


INTEGRATED TRIBAL DEVELOPMENT AGENCY: NABARANGPUR

(ST & SC DEVELOPMENT DEPTT., GOVT OF ODISHA)

Quotation Call Notice No. 4236 /18, dtd. 28/07/2018

SI No.	Items	Details
01	Bid identification No	Collector- Cum-Ex- Officio Chief Executive Officer, Special Development Council, Nabarangpur(ITDA Bid identification Notice No_____/ITD- NGP- SDC- /2018-2019
02	Name of the Work	Invitation of Annual Rate Contract in OFF-LINE mode from eligible Manufacture/ Authorized Suppliers/Proprietors for supply of Musical instruments and Costumes for 20 Nos. of dance troupes for in respect of integrated Tribal Development Agency, Nabarangpur.
03	Office inviting tender	Collector-cum-Ex-Officio Chief Executive Officer, Special Development Council, Nabarangpur
04	Officer concerned with headquarters authorized for the Tender	PA,ITDA, Nabarangpur.
05	Accepting Authority	Collector-cum-Ex Officio Chief Executive Officer, Special Development Council. Nabarangpur.
06	intended completion period / Time period assigned for supply of Items	01 (One) Calendar months from the date of supply order/ Work Order.
07	Availability & downloading of Tender Documents from the website	"www.nabarangpur.nic.in"
08	Date of publishing Bid	28.07.2018
09	Last date of submission of Bid	06.08.2018
10	Date of Bid Opening	07.08.2018
11	Place of Bid Opening	Office of PA, ITDA, Nabarangpur
12	Address for communication	Project Administrator, ITDA, Nabarangpur At/Po— Nabarangpur, District- Nabarangpur(Odisha),PIN-764059
13	Cost of Bid Document	Rs. 1000/- (Non— refundable)to be submitted in shape of DD in favour of Project Administrator, ITDA, Nabarangpur to be payable at Nabarangpur
14	Bid Security(Earnest Money Deposit	Rs 5,000/— to be submitted in shape of DD in favour of Project Administrator, ITDA, Nabarangpur to be payable at Nabarangpur
15	Mode of submission of Bids	Through Speed Post/ Registered Post only
16	Format of Financial Bid	As per Annexure-II


PA, ITDA-cum- Member Secretary,
Special Development Council, Nabarangpur

BIDDING DOCUMENT
FOR
DESIGN & SUPPLY
OF
MUSICAL INSTRUMENTS
AND
COSTUMES FOR TRIBAL DANCE TROUPES
OF
NABARANGPUR DISTRICT
ODISHA STATE

INTEGRATED TRIBAL DEVELOPMENT AGENCY, NABARANGPUR
AT/ PO-NABARANGPUR, DISTRICT- NABARANGPUR, PIN-764059

ODISHA, INDIA

DOCUMENTS TO BE ENCLOSED ALONGWITH THE OFFER

The Tender should comprise of the following documents:

- a) Forwarding letter.
- b) Details of past experience against supply made to different state nodal agencies.
- c) Photocopies of certificate of satisfactory performance of items supply previously to any Agency/Firm/Govt. Department along with copy of supply order.
- d) Earnest money deposit
- e) Tender Paper Cost deposit.
- f) Financial Bid as per Annexure-II

DETAILED TENDER CALL NOTICE

INVITATION FOR BIDS (IFB)

Bid identification Notice No/ITDA-NGP-SDC- 4236 /2018

The Collector -cum- Ex-Officio & Chief Executive Officer, Special Development Council, Nabarangpur on behalf of Governor of Odisha inviting Annual Rate Contract in OFF-LINE mode from eligible Manufacturers/Authorized Suppliers for supply of Musical instruments and costumes to 20 No of Tribal dance troupes in respect of Integrated Tribal Development Agency, Nabarangpur during the financial year 2018-19 under Special Development Council Funds. The Approximate requirement of quantity and the type of costume and Musical instruments for 20 No of different Tribal Dance Group will be as per the list enclosed herewith separately at Annexure-II. The bidders are required to quote their rate in the enclosed Financial Bid (Annexure-II) separately for each group in the said Format & shall bring samples of the different items on the day of opening of tender. The musical instruments and costumes as per list at Annexure-II should be of good quality. Priority will be given to the bidders considering the quality of materials and price quoted thereof.

The bid documents are available in the District Official website of www.nabarangpur.nic.in and can be downloaded from 11.00 A. M of Dt. 28.07.2018 to Dt.06.08.2018 up to 5.00 P.M. The last date and time of submission/receipt of Bid as per contract date through Registered Post or Speed Post only . Postal delay cannot be considered.

Manufacturer/Supplier/Proprietors:

A person, group, or company that owns or runs a manufacturing plant.

A person, group, or company that manufactures/ Authorized Supplier.

Eligibility Criteria:

- 1.1- All Manufacturers/ Suppliers/ Proprietors dealing with supply of Musical instruments and costumes for tribal.
- 1.2- Preference shall be given to the manufactures/ Suppliers/ Proprietors of Nabarangpur District.
- 1.3- The Supplier should have valid income Tax(PAN)/Sales Tax Registration Certificate/GSTN.
- 1.4 The Financial bids (Annexure-II) should also be accompanied with tender document.

1.5 All the terms & conditions of DTCN must be fulfilled by the bidder and the required amount towards cost of Tender Paper & EMD must be submitted in shape Draft along with tender documents.

2. Scope of work:

2.1 -The broad scope of work would be design, supply and transportation of musical instruments and costume for tribal to blocks/Register Club/ Community Centre point by whom Supply Order are to be placed.

2.2 -Storage facility of the items to be supplied should be provided by the Supplier for inspection at intermediate points for facilitating the process.

2.3 -The Agencies shall have to supply the items to the PA, ITDA, Nabarangpur as per the work order. Intending Suppliers are advised to collect all necessary information before hand about approach road to the village, distance and mode of transportation etc, before submitting the Annual Rate Contract.

2.4- Proper storage of musical instruments and costumes shall be the responsibility of the Suppliers. The name of Registered Club/ Community Centre will be provided with the work order. in some cases, actual number of items to be supplied may vary to some extent, hence suppliers are required to seek conformation in this regard from PA, ITDA, Nabarangpur prior to dispatch of musical instruments and costumes.

2.5 -After supply of the musical instruments/ costumes to PA, ITDA, Nabarangpur in the specific locations as per instruction of the Chairman, SDC, Nabarangpur/ District Culture Officer/ Concerned PA, ITDA/ Authorized Officer. The Suppliers shall obtain acknowledgement from the concerned ITDA.

2.6- The date of commencement of supply shall be reckoned as the date of issue of Supply Order.

2.7- All necessary conditions as further outline in the subsequent sections of this document are to be followed.

3. instructions to Bidders:

3.1- Bidders must submit their bid through proper means.

3.2- Bidder must be submitted in English language only.

3.3- incomplete, Telegraphic or conditional bids shall not be accepted.

3.4- Prices quoted must be firm and fixed. No price variation / escalation shall be

3.5- The Bidders/ authorized Agent must sign at the bottom of each page bid documents at the time of submission in token of unconditional acceptance of the departmental terms and conditions, technical specifications etc.

3.6- Copy of IT returns Statement / Valid GSTN/Copy of PAN card etc. duly attested must be submitted along with the bid

3.7- Devastation in terms and condition, inspection clause etc. Would not be accepted under normal conditions. However, under exceptional situation the same may be considered at the discretion of authority.

3.8- The quantities of materials to be purchased are subject to alteration without any notice.

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3.9- Since timely supplies of materials are of paramount importance, requests for extension of time shall not be entertained.

3.10- Canvassing in any manner shall not be entertained will be viewed seriously leading to rejection of the bid.

3.11- All essential supplementing documents should be signed in case of need for verification, originals should be produced.

3.12- Earnest money/ Tender Paper Cost must be deposited in shape of Demand Draft to be drawn in favour of the Project Administrator, ITDA Nabarangpur payable at Nabarangpur from any Scheduled Bank. Bids without E.M.D and Bid Cost will be rejected.

3.13- The last date of receipt of the bid through OFF-LINE mode i.e. by Registered Post/ Speed Post (Post Office only) is up to 5.00 P.M of 06.08.2018, after which if any tender documents to be received will be rejected.

3.14- The bid documents received in OFF-LINE mode through Registered post/ Speed Posts by the date line shall be opened on 07.08.2018 at 03.00 PM in the office chamber of the PA ITDA , Nabarangpur in presence of the bidders or their authorized representatives, who may likely to be present at the time of opening.

3.15- The bidders during supply of the materials are required to fix with logo of Special Development Council to be supplied by ITDA, Nabarangpur to the selected suppliers, after the tender is finalized.

3.16 - Power of attorney to sign the agreement on behalf of bidders & partnership deed articles, if any, should be along with original bid documents.

3.17 -Notice inviting tender, bid documents, prescribed price bid, terms & conditions will form the part of the tender.

3.18 - In case of supply of any defective material or substandard material, the materials will be rejected & it will be responsibility of the supplier for taking back & replacing the rejected materials at their own cost. In case of non-lifting of such rejected materials within a reasonable time offered by the office, it will have the right to suitably dispose of the same and forfeit the amount.

3.19 -The supplied materials should be strictly complied with the specifications as mentioned in the bid; otherwise the material would be liable for rejection.

3.20 -Bidders may in their own interest visit the sites or undertake field enquiry of the proposed places before submitting bids. SDC, Nabarangpur will not be responsible for any incidental or consequential losses of the firms during supply of materials.

3.21 -All bids received will remain valid for a period (30 days) as specified in the contract Data after the deadline date for submission of bids and validity of bids can also be extended if to by the bidder and the Department.

(4) Procedure for opening of Tender:

(A) The procedure of opening of the bid shall be as under

i) The Bid documents along with Financial bid shall be opened by the Tender Committee as per the date, time and venue mentioned in the "Tender Call Notice & DTCN", in presence of tenderers who choose to be present. The financial suitability of offers will be examined in detail consideration documentation submitted by the Supplier also.

ii) All bidders shall essentially quote their rate in the Financial Bid Format (Annexure-II).

(5) Acceptance/ Rejection of the bid documents:

Collector-cum-Ex-officio Chief Executive Officer, Special Development Council, Nabarangpur reserves the right to;

- i) Rejected or accept any or all bids without assigning any reason thereof.
- ii) To split the quantities against the bid on more than one firm for the same items.
- iii) Alter or delete any of the terms and conditions mentions in this bid documents during the process of tender till finalization, for which, No reason will be assigned by SDC for this and the same will be binding on the bidders.

6. Earnest money Deposit:

i) The earnest money deposited (EMD) is to be paid through Demand Draft issued from any Scheduled Bank in favour of the Project Administrator ITDA, Nabarangpur and should be enclosed with the bid documents.

ii) Unsuccessful Bidders EMD will be discharged/ returned as promptly as possible within thirty (30) days after the issuance of work order to successful bidder.

The bid security may be forfeited: If a Bidder:

- i) Withdraws its bid during the period of bid validity specified by the Bidder on the Bid Form.
- ii) incase a successful Bidder fails to sign the Contract within the specified period.

7. Payment Terms:

Payment under normal circumstances will be done as detailed below:


i) The payment will be released by the PA, ITDA, Nabarangpur only after supply of the intended materials in good condition, on production of necessary bill/ vouchers in this regard by Supplier. The Suppliers are also required to furnish a certificate to that effect regarding handing over of the materials.

8 Terms & Conditions

(a) The Bid documents shall be submitted by Register post/ Speed post only in the address of Project Administrator, ITDA, Nabarangpur, At/Po-Nabarangpur, district Nabarangpur, PIN-764059, Odisha. Conditional tenders without EMD shall be rejected

(b) The Rate quoted should be on the basis of for destinations anywhere in Nabarangpur district. Prices to be quoted in Financial Bid will be with all applicable taxes. The Quoted rate shall be valid for one year from the date of opening of tender as this is Annual Rate Contract.

9. The bidders from Nabarangpur district should be given priority during finalization of tender.
10. PA,ITDA, Nabarangpur/ Chairman, Special Development Council, Nabarangpur reserves the right to split the work order on the lowest quoted rates to one or more than one qualified bidders other than lowest-1 for early supply of materials or for any other reason, if required. The decision of Chairman, SDC, Nabarangpur regarding quantity will be final and binding on selected bidders in this case.
11. The materials shall be supplied at the specified site after confirming from Concerned PA, ITDA of Nabarangpur District.
12. The work order(s) shall be placed depending upon the requirement of the agency from time to time within the validity period of tender.
13. All disputes relating to this work shall be subject to the jurisdiction of SDC, Nabarangpur district headquarters and Collector, Nabarangpur shall be the sole arbitrator.
14. The undersigned reserves the right to accept or reject any or all tenders without assigning any reason in the interest of the SDC, Nabarangpur.
15. Transit insurance if any to be required will be taken by the Supplier at his own cost
16. Conditional offers with addition/ omission to original DTCN are to be rejected.


PA, ITDA-cum- Member Secretary,
Special Development Council, Nabarangpur

ANNEXURE.II

TENDER FOR MAKING ANNUAL RATE CONTRACT FOR THE YEAR 2018-19 FOR SUPPLY OF MUSICAL INSTRUMENTS/ COSTUMES TO DIFFERENT TRIBAL DANCE GROUPS IN NABARANGPUR DISTRICT (ODISHA)

Name of Work.

Financial Bid for supply of Musical instruments and Costumes for Tribal Dance Troupes to Block Level Dance Troupes run by the ST Communities to continue performing art under Integrated Tribal Development Agency, Nabarangpur under Annual Rate Contract for the year 2018-19.

Sl. No	Description of item to be supplied per group	UNIT	Rate to be quoted here PER UNIT by the BIDDER
1	ANTA BEDA	01	
2	ASUR DAGLA	01	
3	ASUR DRESS	01	
4	ASUR MUND	01	
5	ASURUNI DRESS	01	
6	BABAJI DADHI	01	
7	BABAJI KURTA	01	
8	BOK BANDHA BIG	01	
9	BOK BANDHA SMALL	01	
10	BAD DAGLA	01	
11	BADI COAT	01	
12	BAGH DRESS SET	01	
13	BAGH KAPAD HALF DHOTI	01	
14	BAGH SABARANI DRESS	01	
15	BAUTI BANDHA	01	
16	BAILE BAL	01	
17	BAILE MALI	01	
18	BAILE MUKUT	01	
19	BAINSI	01	
20	BEK MALI	01	
21	BAL	01	
22	BAND BAJA	01	
23	BANIYAN	01	
24	BHALU DRESS	01	
25	BLOUSE	01	
26	BOD DAGLA	01	
27	BOOT SET	01	
28	BRA	01	
29	BRAHMAN DRESS	01	
30	BUCHIA DRESS	01	
31	BUCHIA MALA	01	
32	BUDA BAL DADI	01	
33	BUK BANDHA	01	
34	CASIO	01	
35	CHADI SADA	01	
36	CHADI MAKHMAL	01	
37	CHAKRA	01	
38	RAUTI KHOL SET	01	
39	CHANGU	01	
40	CHAP SARA	01	
41	CHIRKA	01	

42	CHIRNGA	01	
43	CHITA KATU	01	
44	CHOCHAN SET	01	
45	CHUDI	01	
46	CHULL	01	
47	CUP SET	01	
48	DAGLA	01	
49	DOKRA BAL	01	
50	DAKU COAT	01	
51	DAKU DRESS	01	
52	DAMBARU BAJA	01	
53	DASI BAL	01	
54	DASI DRESS	01	
55	DHANUS	01	
56	DHAPU BAJA	01	
57	DHOL BAJA	01	
58	DHOLA SHIRT	01	
59	DHOLA PANTS	01	
60	DHOTI	01	
61	DIDANG	01	
62	DOKRI BAL	01	
63	DOMBRU	01	
64	DRUM BAJA	01	
65	DUARI SET	01	
66	DUNG DUNGRA	01	
67	DURGA SET	01	
68	DUTO CHASMA	01	
69	DUTO DRESS	01	
70	DUTO COAT CHADI	01	
71	GADA	01	
72	GANESH MUND	01	
73	GAUT DAGLA	01	
74	GINI	01	
75	GOWN DAGLA	01	
76	HALDIA LALCHI SET	01	
77	HALF BANDI COT	01	
78	HALF KABA	01	
79	HANDI MARDAL	01	
80	HANDLE JHUMKA	01	
81	HARMONIUM	01	
82	HATO BAUTI	01	
83	HERO DRESS	01	
84	HODNI	01	
85	JAIL BABU DRESS	01	
86	JANGIA DHOTI	01	
87	JATIA BAL	01	
88	JATA POKHI DRESS	01	
89	JOMAN DRESS	01	
90	JOMAN TOPI	01	
91	JHANKAR	01	
92	JHAP	01	
93	JHILI COAT	01	
94	JHITKA BAL	01	

95	JHUMKA	01	
96	JODI BAJA	01	
97	JODI NAGRA	01	
98	JODI TAMAK	01	
99	JOKER DRESS	01	
100	JOTA DRESS	01	
101	JOTA MUND	01	
102	JUDA BAL	01	
103	K DHOTI	01	
104	KABA COAT	01	
105	KAIDI DRESS	01	
106	KAKDA PAKHI	01	
107	KAKUDI SIKLI	01	
108	KALA DHOTI	01	
109	KALA LALCHI	01	
110	KALIKA DRESS	01	
111	KAN JHUMKA	01	
112	KAN KHANGA	01	
113	KAN KHANJA LULI	01	
114	KAN PHOOL	01	
115	KANCHAL DRESS	01	
116	KANCHAL MUND	01	
117	KANJIRI	01	
118	KANPURA SIKALI	01	
119	KANKAL MUND	01	
120	KANPHUL SIKLI	01	
121	KAUT RANI SAREE	01	
122	KAUT SHIRT	01	
123	KHANDA	01	
124	KHANJA LULI	01	
125	KHOCHA DHOTI	01	
126	KHOSA	01	
127	KHOSA BAL	01	
128	KIROTI	01	
129	KODRA MALI	01	
130	KOKDA POKHI	01	
131	KONKONO	01	
132	KUMAR LALCHI	01	
133	KUTORI	01	
134	LALCHI DRESS	01	
135	LALCHI SET	01	
136	LAM BAJA JHUMKA	01	
137	LOM DAGLA	01	
138	LOM ODHNI	01	
139	LOM BAINI	01	
140	LONG COAT	01	
141	LOM DAGLA	01	
142	LOM JHUMKA	01	
143	M CHADDI	01	
144	MAGAR SET	01	
145	MAJUR PAKHI CHULL	01	
146	MALI	01	
147	MANDAR	01	

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148	MANDHUA LALCHI	01	
149	MANTRI DAGALA	01	
150	MANTRI COAT	01	
151	MANTRY TOPI	01	
152	MARDAL	01	
153	MATHURA BUKBANDHA	01	
154	MATI MANDAR	01	
155	MUKUT	01	
156	MUND BAINI	01	
157	MUND BANDHA	01	
158	MUND ODHNI	01	
159	MUND PAGHA	01	
160	MUNUS BAL	01	
161	NAKOLIA DRESS	01	
162	NAKOLIA TOPI	01	
163	NAL	01	
164	NAL BAJA	01	
165	NARAD DRESS	01	
166	NISAN BAJA	01	
167	ODISHI DRESS	01	
168	ONTA BEDA	01	
169	P SIDE DRUM PITAL	01	
170	PACHLA DHADHI	01	
171	PATA	01	
172	PAUTI	01	
173	PHUL CHIPNA	01	
174	PILA DAGLA	01	
175	PODMO CHUDI	01	
176	POLICE DRESS	01	
177	RABAN DUSMUND	01	
178	RAJA KHANDA	01	
179	TOTRA MALI	01	
180	RAJA PILA DRESS	01	
181	RAJA TOWL	01	
182	RAKHYAS SET	01	
183	RAM BAJA	01	
184	RAM BAL	01	
185	RAM JUDA BAL	01	
186	RAM LAKHAN JATA	01	
187	BAILE BAK MALI	01	
188	RANI BAINI PATI	01	
189	BAILE BAL	01	
190	RANI BAUTI	01	
191	RANI KIROTI	01	
192	BAILE BAK MALI	01	
193	RANI MUKUT	01	
194	RANI PATA	01	
195	RANI PHOOL MALA	01	
196	RAUTI	01	
197	ROYAL DRESS	01	
198	RUDRAKSH MALA	01	
199	RUSI DADHI	01	
200	SABAR DRESS	01	

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201	SAKHI BAL	01	
202	SAKHI CHIPNA	01	
203	SAKHI DRESS	01	
204	SAKHI TOWL	01	
205	SAKUNI DRESS	01	
206	SAMBALPURI SAAREE	01	
207	SAN BAL	01	
208	SAN BUK BANDHA	01	
209	SANAPATI DAGLA	01	
210	SANKHANDA	01	
211	SARAI	01	
212	SAREE	01	
213	SARNGI	01	
214	SAYA	01	
215	SIDE DRUM	01	
216	SIDE DRUMPITAL	01	
217	SLAX GANJIYA	01	
218	SOCKS	01	
219	SUIT DRESS	01	
220	TAL	01	
221	TAMAK BAJA	01	
222	SARAI	01	
223	TARLA	01	
224	TOKI BAL	01	
225	TOKI DRESS	01	
226	TOKI JANGHA	01	
227	TOKI PINDHA SET	01	
228	TOPI	01	
229	TOTRA BANDHA	01	
230	TOTRA MALI	01	
231	TOWL	01	
232	TRANGO BAJA	01	
233	TRISIRA MUND	01	
234	TUDBUDI	01	
235	TIN PEDI	01	
236	WADI	01	

 Seal & Signature of the Bidder/ Tenderer