

**OFFICE OF THE  
BLOCK LEVEL MISSION SHAKTI FEDERATION**

BLOCK - UMERKOTE DIST- NABARANGPUR, ODISHA, PIN-764073

CONTACT NO : 7077176597

**NOTICE**

Letter No: 14/BLF

Dated: 14.03.2023

Block Level Mission Shakti Federation At/Po- Umerkote District- Nabarangpur, Pin-764073 invite applications from the candidates for the following positions of Community Support Staff of Semala GPLF, Mundiguda GPLF, Benora GPLF, Rajpur GPLF, Badabharandi GPLF, Tohara GPLF, Beheda GPLF, Hirapur GPLF, Singsari GPLF, Badakumari GPLF.

Community Support Staff Post Name- (1) CRP-CM (2) Master Book Keeper (MBK)

SL No	Name of the GPLF	Community Support Staff	CLF/GPLF	No. of Vacany	Minimum Educational Qualification	Performance Incentive (Rs. Per Month)
1	SEMALA GPLF	CRP-CM	1. GOPABANDHU CLF, BADABAASINI 2. POTUGUDA CLF,	02	10 <sup>th</sup> Pass	Rs.3000/-
2	MUNDIGUDA GPLF	CRP-CM	1.FUKAGUDA CLF	01	10 <sup>th</sup> Pass	Rs.3000/-
3.	BENORA GPLF	CRP-CM	1.SARGIGUDA CLF	01	10 <sup>th</sup> Pass	Rs.3000/-
4.	RAJPUR GPLF	CRP-CM	1.AMALABHATA CLF	01	10 <sup>th</sup> Pass	Rs.3000/-

5.	BADABHARANDI GPLF	CRP-CM	1.SANABHARANDI-2 CLF 2. SANABHARANDI-3 CLF 3. NAGARADANGRI CLF	03	10 <sup>th</sup> Pass	Rs.3000/-
6.	TOHARA GPLF	CRP-CM	1.ARJUNPANI CLF 2. DHUNGIAPANI CLF 3. KOTALDIGI CLF 4. RAMPARA CLF	04	10 <sup>th</sup> Pass	Rs.3000/-
7.	BEHEDA GPLF	CRP-CM	1.DHAIBEDA CLF	01	10 <sup>th</sup> Pass	Rs.3000/-
8.	HIRAPU GPLF	MASTER BOOK KEEPER (MBK)	1.HIRAPUR GPLF, HIRAPUR G.P	01	12 <sup>th</sup> / Intermediate/ +2 Pass	Rs.6000/-
9.	SINGSARI GPLF	CRP-CM	1.MAJHIGUDA CLF	01	10 <sup>th</sup> Pass	Rs.3000/-
10.	BADAKUMARI GPLF	CRP-CM	BALIABEDA CLF	01	10 <sup>th</sup> Pass	Rs.3000/-

**Other Eligibility Criteria:**

- Should be a woman and an SHG member
- Should be able to read and write Odia & English.
- Well conversed with local language/dialect
- Age: minimum 18 years
- Domicile: Residence of the same village/cluster in case of CRP-CM; same GP in case of MBK.

**GENERAL TERMS & CONDITIONS:**

- 1) Application form and work description for each position are available at GPLF/BLF office. Candidate may download the Application Form and job profile from the website of Chief Development Officer-cum- Executive Officer .
- 2) Self-attested documents in support of identity, qualifications, experience, etc. as per the checklist have to be submitted along with application form at BLF Office within the timeline. Original documents shall be produced as and when required.
- 3) The selection process will consist of short listing of candidates on basis of minimum eligibility criteria, academic qualifications, experience and other socio-economic cum special category.
- 4) The prescribed eligibility conditions viz. age, qualification and experience, etc. should have been acquired as on date of notice. Qualification should be from approved recognized institutions.
- 5) In case of false or insufficient information/lack of proof to ascertain the eligibility of the applicant, their candidature will be rejected at any stage of the selection process.
- 6) Applicants shall mention the correct and active mobile number and email-id in the application form.
- 7) CLF/ GPLF/ BLF have all the rights to cancel selection process at any level of selection process.
- 8) The candidate has no right to claim for permanent job with concerned CLF/ GPLF/ BLF/Government.
- 9) A Candidate Can Download their application form at <https://nabarangpur.nic.in>
- 10) A Candidate can apply for CRP-CM & MBK can filled their application form in Annexure-II only.
- 11) A Candidate must attach their necessary documents as per the Annexure- III (Mandatory) only.
- 12) The last date of receipt of application is **28.03.2023**.

*Sabita Badatya*  
Secretary  
Block Level Mission  
Shakti Federation, Umerkote

*ଶ୍ରୀ କମଳାକାନ୍ତ*  
President  
Block Level Mission Shakti Federation,  
Block Level Mission  
Shakti Federation, Umerkote

Memo No: 15/BLF

Dated: 14.03.2023

Copy Submitted to CDO-cum-EO Nabarangpur for kind information and necessary action.

*Sabita Badatya*  
Secretary  
Block Level Mission  
Shakti Federation, Umerkote

*ଶ୍ରୀ କମଳାକାନ୍ତ*  
President  
Block Level Mission Shakti Federation,  
Block Level Mission  
Shakti Federation, Umerkote

**APPLICATION FORM FOR COMMUNITY SUPPORT STAFF**

Position applied for -

Name of the CLF: \_\_\_\_\_ Name of the GPLF: \_\_\_\_\_

Name of the Bank Branch (Bank Mitra): \_\_\_\_\_ Name of the Block: \_\_\_\_\_

A	Personal Information	
1	Full Name of the Applicant	<i>Paste recent passport size colour photograph</i>
2	Sex	
3	Full Name of Father/ Husband	
4	Full Name of Mother	
5	Date of Birth (DD/MM/YYYY)	
6	Age as on date of issue of notice (in Completed Years)	
7	Social Category (Please tick valid option)	Gen ( ) / SEBC ( ) / SC ( ) / ST ( ) / Minority ( )
8	Economic Category (Please tick valid option)	Poor ( ) / EPVG ( ) / Ration Card holder ( ) / BPL ( ) / Annual Income less than Rs.60,000/- ( )
9	Special Category (Please tick valid option)	PwD ( ) / Orphan ( ) / PVTG ( )
10	Current Address with name of Village, GP, Post Office, Police Station, Block, District, State, Pin	
11	Permanent Address with name of Village, GP, Post Office, Police Station, Block, District, State, Pin	
12	Telephone/mobile Number (Mandatory)	
13	Alternate telephone/mobile Number (Optional)	
14	Email ID (optional)	

B. Educational Qualification (Self attested photocopy of Certificates & Mark sheets to be attached)							
Sl. No.	Degree/Diploma/ Certificate Course/ Any other	Total Marks	Total Marks secured	% of marks secure d	Institutio n/ College/ School	Universit y / Board	Year of Passing
1	10 <sup>th</sup> Class						
2	12 <sup>th</sup> / Intermediate/ +2						
3	Graduation (Specify)/ +3						
4	Post Graduate (Specify)						
Any other qualification, ITI/additional degree, diploma/ degree/ certificate course. If Yes, mention below							
5							
6							
7							
8							

C. Experience (Self attested photocopy of experience certificates and relevant documents to be attached)					
Sl. No.	Area of Experience	Name and address of SHG/ CLF/ GPLF/Department/ Organization/ govt. recognized Institution associated with	PERIOD		Total Period (In Years/ Months)
			From (MM/YYYY)	To (MM/YYYY)	
1					
2					
3					
4					

D. Language Proficiency (Put Tick Mark $\checkmark$ in appropriate column)				
Sl. No.	Language	Read	Write	Speak
1	Odia			
2	Hindi			
3	English			
4	Any Other (Specify)			

Documents attached (refer to *Annexure-III* to know type of documents to be attached)

Sl No.	Name of Document attached	Sl No.	Name of Document attached
1		7	
2		8	
3		9	
4		10	
5		11	
6		12	


### **Declaration**

*I do hereby, declare that information submitted by me is true to the best of my knowledge. I understand that, in case of false information, my candidature will be rejected at any given point of time and I am also liable for appropriate action.*

Date

Place

Signature

Cut from Here  .....

**Acknowledgement**

Application No: \_\_\_\_\_

I Ms/Smt..... acknowledge receipt of application of  
Ms/Smt..... for the position of ..... for .....  
CLF ..... GPLF..... under.....BLF on  
date..... at .....

*Full Name & Signature of receiver*

*With seal and stamp*

**CHECKLIST OF DOCUMENTS TO BE SUBMITTED**

Sl. No.	Parameter	Self-Attested Documents to be submitted
a.	b.	c.
1.	Address Proof	Resident Certificate/Aadhaar Card/ Voter ID/ Electricity/ Water Bill/ Ration Card
2.	Identity Proof	Aadhaar Card/Voter ID/PAN Card/ Driving License/ Ration Card with Photo
3.	Age Proof	Birth Certificate/ 10 <sup>th</sup> class certificate
4.	Educational Qualification	Mark sheet/ Board Certificate/ Diploma/Degree Certificate/ Post graduate certificate/ Any other qualification certificate from approved recognized institution
5.	SHG Member	Letter from President/Secretary of concerned SHG
6.	Social Category (SC/ST/Minority)	Caste Certificate
7.	Economic Category (Poor/EPVG (SECC 2011 Census data)	PIP Under OLM as per SECC-2011
8.	Ration card holder	Ration card issued by Competent Authority
9.	BPL	BPL card issued by Competent Authority
10.	Annual Income less than Rs. 60,000/	Income Certificate issued by Tahasildar
11.	Person with Disability	Disability Certificate from concerned government department
12.	Orphan	Orphan certificate from concerned Tahasildar (staying at home)/ DCPO (staying at child care institution)
13.	PVTG	Caste Certificate
14.	Community Cadre in intensive village/ GP under OLM	Letter from concerned CLF President/Secretary (in case of CRP-CM), GPLF President/Secretary in case of MBK, Bank Mitra, CRP-EP mentioning period for which candidate is/was engaged in intensive village/ GP under OLM
15.	CRP for mobilization round/ Senior CRP under OLM	Letter/ Certificate from BMMU/DMMU/SMMU, OLM mentioning the period of engagement



OFFICE OF THE  
BLOCK LEVEL MISSION SHAKTI FEDERATION

BLOCK - UMERKOTE DIST- NABARANGPUR, ODISHA, PIN-764073

CONTACT NO : 7077176597

Letter No: 12/BLF

Dated: 14.03.2023

To

The Chief Development Officer-cum-Executive Officer,  
Zilla Parishad, Nabarangpur.

Sub : Submission of GPLF wise notification details of Community Cadre Support Staff to tag in CDO-cum-EO Website.

Madam,

I am to submit the GPLF wise notification details of Community Cadre Support Staff of Umerkote Block to tag in Chief Development Officer-cum-Executive Officer online website. A candidate can download the Application Form along with checklist of documents as per their convenience.

This is for favour of kind information and necessary action.

Sabita Badatya

Secretary  
Block Level Mission  
Shakti Federation, Umerkote

ଶୁକମଣିହରିନ

President  
Block Level Mission Shakti Federation,  
Block, Umerkote

Memo No: 13/BLF

Dated: 14.03.2023

Copy Submitted to The P.O., NIC Nabarangpur for information and requested to upload the recruitment notice in <https://nabarangpur.nic.in> Website Nabarangpur for the period from 14.03.2023 to 28.03.2023 respectively.

Sabita Badatya

Secretary  
Block Level Mission  
Shakti Federation, Umerkote

ଶୁକମଣିହରିନ

President  
Block Level Mission Shakti Federation,  
Block, Umerkote

Memo No: 16 / BLP

Dated: 14-03-2023

Copy Submitted to The BDO, NIC Nabarangpur for information and requested to upload the recruitment notice in <https://nabarangpur.nic.in> Website Nabarangpur for the period from 14.03.2023 to 28.03.2023 respectively.

Sabita Badatya

Secretary  
Block Level Mission  
Shakti Federation, Umerkote

Memo No: 17 / BLP

Copy Submitted to BDO Umerkote for kind information and necessary action.

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Block Level Mission Shakti Federation,  
Block Level Mission  
Shakti Federation, Umerkote

Dated: 14-03-2023

Sabita Badatya

Secretary  
Block Level Mission  
Shakti Federation, Umerkote

Memo No: 18 / BLP

Copy Submitted to CDPO Umerkote for kind information and necessary action with a request to publish the Notification at all Anganwadi Centre/ GP Office of the Umerkote .

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Block Level Mission Shakti Federation,  
Block Level Mission  
Shakti Federation, Umerkote

Dated: 14-03-2023

Sabita Badatya

Secretary  
Block Level Mission  
Shakti Federation, Umerkote

Memo No: 19 / BLP

Copy submitted to BPC/BPM Mission Shakti Umerkote for kind information and You are requested to oversee entire selection process of community cadres of all GPLF.

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Block Level Mission Shakti Federation,  
Block Level Mission  
Shakti Federation, Umerkote

Dated: 14-03-2023

Sabita Badatya

Secretary  
Block Level Mission  
Shakti Federation, Umerkote

Memo No: 20 / BLP

Copy submitted to President of Semala GPLF, Mundiguda GPLF, Benora GPLF, Rajpu GPLF, Badabharandi GPLF, Tohara GPLF, Beheda GPLF, Hirapur GPLF, Singdari GPLF, Badakumari GPLF, for information and necessary action with a request to publish the Notification at GPLF Office.

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Block Level Mission Shakti Federation,  
Block Level Mission  
Shakti Federation, Umerkote

Dated: 14-03-2023

Sabita Badatya

Secretary  
Block Level Mission  
Shakti Federation, Umerkote

ଉତ୍କଳ ଶକ୍ତି ସଂଘ

Block Level Mission Shakti Federation,  
Block Level Mission  
Shakti Federation, Umerkote