

DISTRICT PROJECT OFFICE, SAMAGRA SHIKSHA, NABARANGPUR

No. 649, Dated 03/03/2020

TENDER CALL NOTICE FOR PRINTING & SUPPLY OF ELEMENTARY TEACHER'S ID CARD

Sealed tenders under two bid systems are invited in prescribed format from the registered Offset Printing firms having valid registration certificate issued by DIC/NSIC/MSME, IT return of last three years, valid PAN / valid GST regn. Certificate with copy of the last GST return for financial year 2019-20 for printing and supply of Teacher's ID cards. The bid document should reach to the office of the undersigned through registered post or speed post only as per the terms and conditions specified below in the envelope duly marked on the top "Tender for printing and supply of Teacher's ID cards" during office hours by 5:30 PM of dated 06.4.20 The tender shall be opened at 11.00 a.m. on dt. 7.4.20 in the office of the District Project Coordinator, Samagra Shiksha, Nabarangpur in the presence of the bidders or their authorized representatives.

Tender Cost: Rs. 500/-

GENERAL TERMS & CONDITIONS FOR TWO PART BIDDING SYSTEM FOR PRINTING & SUPPLY OF TEACHER'S ID CARD

1. The Tender Paper along with the Terms & Conditions can be downloaded from website www.opepa.in or www.nabarangpur.nic.in from 03.3.2020 to 06.4.2020 and the cost of the tender paper of Rs.500/- which is to be enclosed in shape of crossed Demand Draft drawn on any Nationalized Bank in favour of District Project Coordinator, Samagra Shiksha, Nabarangpur' payable at Nabarangpur
2. The Specification is :

| Sl. No. | Specification | |
|--|-------------------|--------------------------|
| a. | Size | 85 mm x 54 mm (Portrait) |
| b. | PVC Card | CR80 |
| c. | Printing | Multi Colour, Laminated |
| d. | Binding | PVC Card |
| Strap Specification (to be fixed with the PVC ID Card) | | |
| a. | Strap length Size | Standard |
| b. | Strap width Size | 20 mm (Minimum) |
| c. | Strap Material | Cotton/Silk |
| d. | Printing | Screen Printing |

3. Order for supply will be placed in bulk as per requirement, which is approximately 6498 nos. of ID card printing. The details are as follows:

| Sl.No. | Subject | No of Teacher | No. of BEO Staff | No. of DPO Staff | Total |
|--------|---------|---------------|------------------|------------------|-------|
| 1 | ID Card | 6373 | 100 | 25 | 6498 |

4. **Hard copy for digitalization of ID card is available at District Project Office.**
5. **After digitalization of ID cards Hard Copy by the successful firm, the same will be sent for verification by the concerned BEO.**

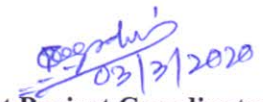
[Signature]
03/3/2020

6. **Printing and Supply of Teachers ID cards:** The ID Cards are to be supplied within 15 days from the date of issue of verified digital material by the undersigned, failing which Security deposit will be forfeited and penalty @0. 5% per week subject to a maximum of 10% of the total Contract Value will be levied.
7. **Qualification:** Bidder has to apply in two part bidding system, i.e., technical bid and financial bid. Bidder qualified in technical bid will be considered for the financial bid. The bidders are advised to submit sealed envelope duly marked on the top "Tender for printing and supply of Teacher's ID cards" which contain two envelopes one for technical bid and the other for financial bid.
8. The quantity of aforesaid material (ID Cards) may increase or decrease.
9. **Place of Delivery:** The ID cards should be delivered to concerned BEOs of Nabarangpur Dist.
10. **E.M.D:** Rs.6, 000/- (Rupees Six Thousand) only in shape of Bank Draft in favour of District Project Coordinator, SS, Nabarangpur. **No exemption Certificate will be accepted.**
11. **Security Deposit:** The successful bidder shall deposit the security deposit of 5% of the order value within 7 days from the finalization of tender only in shape of Bank Draft in favour of District Project Coordinator, SSA, and Nabarangpur. **No exemption Certificate will be accepted.**
12. **Rate:** The rate quoted for all items should be inclusive of all taxes as applicable.
13. The cost of Pre-press D.T.P, Design, Transportation Cost and all related expenses to Block Points should be included in quoted price.
14. The Tax Deduction at Source (TDS) shall be done as per the provisions of Income Tax Act & GST Act.
15. The printing work and day to day progress will be verified by DPC / SCST Coordinator or any other officer authorized by Collector / DPC.
16. Quality of the printing work should be of higher order, without any mistake and printing should be neat and legible.
17. The bidder shall be held responsible for printing, and supply of ID card as per the sample approved.
18. Printing must be in Offset process using eco-friendly ink (I.S.O.I.S.I) standard as directed by Hon'ble High Court, Odisha.
19. Any disputes regarding the tender process shall be subject to the Jurisdiction of Nabarangpur Town only.

The selected firm/press will have to make an agreement with the District Project Coordinator, RTE-SS, Nabarangpur soon after the selection and before issue of the work order in non-judicial stamp paper for printing and supply of Teacher's ID cards to elementary teachers of Govt. Schools of Nabarangpur district. Failure to execute the agreement by the stipulated date the EMD is liable to be forfeited.

The Collector-cum-Chairperson, RTE-SS, Nabarangpur reserves the right to cancel all or any quotation without assigning any reason thereof.

By order of Collector-cum-Chairperson


District Project Coordinator
RTE-SS, Nabarangpur

Application of Technical Bid Document

**TENDER FOR PRINTING AND SUPPLY OF
Teacher's ID cards to elementary teachers of Govt. Schools of Nabarangpur district**

1. Name, Address & Tel. No of bidder _____

2. Details of cost of tender paper : DD/ MR No _____ date _____
Rs. _____ drawn on bank _____

3. Details of EMD : DD No _____ date _____
Rs. _____ drawn on bank _____

4. GST No. :

5. PAN No. :

6. IT Return of last 03 Yrs. :

7. Last GST Return for Financial Year 2019-20 :

8. DIC Registration certificate :

9. Name of the proprietor :

10. Additional information if any :

11. Affidavit Regd. Non- Blacklist of Farm :

12. Sample Submitted : Yes/ No

Seal & Signature of the Bidder

[Handwritten signature]
03/3/2020

Application of Financial Bid Document

**TENDER FOR PRINTING AND SUPPLY OF
Teacher's ID cards to elementary teachers of Govt. Schools of Nabarangpur district**

1. Name, Address & Tel. No of bidder _____

2. Name of the proprietor :
3. Quoted Price for ID Card with Strap :

| Sl.No. | Particulars | Amount (in Rs.) |
|--------|---------------------------------|------------------|
| 1 | Cost per ONE ID Card with Strap | |

NB: The Lowest Bidder will be decided after calculating the total cost of the ID card with Strap as per the rates quoted. If there is any confusion in rates quoted in words & rates quoted in figures, the rates quoted in words will be taken as rates quoted by Bidders.

Seal & Signature of the Bidder

Signature
02/12/2020

SAMPLE OF TEACHER ID CARD



Govt. of Odisha,
School & Mass Education Department.
Dist: - Nabarangpur



Name
Sex
Designation
Blood Group
Contact No.
Block

Teacher ID No: - xxxxxxxxxxxx (as per Teacher profile)

**ADDRESS OF SCHOOL WITH UDISE
CODE & PIN CODE**

**District Education Officer
Nabarangpur**

SAMAGRA SHIKSHA, NABARANGPUR

Strap: - Govt. of Odisha, S&ME Deptt., Dist: Nabarangpur