot be used for any private/commercial purpose beyond office hours or during holidays.

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16.02.2020
Tahasildar Raigar
Raigar

GENERAL INFORMATION FOR HIRING VEHICLES

1. Registration No. of Vehicle:-
2. Type of Vehicle (AC/Non-AC) :-
3. Year of Manufacture:-
4. Model :-
5. Date of Registration :-
6. Name & complete address
of the owner of vehicle :-
7. Fitness Certificate validity :-
8. Permit validity :-
9. Insurance validity :-
10. Name /Address of the Driver :-
11. D.L. No. & Validity of the D.L. of the Driver :-
12. Proposed hire Charge of the vehicle per month
excluding fuel cost :-
13. Rate of fuel consumption/Mileage per litre :-
14. Contact Number of the Service Provider (Tender/Quotationer)

Mobile No. _____ Telephone No. _____

Certified that the information submitted above is true to the best of my knowledge and belief.

Seal & Signature of the
Quotationer/Tenderer