



OFFICE OF THE CHIEF DISTRICT MEDICAL & PUBLIC HEALTH OFFICER
DISTRICT PROGRAMME MANAGEMENT UNIT, NHM
NABARANGPUR



Email:- dhionab@gmail.com

Letter No: 5322

Date: 7-6-18

SHORT TENDER CALL NOTICE

Sealed quotation is invited from Travel Agencies / Individuals for hiring)of vehicle (INNOVA/SCORPIO/XYLO/BOLERO etc.) with A/c for engagement at **DPMU/BPMU/RBSK** etc. on monthly/daily hiring basis at different CHCs and District. Interested bidders may send their complete bid in double cover system (Technical & Financial). The required documents along with an application to the undersigned must be furnished in a sealed envelope (Technical Bid). The Financial Bid must be as per the prescribed format and type written mentioning the hiring charges per month. Both the bids putting in a single cover superscribing as "**Bid for Hiring of Vehicle.....**" may be sent to the office of the undersigned. The terms and conditions may be downloaded from district website: www.nabarangpur.nic.in. Last date of submission of bids addressing to the CDM & PHO, Nabarangpur is **22.06.2018, 5.00 PM** through **Speed post/Regd. Post/courier** . The same will be opened in the next day i.e on **23.06.2018, at 11.00 AM** in the presence of the purchase committee members at the O/O the CDM & PHO, Nabarangpur. Incomplete and delayed receipt bid will not be considered. The authority reserves the right to cancel all or any of the bids without assigning any reason thereof.

Dr.Saroj Kumar Nayak
Chief District Medical & Public Health Officer
Nabarangpur


7/6/18



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TECHNICAL BID

Sl. No.	Particulars	
1	Name of the Owner/Proprietor of the vehicle	
2	Address of the Owner/Proprietor	
3	Contact No & E-mail ID	
4	PAN ,ID proof of the owner of the vehicle	
5	Registration number of the Vehicle, (Commercial)	
6	Model /Year of Manufacture	
7	Date of Purchase of vehicle	
8	Updated Insurance,Tax, Pollution & fitness, Driving licence of the driver.	Copy to be annexed
9	EMD	In favour of "ZSS, Non NRHM, Nabarangpur" for Rs. 10,000/-
10	Declaration:- I/We are not blacklisted by any central and state Government/Public sector undertaking in India(to be furnished in non judicial stamp paper of worth Rs.10/- duly certified by notary.	

N:B:-Photo Copies of documents to be submitted in support of the above information with due signature of the Proprietor/bidder.

Signature of the Bidder



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FINANCIAL BID for MONTHLY CHARGES

Sl. No.	Particulars	
1	Hiring Charges per Month	Rs. (Rupees.....) only
2	Running KM per liter of DOL with AC(Norm-10 Km/1 lt of DOL.)	
3	Running KM per liter of DOL without AC (Norm-12 Km/ 1 lt of DOL.)	

Signature of the bidder

FINANCIAL BID FOR DAILY HIRING CHARGES

Sl. No.	Particulars	
1	Hiring Charges per Day	Rs. (Rupees.....) only
2	Night Halt Charges per Night	Rs. (Rupees.....) only
3	Running KM per liter of DOL with AC(Norm-10 Km/1 lt of DOL.)	
4	Running KM per liter of DOL without AC (Norm-12 Km/ 1 lt of DOL.)	

Signature of the bidder



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Terms and conditions

- The party shall continue the aforesaid service for a period of ONE year and continuation of the same will be based on satisfactory performance of assignment, age of Vehicle, Running Condition and existence of the scheme.
- A monthly rent will be paid irrespective of distances/mileage traveled. The fuel cost will be borne by the owner of the vehicle and will be reimbursed at the end of the month along with the rental charges.
- The owner shall submit bill for the vehicles along with the logbook signed by the officers.
- The vehicle will be attached at the disposal of District Programme Management Unit/Block Programme Management Unit with driver. The vehicle may be used in nights and holidays in emergency cases.
- The vehicle must carry the logo of NHM with office address and "ON GOVT. DUTY" should be mentioned at the front. Besides the front doors of two sides shall carry NHM logo.
- The servicing and maintenance of vehicle from time to time is the responsibility of the owner.
- In case, the vehicle has to be sent for repair etc, the party has to arrange an alternative vehicle for the period. In case of accident, the vehicle should be repaired within 48 hours. All the incidental expenditure towards repair & maintenance will be borne by the owner.
- If the vehicle/driver will not attend the duty in time or remain absent, then the hire charges of the vehicle will be deducted on per day basic from the hiring charges.
- The vehicle deputed should carry all relevant papers duly updated. If during the course of engagement of the vehicle any accident etc, occurred either to vehicle or to the third party, authority will not be responsible and any liability arising out such accident will be the responsibility of the owner only.
- No compromise will be made with respect to punctuality, cleanliness, obedience, promptness, behavior etc.
- There will be no extra night halt charge either for vehicle or driver for using the vehicle in the night.
- No advance payment is payable by the authority to the owner of the vehicle. The billing will be done on a monthly basis and it should be submitted by the owner within the first week of the following month. The payment will be made only for those movements for which the log books and duty slips have been signed by the authority or any authorized officer. It will be responsibility of the driver to get approved the log book and duty slips for each occasion of journey signed by the authority or any authorized officer on day to day basis.
- Either party can discontinue the service with 1 month prior intimation to other party.
- In case of any dispute arising between the parties, cases have to be filed only within the jurisdiction of Nabarangpur court.
- In case of the service executed is not to the satisfaction, then the authority shall issue show cause notice to the party to comply the conditions as mentioned in the agreement. In case of non-compliance authority may terminate the agreement and also can forfeit any amount due to party.



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CONDITIONS

- The tenderer should apply in the specified format available at DPMU, NHM Nabarangpur on production of certified copy of Vehicle Registration Certificate or at www.nabarangpur.nic.in within 05.00 P. M of 18.06.2018 and will be opened on the next day 11.00 A.M in presence of tenderer.
- The tender should be sent through **Speed post/Regd. Post/courier** addressing to "District Programme Management Unit" O/o. C.D.M & P.H.O, Nabarangpur.
- The tender should be attached with a crossed Demand Draft of Rs. 10,000/- in favour of "ZSS, Non NRHM, Nabarangpur" as E.M.D.
- Preference will be to the given to the local service providers.
- Vehicle must have Commercial Registration.
- Preference will be to the given to the local service providers having vehicle.
- The tenderer must submit the vehicle registration (Commercial), updated road tax & insurance paper.
- The vehicle must be registered in the name of the tenderer and will have valid Orissa registration for commercial use.
- The vehicle must not older than 2 years from the date of Publication of Tender (i.e 07.06.2018)
- The incomplete tender in any manner is liable to be rejected and will not be taken in to consideration in tender process.
- The vehicle providers having no vehicle at present can apply for the same. But they are bound to provide new vehicle within 07 days of the offer letter otherwise their E.M.D will be forfeited and no claim will be considered in this regard.
- Initially an offer letter will be given to the party after which S/he will provide the vehicle with all the amenities (stickering and driver etc.) within the stipulated period as per guidelines before the selection committee at district level. The final order and place of engagement will be given if party fulfills all the conditions satisfactorily.
- For any dispute, the decision of the authority is final.

Sl. No	Name of the Block	Programme	Requirement of Vehicle
1	DPMU	NHM	2
2	Tentulikhunti	RBSK	1
3	Raighar	RBSK	1
4	Nabarangpur(Sanamosigam)	BPMU	1

