



OFFICE OF THE CHILD DEVELOPMENT PROJECT OFFICER  
I.C.D.S PROJECT OFFICE NANDAHANDI

Gmail: cdponandahandi@gmail.com

L. No 305 /2020

Dated: 27-05-2020

**TENDER CALL NOTICE**

Sealed quotations are invited from interested Travel Agencies/ Tour Operators/ Private Individuals for providing One Diesel driven vehicles( Bolero/Sumo-gold/ TUV 300) which shall confirm to the terms and conditions( Annexure-I) for official use in the ICDS Project office, Nandahandi by the Child Development Project Officer under Women & Child Development and Mission shakti Department, Odisha on monthly rent basis.

1. The vehicle must be in road worthy condition, shall not be more than 03 years old from the date of initial registration and must have valid Registration certificate, Insurance coverage certificate, fitness certificate, pollution control certificate, proof of up to date tax payment etc. which are mandatory for plying of vehicle.
2. The driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicles.
3. The driver should be well behaved, gentle and obedient in nature.
4. A sum of Rs 5000/- (Rupees Five Thousand) only shall be deposited by the intending bidders in shape of Account payee Bank Draft drawn in favour of Child Development Project Officer, Nandahandi and submitted along with the tender as security Deposit. After completion of the tender process, the amount will be refunded to the unsuccessful bidder.
5. The monthly rate of hire charges should be quoted separately in the general bid information (including fuel and lubricants).
6. The vehicle must achieve a fuel efficiency of 10 Kms per litre.
7. The details of make and year of manufacture of the vehicle, registration no, mileage (Kms. Covered per litre) and name of the Driver with Driving License No. and period of validity should be specifically mentioned.
8. In the event of approval of the bid/ quotation fulfilling with all the terms and conditions, the owner of the vehicle should enter to execute a contract agreement with the Child Development Project Officer, I.C.D.S Nandahandi for the period of contract at least for one year or the same may also continued for further period as the case may be.
9. During the period of contract if the service of the vehicle/driver so engaged found to not satisfactory the owner of the vehicle shall be issued with one month notice an may terminate the agreement.

10. In case the owner of the vehicle intends to withdraw the service of his/her vehicle and terminate the agreement it will be mandatory upon him/her to grant one month notice before such withdrawal of services before terminating the contract agreement made there under.
11. If the bidder violates the terms and conditions of the contract the undersigned shall have the right to reject the contract and forfeit the security money so deposited by the bidder without assigning any reason thereof.
12. The quotations in sealed cover duly filled in with the prescribed form (Annexure-II) should reach the office of the undersigned by 10-06-2020 by registered post by 11.00 AM and will be opened in presence of the bidder or his authorized representative on the same day by 11.30 AM for finalization of the quotation. The sealed cover should be superscribed in Block Letters as "QUOTATION FOR ENGAGEMENT OF HIRED VEHICLE FOR USE IN THE ICDS PROJECT, NANDAHANDI"
13. The quotations received after the date and time fixed shall be summarily rejected.
14. The undersigned may approve or reject the quotation of any bidder or the entire process at any time without assigning any reason thereof.

**Enclosures:**

Annexure-I & Annexure-II

Memo No: 306 /2020

*Prasanna*  
Child Development Project Officer,  
ICDS Project, Nandahandi

**NANDAHANDI**

Dated: 07-05-2020

Copy submitted to the Sub Collector Nabarangpur/ The District Social Welfare Officer Nabarangpur/ All DLO's of Nabarangpur District/ All BDO's/ All Tahasildars/ All C.D.P.O's of Nabarangpur/ The D.I.O, National Informatics Centre Nabarangpur for favour of kind information and wide publicity.

Copy to this office notice board for publicity.

*Prasanna*  
Child Development Project Officer,  
ICDS Project, Nandahandi

**NANDAHANDI**



TERMS AND CONDITIONS FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles(Bolero/Sumo-gold/ TUV 300) during the period of contract shall have all necessary valid MV Documents such as valid registration Certificate, Insurance certificate, fitness certificate, valid contract carriage permit, proof of up to date tax payment etc. and driving license of the driver available at all the times. The Department/ Office hiring the vehicle shall not be responsible for any damage/ loss caused to hired vehicles or loss of life/ injury made to any person or damage to any property on account of use of hired vehicle in any manner whatsoever. The hirer shall be responsible for all such litigation.
2. The hire charges including fuel charges and lubricants to be paid on monthly basis. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of engine, Gear Box and differential coolant, tyres and Tubes battery etc. will be borne by the bidder.
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
4. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/ bidder.
5. In case of the vehicle do not report regularly the authority will be at liberty to reject the agreement and may engage vehicle from other source.
6. The vehicles shall report for duty for minimum of 15 days a month except holidays.
7. In case of emergency the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
8. Monthly hire charges including fuel charges will be paid in every and succeeding month. As far as possible within 15 fifteen days of the submission of bills by the service provider and no advance payment will be made.
9. The vehicle shall not be more than 3 years old from the date of initial registration and also in good running condition during the period of contract. However new vehicles shall be given preference while selection.
10. If the services are found to be unsatisfactory the client shall give one month notice and terminate the agreement.
11. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement it shall be mandatory upon him/her to grant one month notice before such withdrawal of service and termination of agreement.
12. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.

  
 Child Development Project Officer  
 C.C.D.S Project, Nandahandi  
**NANDAHANDI**

GENERAL INFORMATION FOR HIRING VEHICLES

1. Registration No of Vehicle:
2. Type of Vehicle (AC/Non AC):
3. Year of Manufacture:
4. Model:
5. Date of Registration:
6. Name & complete Address of the  
Owner of the vehicle:
7. Fitness Certificate Validity:
8. Permit Validity:
9. Insurance Validity:
10. Name and Address of the Driver:
11. D.L. No & Validity of the D.L of the Driver:
12. Proposed hire charge of the vehicle per  
Month excluding the fuel cost:
13. Rate of fuel consumption/ Mileage per litre:
14. Contact Number of the Service Provider (Tender/ Quotationer)

Mobile No \_\_\_\_\_ Telephone No: \_\_\_\_\_

“Certified that the informations submitted above are true to the best of my knowledge and belief.”

**Seal & Signature of the  
Quotationer/Tenderer.**