

Letter No. 97/ORMASDate. 01/03/2022**QUATATION CALL NOTICE WITH TERMS & CONDITION**

Sealed quotation are invited from potential registered printers for printing and supply the following items for DDU-GKY Skill development programme.

**The details and scope of different works**

| Sl.No. | Name of the Item Required                               | Detailed Specifications   | Quantity Required |
|--------|---|---|-------------------|
| 01     | Sun Board<br>(Printing & Fixing)                        | Size: 4 X 3 Ft.<br>Place: GPs of Nabarangpur District   | 189 Nos.          |
| 02     | Digital wall painting<br>(successful candidates placed) | Size: 8 X 4 Ft.<br>Place: All Blocks of Nabarangpur District & District HQ.   | 11 Nos.           |
| 03     | Digital wall painting<br>(Sectors)                      | Size: 8 X 4 Ft.<br>Place: All Blocks of Nabarangpur District & District HQ.   | 11 Nos.           |
| 04     | DDU-GKY Booklet for Skill Icons                         | Inner Sheets: 130 GSM with Art Paper(coated), Cover Sheets (300 GSM, Art Board Coated), Multi colour printing, Centre Pin Binding, Cover mat Lamination | 100 Books         |

**TERMS & CONDITION**

The bid to be submitted by the Bidder shall consist of 2 (two) parts :-

**Part-I: - "Technical Bid" (1<sup>st</sup> Envelope) shall contain:-**

The Bidder/ Supplier participation in tendering process should submit the details as per the format "Format of Technical Bid". In separate envelop and should write clearly on the top of envelop i.e., " Quotation for Technical Bid for Printing of booklet, Painting and Hoarding of Sun Board"

**Certificate to be furnished along with the Tender:-**

Attested photo copy of following shall be enclosed in the Tender

- GST Certificate
- PAN Card
- Valid registration of the firm
- Years of Experience and documents (work order, Supply order etc.)



The tenders submitted without above documents is liable for rejection. The true copies will be verified with the Originals at the time of opening of tender / as when required. Therefore, the bidders are requested to come with original documents.

### TERMS & CONDITIONS

The bid to be submitted by the Bidder shall consist of 2 (two) parts :-

**Part - I :- "Technical Bid" (1st Envelope) shall contain:-**

The Tenderer/Supplier participating in Tendering process should submit the details as per the format "Format of Technical Bid". in separate envelop and should write clearly on the top of envelop i.e., "Technical Bid Printing of sun board, Booklet and Hoardings under DDU-GKY".

**Part – II :- "Financial Bid " (2nd Envelope) shall contain:-**

The Tenderer/Supplier participating in Tendering process should submit the details as per the "Financial Bid Printing of sun board, Booklet and Hoardings under DDU-GKY" i.e., Schedule of Rates

The Tender should be submitted following the terms and conditions specified here under,

The bidder shall seal the two envelopes (both technical & financial bids in two separate envelopes) and put in one outer cover and submit.

The envelope containing the above mentioned two documents as mentioned in the Complete Bidding Document shall be opened in front of all intending bidders. The Technical Bid shall be opened and evaluated by the Tender Committee constituted for the purpose.

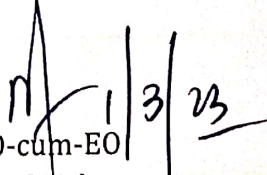
1. The Main envelope containing the tenders should be duly superscripted as "Quotation for Printing of sun board, Booklet and Hoardings under DDU-GKY".
2. The sealed quotations shall be accepted as per the prescribed Performa only, Otherwise the quotation shall be rejected automatically.
3. Place, date and time of receiving Tender -The sealed tender papers should reach the Deputy CEO, ORMAS , Zilla Parishad campus, Nabarangpur - 764059 through Registered post / Speed Post only during official hours on or before 14.03.2023 by 4:00 PM . The authority will not be responsible for any postal delay.
  - a. Other means of receipt of quotation will be rejected.
  - b. Quotations received after the stipulated date and time shall be liable for rejection.
4. Place date and time of opening of Tender- The quotation shall be opened on i.e. on 14.03.2023 at 04:30 P.M in presence of the Bidders or their authorized representatives at ZP Mini Conference Hall, Nabarangpur.
5. EMD- The Bidders are no need to give any EMD as per the office memorandum of finance Department , Govt of Odisha vide no-8484 dated 05.04.2022.The bidders should submit Bid security Declaration. The Bid Security Declaration form is attached with this quotation call notice.
6. Cost of Tender Papers- A non-fundable amount of Rs.600+18%GST i.e Rs 708/- ( Seven hundred Eighty ) only is to be deposited along with the Tender in shape of Demand Draft in favour of M/S NRLM-SKILL Nabarangpur District drawn on any bank payable at Nabarangpur towards the cost of tender paper. The authority will not be responsible if any portion of downloaded Tender paper differ from the approved Tender paper available in the office of the ORMAS, Nabarangpur.
7. The work should be completed within the time frame latest 22<sup>nd</sup> March , 2023
9. The Price offered by the firm should include all taxes, other charges etc., ( As Applicable )



10. For convenience and effective delivery, the is to be treated as a package of services. Evolution of the competitive bidding price will be made taking into account the total amount calculated on the entire items.
11. The bidder or the authorized representative of the bidder should attend the opening event of the Bidder with all original documents/ paper for verification.
12. Non submission of any document required indicated in the ToR will render the Bid to be rejected.
13. The authority is not bound to accept the lowest and reserve the right to reject any or all quotations and Bidders without assigning any reasons thereof.
14. The Successful Vender/ Bidder should execute the agreement with Dy. CEO, ORMAS , Nabarangpur after payment of **5% Security Deposit..**
15. The successful bidder has to sign an agreement in non-judicial stamped paper minimum worth of Rs.50/- with Dy. CEO, ORMAS , Nabarangpur and deposit the require security deposit within 01(one) day after finalization of the tender prior to issue of work order. The work should be completed and hand over within the time frame.

The CDO-cum-EO-cum- Vice Chairman, ORMAS, Nabarangpur reserves the right to accept or reject any or all Bidder, full or part of the Bidders without assigning any reasons what-so-ever and no intimation will be given to the bidders. In this account no dispute will be entertained. Any dispute arises subject to Nabarangpur Jurisdiction only.

The above-described works may be modified during the time of execution if felt necessary and the firm should be accommodative to these minor charges. The quotation finalization authority will have the right to bifurcate and give the work to one or more firms if felt necessary and can cancel the bidder without giving any reason thereof.

  
CDO-cum-EO | 1/3/23  
Zilla Parishad, Nabarangpur

**TECHNICAL BID  
FORMAT FOR PRINTING, PAINTING AND HOARDING**

| Sl. No | Particulars  | Details   |
|--------|--|---|
| 01     | Name of the Supplier   |   |
| 02     | Full Address of the Supplier   |   |
| 03     | Registration/ Establishment Certificate No.                                      |   |
| 04     | PAN No.  |   |
| 05     | GST Registration No.   |   |
| 06     | Total Years of Experience  |   |
| 07     | Experience Certificate<br>(Please attach the experience certificate for 01 year) |   |
| 08     | Cost of Bidder Papers  | Rs.600/-<br>(DD No. _____ Date _____<br>Name of the Bank _____) |

**Signature of the proprietor with Seal**



**FINANCIAL BID**  
**FORMAT FOR PRINTING of SUN BOARD, DIGITAL WALL PAINTING**  
**& BOOK LET**

Name of the Supplier:.....

Address:.....

| Sl.No. | Particular  | Specification   | No of Units | Maximum Cost of Budget fixed (in Rs.) | Cost for Total Unit in INR |
|--------|---|---|-------------|---------------------------------------|----------------------------|
| 01     | Sun Board<br>(Printing & Fixing)                        | Size: 4 X 3 Ft.<br>Place: GPs of Nabarangpur District   | 189 Nos.    | Rs.1,36,080/-                         |                            |
| 02     | Digital wall painting<br>(successful placed candidates) | Size: 8 X 4 Ft.<br>Place: All Blocks of Nabarangpur District & District HQ.   | 11 Nos.     | Rs.35,200/-                           |                            |
| 03     | Digital wall painting<br>(Sectors)                      | Size: 8 X 4 Ft.<br>Place: All Blocks of Nabarangpur District & District HQ.   | 11 Nos.     | Rs.35,200/-                           |                            |
| 04     | DDU-GKY Booklet for Skill Icons                         | Inner Sheets: 130 GSM with Art Paper(coated), Cover Sheets (300 GSM, Art Board Coated), Multi colour printing, Centre Pin Binding, Cover mat Lamination | 100 Books   | Rs.60,000/-                           |                            |

**Signature of the proprietor with Seal**