



ODISHA RURAL DEVELOPMENT & MARKETING SOCIETY

Panchayati Raj & Drinking Water Department, Govt. of Odisha

DRDA Campus, Nabarangpur, Odisha-764059.

E.mail: dsmsnabarangpur@gmail.com

Letter No...318...../ORMAS

Date:..30.../11...../2022

PHOTOGRAPHY AND VIDEO SHOOTING FOR DOCUMENTATION

QUOTATION CALL NOTICE WITH NORMS & CONDITION for PHOTO AND VIDEO SHOOTING FOR DOCUMENTATION

Sealed quotation are invited from potential registered Photo and Video studio for documentation of the events of Pallishree mela at New Mondei Ground , Nabarangpur from 10th to 14th December, 2022.

The Details and SCOPE OF DIFFERENT WORKS

The firm shall document all the events of Pallishree Mela-2022 along with Mondei and provide good photographs maximum 200 Photographs (190 maxi size & 10 A4 size mixing) with an album and 1-Hour video by covering entire 5-days of the Mela.

Sl. No.	Particulars	Work Specifications
A	Photograph High Resolution	Photo Size- Maxi Numbers- 190 Photo A4 size- 10 Nos(Mixing) Big size Album-1
B	Videography UHD Camera	Total 1-Hour video (with Editing) covering all major events 5-days of the Mondei and palishree Mela 2022

Norms and Conditions.

- I The sealed quotations shall be accepted as per the prescribed Performa only, otherwise the quotation shall be rejected automatically.
- II EMD- The Bidders are no need to give any EMD as per the office memorandum of finance Department , Govt of Odisha vide no-8484 dated 05.04.2022.The bidders should submit Bid security Declaration. The Bid Security Declaration form is attached with this quotation call notice.
- III. Cost of Tender Papers- A non-refundable amount of Rs.400/- (Rupees Four hundred)+18%GST i.e Rs 472/- is to be deposited along with the Tender in shape of Demand Draft in favor of *M/S Pallishree Mela , Nabarangpur* drawn on any nationalized bank payable at Nabarangpur towards the cost of tender paper. The authority will not be responsible if any portion of downloaded Tender paper differ from the approved Tender paper available in the office of the Deputy CEO, ORMAS, Nabarangpur.

IV **Place, date and time of receiving Tender** -The sealed tender papers should reach the Deputy CEO,ORMAS, Nabarangpur - 764059. through Registered post / Speed Post only during official hours on or before **06/12/2022**by **3:00 P.M.** The authority will not be responsible for any postal delay. (Other means of receipt of quotation will be rejected). Quotations received after the stipulated date and time shall be liable for rejection. The quotation shall be opened on the same day i.e. on **06/12/2022**at **03.30 P.M** in presence of the Bidders or their authorized representatives at DRDA Conference Hall, Nabarangpur.

V. **Certificates to be furnished along with the Tender-**

Attested photo copy of following shall be enclosed in the Tender

A. PAN Card :

B. GST Registration :

C. **Total years of Experience in Photography and Videography:**

VI The Tenders submitted without above documents is liable for rejection. The attested copies will be verified with the Originals at the time of opening of tender / as when required. Therefore, the bidders are requested to come with original documents.

VII **The quoted price in the bid should not be exceeding the current price in the open market.**

IX **Security Deposit**-The successful bidder has required to deposit **5% of the total value as Security Deposit** (refundable without interest) in shape of Demand Draft in favour of Pallishree Mela, Nabarangpur drawn on any nationalized/Scheduled bank payable at Nabarangpur at the time of execution of agreement before issuing work order. The Security Deposit shall be forfeited in case any terms and conditions of the contract are infringed or the bidder fails to make complete supply satisfactorily or complete the work in time.

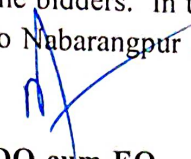
X The Printed Photographs and Video Should be handed over latest by **20th December, 2022.** The Price offered by the firm should include all taxes and others

XI The rates offered by the firms should be valid till completion of the Pallishree Mela-2022.

XII The successful bidder has to sign an agreement in non-judicial stamped paper minimum worth of Rs.50/- with Deputy CEO, ORMAS, Nabarangpur. after finalization of the tender prior to issue of work order. The work should be completed and hand over within the time frame.

XII Payment will be made only after successful completion of the work within one month.

XIII The Collector-cum-Chairman, Pallishree Mela Committee, Nabarangpur reserves the right to accept or reject any or all Tenders, full or part of the Tenders without assigning any reasons what-so-ever and no intimation will be given to the bidders. In this account no disputes will be entertained. Any dispute arises subject to Nabarangpur Jurisdiction only.


CDO-cum-EO
Zilla Parishad, Nabarangpur

**FORMAT FOR TECHNICAL BID PHOTO & VIDEOGRAPHY,
DOCUMENTATION FOR PALLISHREE MELA-2022,NABARANGPUR**

Sl.No.	Name of the Item	Details
01	Name of the Supplier	
02	Full Address of the Supplier	
03	PAN No.	
04	GST Registration No.	
05	Experience (Years of Experience)	
06	No. of HD Camera (HD Video) full HD Available	
07	No. of Photo Camera (SLR) Available	
08	No. of Drown Cameras Available (6K)	
10	Cost of Tender Papers	Rs.400/-+18%GST= Rs 472/-
(DD No..... Date..... Name of the Bank.....)		

Signature of the Proprietor

**FORMAT FOR FIANCIAL BID PHOTO & VIDEOGRAPHY,
DOCUMENTATION FOR PALLISHREE MELA-2022,NABARANGPUR**

Sl.No.	Specifications	Total Rate in Rupees
01	Photo Size- Maxi , Numbers- 190 Photo A4 size- 10 Nos(Mixing) Big size Album-1 (Covering All 5 Days events)	
02	Video -Total 1-Hour video (with Editing) covering all major events 5-days of the Mondei and Pallishree Mela.	

Signature of the Proprietor