



# EKALAVYA MODEL RESIDENTIAL SCHOOL

At-Hirli, Post-Agnipur, Dist. Nabarangpur-764059,

Ph. No. 06858 – 291552, Email ID :- emrs.hirli@gmail.com

Under Odisha Model Tribal Education Society, Bhubaneswar (Supported by ST & SC Department, Govt. of Odisha)

CBSE Affiliation No. 1520003 & School Code: 17095

Letter No. 134/2023

Date: 23/06/2023

## TENDER CALL NOTICE

Sealed Tenders are invited from the manufacturers and registered / reputed firms/shop keeper for supply of grocery, daily use toiletries, Vegetables items and Non-Veg items. The tender form with other particulars can be obtained from the office of the undersigned or can be downloaded from the district website i.e. [www.nabarangpur.nic.in](http://www.nabarangpur.nic.in) from **24/06/2023** to **12/07/2023** on payment of Rs 100/- **(non refundable)** in Bank Draft in the name of **EKALAVYA MODEL RESIDENTIAL SCHOOL, HIRLI, NABARANGPUR** and payable at **SBI, Main Branch, Nabarangpur**. The last date of submission of Tender paper is on or before **Dt. 12/07/2023 by 5.00 PM** through Speed/Regd. Post/Courier only. The tender will be opened in the **Office of the Principal, EMRS, Hirli, Nabarangpur** on **Dtd. 14/07/2023 at 10.00 AM**.

Sl. No.	Name of items	Cost of Tender Paper (Non Refundable )	Amount of Earnest Money (Refundable)	Total Amount (Bank Draft Prepare)
1	Grocery	100.00	10,000.00	10,100.00
2	Daily use Toiletries	100.00	3,000.00	3,100.00
3	Vegetable and Fruit	100.00	8,000.00	8,100.00
4	Non-Veg	100.00	3,000.00	3,100.00

The detailed documents are available in the district website i.e. [www.nabarangpur.nic.in](http://www.nabarangpur.nic.in). For any query, please contact-**06858-291552**.

Principal

*ARMes*  
Principal  
EMRS Hirli, Nabarangpur  
EMRS, Hirli  
Nabarangpur

Date: 23/06/2023

Memo No- 135/2023

Copy to PA, ITDA, Nabarangpur/ Copy to all the members of the purchase advisory committee for information and necessary action.

Principal

*ARMes*  
Principal  
EMRS Hirli, Nabarangpur  
EMRS, Hirli  
Nabarangpur

Date: 23/06/2023

Memo No- 136/2023

Copy to DIO, NIC, Nabarangpur for information and necessary action. He is requested to upload this advertisement in the district website [www.nabarangpur.nic.in](http://www.nabarangpur.nic.in) for wide publication.

Principal

*ARMes*  
Principal  
EMRS Hirli, Nabarangpur  
EMRS, Hirli  
Nabarangpur



# EKALAVYA MODEL RESIDENTIAL SCHOOL

At-Hirli, Post-Agnipur, Dist. Nabarangpur-764059,  
Ph. No. 06858 – 291552, Email ID :- emrs.hirli@gmail.com  
Under Odisha Model Tribal Education Society, Bhubaneswar (Supported by ST & SC Department, Govt. of Odisha)  
CBSE Affiliation No. 1520003 & School Code: 17095

Letter No. 137/2023

Date: 23/06/2023

## TENDER FORM (NOT TRANSFERABLE)

Firm Name:

Contact No.

At.

PO.

P.S.

Dist.

State.

PIN Code.

Sub: Tender for the supply of .....

1. Sealed tender for the supply of the articles shown in the attached statement are invited by the undersigned on behalf of Ekalavya Model Residential School, Hirli, Nabarangpur. Last date of receive of the tender form is up to **05.00 PM** on Dtd. **12/07/2023** by **Speed Post/ Regd. Post/Courier** only. The tender should be sent in a strong sealed envelope with marked as **"TENDER FOR THE SUPPLY OF ....."** on the top of the same. The tender will be opened in the **Office of the Principal, EMRS, Hirli, Nabarangpur** on Dtd. 14/07/2023 at **10.00 AM**. The bidder/ their representatives must remain present.
2. The tender paper should be submitted according to the terms and conditions specified below from Serial No- **03 to 17** which must be obeyed and regulated by all the parties and the undersigned very strictly. The technical and financial bid must be enclosed in same envelope for a particular item.
3. The Rate should be favourable to the school and should be inclusive of all taxes and freight, or imposition whatever liable in respect of the supplies. The Ekalavya Model Residential School, Hirli, Nabarangpur shall not pay any tax, freight or fitting charges, etc.
4. **There should not be any over writing, corrections in the Tender paper.** If a figure is to be amended, it should be neatly scored out and then revised figure should be written above and the same should be attested with full signature and date. In the absence of the attested signature the tender is liable to be rejected.
5. The Bidder should submit the samples of the items before the committee for grocery and toiletry items. The committee reserves the right to reject the Bidder, if the quality/ price of the items are not found satisfactory. On the acceptance of the tender it will become a contract and the contractor shall be bound by the terms and conditions of the tender and the provision of O.G.F.R.
6. The Bidder Should Submit a single bank draft including both EMD and Tender form cost. In form of **Bank Draft/ Banker's Cheque in favour of THE PRINCIPAL, EMRS, HIRLI, NABARANGPUR payable at SBI, Main Branch, Nabarangpur.** The EMD money will be refunded to unsuccessful bidder with due procedure. The earnest money deposit (EMD) will be forfeited in the event of failure to comply with contract. In the event of the tender being accepted, the earnest money shall be retained as a safeguard against any defect appearing in the articles supplied within the period of deposit. No interest is payable on EMD. After successful completion of agreement with bidders, the EMD money will be returned.
7. If the contractor fails to supply the articles as in whole or partly within the stipulated time period as per the Supply order, the undersigned shall have the liberty to purchase the articles from the market or get the rest of contract completed by any other person or firm and the difference of price, if any shall be deducted from the EMD/Pending Bills and in case any amount in excess is paid by the undersigned the contractor shall be liable to pay that amount.

*Armed*

8. The **hiking of price** of any article in the tender period mentioned here is strictly prohibited. No request regarding this matter is to be considered.
9. Prior to acceptance of the Tender, the undersigned reserves the rights to call for samples or **demonstration** and the contractor shall be liable to supply the sample and to demonstrate with free of cost at the time opening of tender. Duly filled in the **Annexure-01** i.e. '**Undertaking by the supplier**' should be submitted along with the tender paper, else the tender paper will be rejected.
10. The rate quoted by the contractor shall hold goods up to **30.04.2024 or maximum one year from the date of opening of tender**. Payment will be made by A/C Pay Cheque, in case of payment by DD/RTGS/NEFT, Bank Charges will be deducted from the payment. So the parties are requested to submit their Bank details i.e. given in **Annexure-02**.
11. **For vegetable items the party who will be selected to supply maximum number of the items from( Potato, Onion, Brinjal, Cabbage, Cauliflower, Parval, Beans, Tomato, Ginger, Garlic) will negotiated to supply other items with minimum or negotiated price.**
12. In no case the payment will be made above **MAXIMUM RETAIL PRICE (MRP)** for daily use toiletry items and grocery items.
13. Any hindrances will never be excused. If seen, then immediately the tender will be cancelled and the EMD will be forfeited which can't be challenged under any court of law. The undersigned has right to reject this tender at any time without any prior notice which can't be challenged under any court of law.
14. The EMD Amount of items other than grocery, vegetable and fruit, non-veg items, bakery sweet items and daily use toiletries shall be paid to the bidder after successful supply of goods. EMD will be returned by RTGS/NEFT/Cheque.
15. No advance money will be paid to any bidder.
16. Details of EMD for various items are shown below:-

Sl. No.	Name of items	Earnest Money Deposit (EMD)
1	Grocery	10,000.00
2	Daily use Toiletries	3,000.00
3	Vegetable items	8,000.00
4	Non-Veg	3,000.00

**Registration of Firm/ GSTIN/VAT Clearance certificate is not necessary for veg and non veg items**

17. The sealed tender should invariably contain the following:

**Check List**

***(Signed by the Authorized person on all pages with date and seal in all document enclosed except Demand Draft.)***

1. Bank Demand Draft (EMD Money+ Tender Paper cost)
2. Tender Paper in original with signature on each page.
3. Quoted list with specifications as per Annexure/s.
4. Copy of the GSTIN/ UIN with GST registration certificate of concerned firm for Grocery and Daily use Toiletry items
5. GST and other Tax clearance certificate/ Deposit Receipt up to 31.03.2023 from the competent authority.
6. Xerox copy of PAN card
7. Undertaking (Annexure -1)
8. Bank Account details (Annexure-2) – Please, enclose Bank pass book front page!
9. In case of Dealer, Dealer certificate to be attached.

*Arms*

**Declaration:**

I have read, confirmed and agreed with all the above stated terms and conditions given by the school and submitted the above stated documents which are correct and authentic to the best of my knowledge and belief.

**Principal**  
**EMRS, Hirli, Nabarangpur**

**Seal & Sign of the Party**

*ARMS*

## UNDERTAKING BY THE SUPPLIER

I/We M/s \_\_\_\_\_ do fully agree with the terms and conditions specified in Paragraph 3 to 17 and enclose the rates of items as per list and specifications given by Principal, EMRS, Hirli, Nabarangpur, Odisha against which I/we will never violate or disobey, else the authority will take any action against me/us, must be abided.

**Firm Name:**

**Contact No.**

**At.**

**PO.**

**P.S.**

**Dist.**

**State.**

**PIN Code.**

**Date:**

Seal of Firm with signature of the Party  
(on a revenue stamp)

**Witness of two persons :**

1- Name :

Contact Number:

**At.**

**PO.**

**P.S.**

**Dist.**

**State.**

**PIN Code.**

**Date:**

Signature of First Witness

2- Name :

Contact Number:

**At.**

**PO.**

**P.S.**

**Dist.**

**State.**

**PIN Code.**

**Date:**

Signature of Second Witness

*Amal*

**Enclosed the page of bank pass book where Account details are mentioned.**

01. Name of the Account Holder-

02. Address Details of the Account Holder-

03. Account Number-

04. Type of Account- Savings Bank Account/ Current Account/ Cash Credit

04. Bank Name-

05. Branch Name-

06. IFSC Code-

07. PAN Number-

08. Mobile Number-

Date-

**Seal & Sign. Of the bidder**

*Amel*

**EKALAVYA MODEL RESIDENTIAL SCHOOL, HIRLI, NABARANGPUR**  
**Supported by the SC & ST DEV. DEPT., Govt. of Odisha**  
**Quotation for Supply of Grocery Items**

1. Name & address of the party/firm: \_\_\_\_\_
2. Registration No. of the Firm: \_\_\_\_\_ Valid up to \_\_\_\_\_
3. Earnest Money Deposited Rs. 10,000.00 Vide Bank Draft No: \_\_\_\_\_, dt \_\_\_\_\_

**Specification for the supply of Grocery Items**

The suppliers should go through the specification very strictly before quoting the rates. The suppliers are responsible to prove the quality mentioned with sample or with authenticated documents, failing which the rates quoted will not be accepted. The supplier should quote price of each item from Sl. No. 1 to 53. It may be noted that for standard quality only single rate against the items should be quoted. In case more than one rate quoted for single items in the name of quality; the same will not be considered.

Sl. No.	Name of the Items	Specification	Unit	Rate Quoted (in Rs.)
1	Arua Rice	Good quality	Per kg	
2	Amul spray	Refill pack	Per kg	
3	Arhar Dal (non-polish)	Good Quality	Per Kg	
4	Badam	Good t quality	Per kg	
5	Besana	Good Quality	Per kg	
6	Biri Dal (White)	Good quality	Per kg.	
7	Biscuit Rs.5.00	Brand (Britinia/ITC/Bisk firm)	Per PACKET	
8	Chana Dal	Good quality	Per kg.	
9	Chicken Masala	Ruchi	Per kg.	
		Swadist		
		Everest		
10	Chili Powder	Ruchi	Per kg	
		Swadist		
		Everest		
11	Chilli Souce (Local)	Kissan	750 Gm Bottle	
		Maggi		
		Subash		
12	Chowmein Noodles	Good Quality	Per kg	
13	Chuda	Good quality	Per Kg	
14	Corn Powder	Good Quality	Per kg	
15	Curry powder	Ruchi	Per kg.	
		Swadist		
		Everest		
16	Dhania Powder	Ruchi	Per kg	
		Swadist		
		Everest		
17	Dish washing powder	Wheel	Per Kg	
18	Dry Chilly	Good quality	Per kg	
19	Garam Masala	Ruchi	Per kg.	
		Swadist		
		Everest		
20	Haldi powder	Ruchi	Per kg.	
		Swadist		
		Everest		
21	Idli Khuda	Good Quality	Per kg	
22	Imly (Tentuli)	Good Quality	Per kg	

23	Jeera	Good Quality	Per kg	
24	Jeera powder	Ruchi	Per kg.	
		Swadist		
		Everest		
25	Kabuli chana	Good quality(big-grain)	Per kg	
26	Kajara	Good Quality	Per kg	
27	Kaju(1/2 size)	Good quality	Per kg	
28	Kissmiss	Good quality	Per kg	
29	Meal maker (Soya Badi)	(Small in Size) Good Quality	Per Kg	
30	Mixture	Local Made	Per kg	
31	Moong Dal	Good Quality	Per kg.	
32	Mudi	Good Quality	Per kg	
33	Mustard seed	Good quality	Per kg	
34	Mustard Oil	Ruchi	Per ltr	
		Dhara		
		Double Hiran		
35	Nakti Channa	Good Quality	Per kg	
36	Papad (Triangle shape)	Local	Per kg	
37	Phutan	Good quality	Per kg	
38	Pickle (Sour & Salty)	Nilon	05 Kg Jar	
		Priya		
		Swadist		
39	Pickle (Sweet)	Nilon	05 Kg Jar	
		Priya		
		Swadist		
40	Rag Bundi	Good Quality	Per kg	
41	Refined oil	Sunflower	Per ltr	
		Freedom		
		Ruchi		
		Safola		
42	Rice Powder	Good Quality	Per kg	
43	Salt	Tata Salt	Per kg	
		Normal Brand Salt		
44	Sambar powder	Ruchi	Per kg.	
		Swadist		
		Everest		
45	Scrubber	Good Quality	Per Piece	
46	Semiya	Ruchi	Per kg.	
47	Soya Sauce (Local)	Kissan	750 Gm Bottle	
		Maggi		
		Subash		
48	Sugar motadana	Good quality	Per kg	
49	Suji motadana	Standard brand	Per Kg	
50	Tejpatta	Good quality	Per Kg	
51	Tomato Souce (Local)	Kissan	1 Kg bottle	
		Maggi		
		Subash		
52	White motter	Good quality	Per kg	
53	Vinegar	Good quality		

Date:

Place:

**Seal & Signature of Supplier**

*Armel*



**EKALAVYA MODEL RESIDENTIAL SCHOOL, HIRLI, NABARANGPUR**  
**(Supported by the SC & ST DEV. DEPT., Govt. of Odisha)**  
**Quotation for Supply of Daily Use Toiletries**

1. Name & address of the party/firm: \_\_\_\_\_
2. Registration No. of the Firm: \_\_\_\_\_ Valid up to \_\_\_\_\_
3. Earnest Money Deposited Rs. 3,000.00 Vide Bank Draft No: \_\_\_\_\_, dt \_\_\_\_\_

**PARTICULARS OF THE ITEMS**

Sl. No	Name of item the items	Brand & Specification	Unit/ Qty	Unit Rate	Rate
01	Tooth Paste (50 gm)	Colgate(White)	Per Pc.		
		Close up			
		Dabour (Red)			
02	Tooth Brush (Soft)	Patanjali	Per Pc.		
		Colgate			
		Ajay			
03	Bathing Soap (Should not more than Rs.10/- MRP)	Lux	Per Pc.		
		Savlon			
		Lifeboy			
04	Washing Soap (Should not more than Rs.10/- MRP)	Rin	Per Pc.		
		Tide			
		Surf Excel			
05	Coconut Hair Oil (50/100/200 ml)	Shalimar	Per Pc.		
		Jasmine			
		Dabour			
06	Sanitary Napkin (Regular Pack)	Stayfree	Per pkt		
		Whisper Choice	Per pkt		
		Kotex	Per pkt		
07	Phenyl with brand name	White	5 lt Per Bottle		
		Black			
08	Bleaching Powder	Good quality	Per kg.		
09	Toilet Cleaner	Harpic	1 ltr		
10	Tongue Cleaner (Steel)	Good Quality	Per Pc		

Date:

Place:

**Seal & Signature of supplier**

**EKALAVYA MODEL RESIDENTIAL SCHOOL, HIRLI, NABARANGPUR**  
**(Supported by the SC & ST DEV. DEPT., Govt. of Odisha)**  
**Quotation for Supply of Vegetable, Fruits, Bakery & Sweets items for the boarders**

1. Name & address of the party/firm: \_\_\_\_\_
2. Registration No. of the Firm: \_\_\_\_\_ Valid up to \_\_\_\_\_
3. Earnest Money Deposited Rs. 8,000.00 Vide Bank Draft No: \_\_\_\_\_, dt \_\_\_\_\_

**PARTICULARS OF THE ITEMS:**

(Don't overwrite and kindly fill the table as per specification mentioned below.)

Sl.No.	Name of item	Unit	Rate
1	Arum (Saru)	Per Kg	
2	Beans	Per Kg	
3	Brinjal	Per Kg	
4	Barbatti	Per Kg	
5	Beet root	Per Kg	
6	Bhaji Sag	Per Kg	
7	Cabbage	Per Kg	
8	Chilly Green	Per Kg	
9	Country Beans (Simba)	Per Pc	
10	Carrot (Gajar)	Per Kg	
11	Cauliflower	Per Kg	
12	Cucumber	Per Kg	
13	Capsicum	Per Kg	
14	Dhania Patta	Per Kg	
15	Drumstick	Per Kg	
16	Garlic	Per Kg	
17	Ginger (ada)	Per Kg	
18	Ganthi Kobi (without leaf)	Per Kg	
19	Green pea	Per Kg	
20	Janhi	Per Kg	
21	Jhudanga	Per Kg	
22	Khamba Alu	Per Kg	
23	Kunduru	Per Kg	
24	Karela	Per Kg	
25	Kankad	Per Kg	
26	Lemon	Per Kg	
27	Lau	Per Kg	
28	Ladies Finger	Per Kg	

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Sl.No.	Name of item	Unit	Rate
29	Onion	Per Kg	
30	Parbal (Potal)	Per Kg	
31	Papaya(Green)	Per Kg	
32	Potato	Per Kg	
33	Raw Banana	Per Kg	
35	Red pumpkin	Per Kg	
36	Raddish (Mula without leaf)	Per Kg	
37	Sweet Potato	Per Kg	
38	Tomato	Per Kg	
39	Mushroom	Per Kg	
FRUITS			
1	Apple	Per Kg	
2	Ripe Banana	Per Kg	
3	Grapes	Per Kg	
4	Pine apple	Per Kg	
5	Orange	Per Kg	
6	Water Melon	Per Kg	

BAKERY & SWEETS			
Sl.No.	Name of item	Unit	Quoted Price
1	Milk	Per Ltr	
2	Curd	Per Ltr	
3	Paneer-OMFED	Per Kg	
4	Paneer-Hertize	Per Kg	
5	Paneer-Milk Muo	Per Kg	
6	Somasha (Standard size) minimum 80gm	Per Pc.	
7	Cream Ban	Per Pc.	

Date:

Place:

**Seal & Signature of Supplier**

*ARML*

**EKALAVYA MODEL RESIDENTIAL SCHOOL, HIRLI, NABARANGPUR**  
**(Supported by the SC & ST DEV. DEPT., Govt. of Odisha)**  
**Quotation for Supply of Non-Veg items for the boarders**

1. Name & address of the party/firm: \_\_\_\_\_
2. Registration No. of the Firm: \_\_\_\_\_ Valid up to \_\_\_\_\_
3. Earnest Money Deposited Rs. 3,000.00 Vide Bank Draft No: \_\_\_\_\_, dt \_\_\_\_\_

**PARTICULARS OF THE ITEMS:**

(Don't overwrite and kindly fill the table as per specification mentioned below.)

Sl.No.	Name of item	Specification	Unit	Quoted Price
1	Broiler Chicken with dressed	Skinless	Per Kg.	
2	Broiler Chicken with dressed	With skin	Per Kg.	
2	Fish ( Rohi /Vakura 1kg or above size)	Dressed	Per kg	
3	EGG - Big Size	Fresh	Per Piece	

Date:

Place:

**Seal & Signature of Supplier**