

# PRAGATI BLOCK LEVEL FEDERATION

AT/PO/PS-RAIGHAR, DIST-NABARANGPUR-764074

## NOTIFICATION

No. 33

Date. 20.12.2022

Pragati Block Level Federation, At/Po/PS-Raighar, Dist-Nabarangpur-764074 invites application/s from candidates for the following positions of Community Support Staff of Koskanga GPLF.

Sl. No.	Community Support Staff	CLF/GPLF Name	No. of Vacancy	Minimum Educational Qualification	Performance Incentive (Rs. Per Month)
1	CRP- CM	Hiri Kalarpara CLF	01	10 <sup>th</sup> Pass	Rs.3000/-
2	CRP- CM	Pakhanapara CLF	01	10 <sup>th</sup> Pass	Rs.3000/-
3	CRP- CM	Bhainsadihi CLF	01	10 <sup>th</sup> Pass	Rs.3000/-
4	CRP- CM	Sargipara CLF	01	10 <sup>th</sup> Pass	Rs.3000/-
5	CRP- CM	Hiri Nuapara CLF	01	10 <sup>th</sup> Pass	Rs.3000/-
6	CRP- CM	Hiri CLF	01	10 <sup>th</sup> Pass	Rs.3000/-
7	CRP- CM	Nuapara & Jadapara Colony CLF	01	10 <sup>th</sup> Pass	Rs.3000/-
8	CRP- CM	Jadapara CLF	01	10 <sup>th</sup> Pass	Rs.3000/-
9	Master Book Keeper (MBK)	Koskanga GPLF, Koskanga	01	12th/ Intermediate/ +2Pass	Rs.6000/-
10	Bank Mitra	Utkal Grameen Bank, Turudihi (Service Area)	01	12th/ Intermediate/ +2Pass	Rs.6000/-

### Other Eligibility Criteria:

- Should be a woman and an SHG member.
- Should be able to read and write Odia.
- Well conversed with local language/dialect.
- Age: - Minimum 18 years.
- Domicile: - Residence of the same village/cluster in case of CRP-CM; same GP in case of MBK.

### GENERAL TERMS & CONDITIONS

- 1) Application form and work description for each position are available at GPLF/BLF office. Candidate may download the 'Application Form' and Job Profile from the website of Chief Development Officer-cum- Executive Officer.
- 2) Self-attested documents in support of Identity, qualifications, experience, etc. as per the checklist have to be submitted along with application form at BLF Office within the timeline. Original documents shall be produced as and when required.
- 3) The selection process will consist of short listing of candidates on basis of minimum eligibility criteria, academic qualifications, experience and other socio-economic cum special category.
- 4) The prescribed eligibility conditions viz. age, qualification and experience, etc. should have been acquired as on date of notice. Qualification should be from approved recognized institutions.
- 5) In case of false or insufficient information/lack of proof to ascertain the eligibility of the applicant, their candidature will be rejected at any stage of the selection process.
- 6) Applicants shall mention the correct and active mobile number and email-id in the application form.



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- 7) CLF/ GPLF/ BLF have all the rights to cancel selection process at any level of selection process.
- 8) The candidate has no right to claim for permanent job with concerned CLF/ GPLF/ BLF/Government.
- 9) The last date of receipt of application is 03.01.2023

*Nilamali*  
President  
Pragati Block Level Federation  
PRAGATI BLF-RI  
RAIGHAR

Memo No. *34*

Date: *20.12.2022*

Copy Submitted to CDO-cum-EO Nabarangpur for your kind information and necessary action.

*Nilamali*  
President  
Pragati Block Level Federation  
PRAGATI BLF-RI  
RAIGHAR

Memo No. *35*

Date: *20.12.2022*

Copy Submitted to The Manager, NIC Nabaranpur for kind information and requested to upload the Recruitment Notice in District Website NIC, Nabarangpur for the period from 20.12.2022 to 10.02.2023.

*Nilamali*  
President  
Pragati Block Level Federation  
PRAGATI BLF-RI  
RAIGHAR

Memo No. *36*

Date: *20.12.2022*

Copy Submitted to BDO, Raighar for your kind information and necessary action.

*Nilamali*  
President  
Pragati Block Level Federation  
PRAGATI BLF-RI  
RAIGHAR

Memo No. *37*

Date: *20.12.2022*

Copy Submitted to CDPO, Raighar for your kind information and necessary action with a request to publish the Notification at all Anganwadi Centre of the Raighar Project.

*Nilamali*  
President  
Pragati Block Level Federation  
PRAGATI BLF-RI  
RAIGHAR

Memo No. *38*

Date: *20.12.2022*

Copy Submitted to The President, Koskanga GPLF for your kind information and necessary action with a request to publish the Notification at GPLF office.

*Nilamali*  
President  
Pragati Block Level Federation  
PRAGATI BLF-RI  
RAIGHAR

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## TIMELINE FOR SELECTION OF COMMUNITY SUPPORT STAFF

Sl. No	Activity	Timeline	Date	Responsibility
a.	b.	c.	d.	e.
1.	Notification at Block Office, CDPO Office, BLF Office, GPLF Office, GP Office, Anganwadi centre of concerned village for CRP-CM position and all Anganwadi centers of GP for concerned Community Support Staff from website of Chief Development Officer-Cum- Executive Officer (CDO-cum-EO)	Day 1	20.12.2022	BLF/GPLF EC\ OLM + Chief Development Officer-Cum- Executive Officer for publication in the website
2.	Last date of receipt of Applications	Day 15	03.01.2023	BLF
3.	Recording of all applications in prescribed register	Day 1 to day 15	20.12.2022 TO 03.01.2023	BLF
4.	Preparation of list of candidates	Day 20	08.01.2023	BLF
5.	Display of list of candidates at BLF, GPLF and CLF (for CRP-CM)	Day 22	10.01.2023	Selection Committee (at BLF)
6.	Submission of grievance (at Block Office)	Day 23 to day 29	11.01.2023 TO 17.01.2023	BDO
7.	Hearing of grievances of candidate/s	By the day 30 to day 34	18.01.2023 TO 22.01.2023	BDO
8.	Document Verification by selection committee	By the day 35 to day 44	23.01.2023 TO 01.02.2023	Selection Committee (at BLF)
9.	Preparation of Final merit list (at BLF)	By the day 45	02.02.2023	Selection Committee (at BLF)
10.	Resolution made at GPLF	By the day 50	07.02.2023	GPLF
11.	Display of Final merit list at BLF, GPLF and CLF (for CRP-CM only)	By the day 51	08.02.2023	BLF and GPLF
12.	Issue of Offer letter	By the day 53	10.02.2023	GPLF



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## CHECKLIST OF DOCUMENTS TO BE SUBMITTED

Sl. No.	Parameter	Self-Attested Documents to be submitted
a.	b.	c.
1.	Address Proof	Resident Certificate/Aadhaar Card/ Voter ID/ Electricity/ Water Bill/ Ration Card
2.	Identity Proof	Aadhaar Card/Voter ID/PAN Card/ Driving License/ Ration Card with Photo
3.	Age Proof	Birth Certificate/ 10 <sup>th</sup> class certificate
4.	Educational Qualification	Mark sheet/ Board Certificate/ Diploma/Degree Certificate/ Post graduate certificate/ Any other qualification certificate from approved recognized institution
5.	SHG Member	Letter from President/Secretary of concerned SHG
6.	Social Category (SC/ST/Minority)	Caste Certificate
7.	Economic Category (Poor/EPVG (SECC 2011 Census data)	PIP Under OLM as per SECC-2011
8.	Ration card holder	Ration card issued by Competent Authority
9.	BPL	BPL card issued by Competent Authority
10.	Annual Income less than Rs. 60,000/	Income Certificate issued by Tahasildar
11.	Person with Disability	Disability Certificate from concerned government department
12.	Orphan	Orphan certificate from concerned Tahasildar (staying at home)/ DCPO (staying at child care institution)
13.	PVTG	Caste Certificate
14.	Community Cadre in intensive village/ GP under OLM	Letter from concerned CLF President/Secretary (in case of CRP-CM), GPLF President/Secretary in case of MBK, Bank Mitra, CRP-EP mentioning period for which candidate is/was engaged in intensive village/ GP under OLM
15.	CRP for mobilization round/ Senior CRP under OLM	Letter/ Certificate from BMMU/ DMMU/ SMMU, OLM mentioning the period of engagement