

**COLLECTORATE: NABARANGPUR
(ST & SC DEVELOPMENT SECTION)**

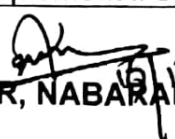
No. _____/2018

Date.

EXPRESSION OF INTEREST

Nabarangpur District Administration on behalf of ST & SC Development Department, Odisha is going to implement the "VOCATIONAL TRAINING PROGRAMME" in the SSD Department Schools of Nabarangpur District to develop the skill of the ST/SC boarders and to give a boost to their employability alongside their normal academic studies. Interested Project Implementing Agencies who are having the required eligibility criteria and experience as indicated below may apply on or before 27/11/2018 (5.00 PM) to the District Welfare Officer, Nabarangpur. The interested PIAs may download the ToR (Terms of Reference) and the list of targeted schools of SSD Department, from the District Website www.nabarangpur.nic.in from 20/11/2018 to 27/11/2018. The selection for empanelment of PIA shall follow two stage scrutiny process i.e. "Qualifying Criteria" and "Technical Parameters" as indicated below. The Qualifying Criteria bids will be opened first and the Technical Parameters of those qualifying PIAs who satisfy the qualifying criteria shall be opened later on dt. 30/11/2018 at 11.00 AM in the office chamber of District Welfare Officer, Nabarangpur. The quotationers or their authorized representatives may remain present at the time of opening of the bids. The Collector, Nabarangpur reserves the right to reject any or all offers without assigning and reason thereof. For any clarification the PIAs may contact the District Welfare Officer, Nabarangpur during the office hours on any working day up to 27/11/2018.

Qualifying Criteria	Technical Parameters	Required documents (to be enclosed in the qualifying criteria sealed cover)
Should have been registered as Legal entity under Ministry of Corporate Affairs at least for 1 year.	Annual average turnover for 2017-18.	Refundable EMD for Rs.10,000/- in shape of DD. The EMD of the successful PIA will be kept upto completion of the term period.
Should have experience in the field of vocational skill dev. Programme.	Infrastructure availability with records.	Nonrefundable Tender Paper cost of Rs.1050/-in shape of Bank Draft payable at SBI, Nabarangpur infavour of District Welfare Officer, Nabarangpur.
Should not have been blacklisted by CAPART or any other Govt.Deptt.(GOI or State)	Having experienced professional staff with records.	Copies of Valid Service Tax/Registration Certificate/PAN/TAN card & VAT clearance certificate/GST registration certificate etc.
Should furnish the balance sheet, audit accounts, and Income returns for the year 2017-18	Experience of implementing vocational skill Projects.	Power point Presentation by the PIA for the present programme showing how it would implement if selected.


COLLECTOR, NABARANGPUR

Introduction:

The ST & SC Development Deptt., runs educational institutions for providing quality education to the Scheduled Caste & Scheduled Tribe students. Besides providing quality education, ST & SC Development Department intends to undertake skill development training programme for the students to develop their skills to give a boost to their employability. The programme aims for facilitating skill building/vocational training programme in the students run by the Department to impart need based skill trainings to the ST & SC students alongside the school education. The Programme strives towards building employability in them through skill development programme and thereby ensuring them better livelihood opportunity.

Broad Objective :

- To introduce skill development programme in the schools as part of the school curriculum for the ST & SC students studying in the schools run by the Department.
- To identify market oriented and local specific trades/areas for skill development and impart training to the students.
- Vocational supports to students enable them developing the employable skill sets for facilitating better livelihood opportunities.

Target Group :

- All the ST & SC students studying in class VIII and above in the identified High Schools/Higher Secondary Schools run by the ST & SC Development Department shall be targeted for building the appropriate vocational skills among them. The training programme shall be introduced in the following school.

SL No.	Name of the Block	Name of the SSD Schools
1	Nabarangpur	E.M.R.S., Hirlli
2	Nandahandi	Govt.(SSD) Girls High School, Kotraguda
3	Papadahandi	Govt.(SSD) High School, Jatabal
4	Dabugam	Govt.(SSD) Higher Secondary School, Dabugam
5	Umerkote	Govt.(SSD) Girls High School, Naikguda
6	Umerkote	Govt.(SSD) Higher Secondary School, Badabharandi
7	Raighar	Govt.(SSD) Higher Secondary School, Raighar

Strategy for implementation of the Vocational Training in Tribal Schools:

- The Training programme shall be of short duration and non-hazardous in nature.
- The Project Implementing Agencies(PIAs) shall be engaged for implementation the trainings to the identified students.
- Respective DWOs shall be the Nodal Agency for the implementation of the vocational training programme.
- The existing High Schools/GHS/HSS of this district should be used as the venue for the training programme. Necessary installation of workshop facilities shall be provided in the school premises by the selected PIA.
- Students of Tribal and Schedule Caste communities above STD VIII shall be given the vocational skill in the schools.

Sectors for Vocational Skills in Schools :

Indicative sectors to be covered under the programme are indicated below.

SL.No.	Sector	Suggested activities
1	Service Sector	Tailoring & Embroidery etc.
2		Beauty parlor & Wellness

These above sector is indicative sector for Vocational Skills Programme in schools, however, other feasible skill/sector can be added based on the local needs.

Project Implementing Agencies(PIA) for Vocational Training :

The Project Implementing Agencies(PIAs) shall be engaged for imparting the trainings to the identified students & the PIA shall be selected through a bidding process.

The role of PIA includes:

- Preparation and submission of the individual school wise Training plan by identifying the opportunity for employability.
- Counseling of the students and drawing up trade wise student list.
- Developing a training curriculum/module for each Trade.
- Conducting Vocational Training for the students in the identified 07(Seven) nos. of Schools.
- Suggesting the training kit to be supplied to the students by the DWO.
- Ensuring quality of the training by deploying qualified and experienced Resource Persons.
- Each Resource Person identified for a particular trade should impart training for all the Seven High Schools in Nabarangpur District.
- Regular counseling of the trainees to ensure that they participate and complete the training programme.
- Submission of Monthly Progress Report to the concerned Headmaster/Headmistress & DWO.
- Preparing and submitting the programme completion report by highlighting the outcomes of the training.

Selection of PIAs :

- The Project Implementing Agencies(PIAs) for the "Vocational Skill Programme" shall be selected through a Tender Process.

Cost of Bid Document:

The Bid documents containing "Terms of Reference"(ToR) can be downloaded from the website www.nabarangpur.nic.in from 20/11/2018 to 27/11/2018.


The bidder shall enclose a Demand Draft for Rs.1000/- + 5% GST towards Cost of Eol documents from any Nationalized Bank, drawn infavour of District Welfare Officer, Nabarangpur payable at SBI,Nabarangpur in the Qualifying Criteria Cover which is NON-REFUNDABLE. In case, the processing fees in shape of Demand Draft is not found in the Technical cover ,the Bids shall stand rejected for all purpose.

Earnest Money Deposit:

The Bidder shall enclose Earnest Money Deposit (EMD) of Rs.10000/-(Rupees Ten Thousand) only in shape of Demand Draft from any Nationalized Bank, drawn infavour of District Welfare Officer, Nabarangpur payable at SBI, Nabarangpur in the Technical Cover. In case, the Earnest Money Deposit Demand Draft is not found in the Technical cover ,the Bids shall stand rejected for all purpose.

Mode of Submission:

Completed Eol documents should reach to District Welfare Officer, Collectorate, Nabarangpur by **Registered Post or Speed Post** or **By Hand** only on or before 27/11/2018 up to **5.00pm** and it will be opened on 30/11/2018 at **11.00** am at Collectorate, Nabarangpur.


COLLECTOR, NABARANGPUR

FORMAT FOR TECHNICAL BID

1. Name, Address, contact no./Fax No./E-mail ID
of the head office of the Organisation/Institution :



2. Address and Telephone No. of the functional
Center for which the application is being submitted:

3. Nature of the organization/Institution:
(e.g. Not for Profit/Commercial/Registered Society/Trust etc.)

4. Date of Establishment:

5. Whether registered under the Societies Registration Act 1860 : Yes/No

6. Registration No. and Date of Registration (enclose document) :

7. Period up to which Valid :

8. Details of Training institution/Center (Please furnish details)

District	Name and address of the centre	Name of the Courses	Type of Trade (PLET/SDT)

9. PAN No : (Attached copy):

10. TAN No. (Attached copy):

11. Service Tax details (Attached copy):

12. VAT clearance (Attached copy):

13. GST Registration Certificate (Attached copy) :

Place:

Date:

Seal & Signature