



OFFICE OF THE
MUNICIPALITY, NABARANGPUR
NABARANGPUR (ODISHA), PIN- 764059
Tel/Fax No. 06858-222031
E-mail-municipalityngpr@gmail.com



Letter No. 07 /NM-2023

Date. 02/01/2023

QUOTATION CALL NOTICE

Sealed Quotation are invited from the intending suppliers / printing press having PAN, GST, IT CC, Clearance certificate for supply of stationery item as per the specification Given blow. The stationery items should be good quality. The quotation is to be received by the undersigned on or before 3.00 P.M on dated 10.01.2023. through courier and speed post and the same will opened on same days at 5.00 PM. The rates should be quoted inclusive of all taxes etc. & the stationery are to be delivered in the office of Municipality, Nabarangpur The undersigned reserves the right to reject / cancel any or all the quotation without assigning any reason thereof. The stationery items can be seen from the office during office hour except Govt. Holidays.

Specification of Stationery Items.

1. A4 size Xerox paper
2. Stamp pad
3. Stamp Ink
4. Gum bottle (700 ml)
5. Measurment book
6. Calculator
7. A4 size Certificate paper
8. Tag File
- 9 Printed Fly leaf
10. Oxford Note book
11. Register (180 page)
12. Register (120. Page).
- 13 Carbon paper
14. Steplar
15. Tag
16. Steplar pin
17. A3 size envelop
18. Plain fly leaf (good quality)
19. Punching machine
20. Guard file

[Signature]
Executive Officer,
Nabarangpur Municipality
02.01.23
Date. 02/01/2023

[Signature]
Memo No. 08 /NM-2023

Copy forwarded to the eMail: ipr.adv@gmail.com with copy to iprenews@gmail.com for information and necessary action with a request to public the tender on the daily oidia wide circulated local newspaper for one day only with reference to the letter no. 1078/HUD dtd. 20.01.2021 of H & UD Deptt. Of Odisha.

[Signature]
Executive Officer,
Nabarangpur Municipality
02.01.23



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Letter No. 12 /NM-2023

Date. 02/01/2023

QUOTATION CALL NOTICE

Sealed Quotation are invited from the intending suppliers / printing press having PAN, GST,ITCC, Clearance certificate for supply of Printing Martials as per the specification Given blow. The Printing paper should be good quality. The quotation is to be received by the undersigned on or before 3.00 P.M on dated.10.01.2023. through courier and speed post and the same will opened on same days at 5.00 PM. The rates should be quoted inclusive of all taxes etc. & the Printing Martials are to be delivered in the office of Municipality, Nabarangpur The undersigned reserves the right to reject / cancel any or all the quotation without assigning any reason thereof. The printing specification can be seen from the office during office hour except Govt. Holidays.

Specification of Printing martials

- 1.Miscellenous Receipt Book
2. Issue Register
- 3.Recived Register
- 4.Cheque Register
- 5.Holding Receipt Boo9k
- 6.Accontant Cash Book
- 7.House building Approval Form
- 9 Fly leaf
- 10.Peon Book
- 11.Atendence Register (60 page)
- 12.Holding Assessment Form).
- 13 Subsidiary Cash Book
- 14.Chairman Letter pad containing 100foils in J.k paper
- 15.Notice Book(Odisha municipality act. 161(1))
- 16.Pay Bill Form
17. Utilization Certificate Form
18. Vehicle Log Book
19. Budling plan Application Form
- 20.Stall Rent Demand Book
21. MBPY Form
22. Nominee Master Roll(English &Odia)

Memo No. 13 /NM-2023

[Signature]
Executive Officer,
Nabarangpur Municipality

02/01/23

Date. 02/01/2023

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