

OFFICE OF THE PROJECT ADMINISTRATOR, INTEGRATED TRIBAL
DEVELOPMENT AGENCY, NABARANGPUR

No: 5911 /2018

Dated: 8 .11.2018

EXPRESSION OF INTEREST

Expression of interest is invited from the interested firms, entrepreunering in individuals, to prepare and provide Artisans data base & identity Card for the Tribal Artisan of Nabarangpur District .

The firm should take the entire responsibility for preparing the Artisan database & issue of Artisan cards with due approval of the concerned Department i.e., Department of Industries , Govt of India. The rate of expenditure per card should be quoted inclusive of all expenses like GST, transportation, transportation, monitoring supervision etc. No extra payment will be made beyond quoted price. The intending firms should apply in prescribed proforma available in the District website - www.nabarangpur.nic.in.

The expression of interest complete in all respect should reach to the Project Administrator, ITDA, Nabarangpur within 15 days from the publication of advertisement i.e from 09 .11.2018 to 23.11 .2018.

Eligibility Criteria

1. The firms must have been registered under GST Act.
2. The firms must possess experience in similar type of work in Govt. Sector.
3. The firms must have its office inside the State of Odisha.
4. The firms should furnish a certificate that it has not been black listed anywhere.
5. The firm must have PAN & should submit the latest IT clearance.
6. The Firm should submit of their credibility and experience certificate.

SCOPE OF WORK

The firm will prepare the data base with the information provided by the SDC members WEOs/IPOs of Nabarangpur District and will take the responsibility of issuing I-Card to the Artisan who have not availed the Artisan I-Card earlier.

Terms and Conditions

1. The tender documents must be accompanied with EMD of Rs. 5,000/- in shape of DD drawn in favour of Project Administrator, ITDA, Nabarangpur Payable at Nabarangpur.
2. The envelope containing the tender documents must be superscribed "EOI" for providing Aritsan Identity Card.
3. The EOI completing in all respect must reach the Project Administrator, ITDA, Nabarangpur by 23.11.2018 at 5.00 PM through speed post Registered post / Courier which shall be opened on 24.11.2018 at 4.00 in presence of the bidders/ their authorized representatives.
4. The Authority (Collector-cum- Chief Executive Officer , SDC Nabarangpur) reserves the right of cancel the tender/ contract of successful bidder at any point of time without assigning any reason thereof .


6/11/18
Collector - cum-Chief Executive Officer,
Special Development Council , Nabarangpur

PROFORMA FOR EXPRESSION OF INTEREST

Name of the firm/ entrepreneur :

(in CAPITAL Letters)

Details address of communication with :

FAX/ Telephone with STD Code /Mobile No

TAN NO :

Address: AT _____

Po _____

District _____

PIN _____

Phone No _____

FAX No _____

Mobile No _____

I do hereby render Expression of Interest to execute the under mentioned description of work in accordance with the condition noted in the EOI as specified in the following schedule..

Sl.No	Name of the Item	Specification	Rate	Total Cost
1	2	3	4	5

I shall abide by all the terms and conditions as mentioned EOI papers.

Date _____

Signature of Firm with seal
Rendering EOI